



# FY 17-18 Budget

Approved June 20, 2017

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State Auditor  
and Inspector

*Canadian*



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**DATE:** June 20, 2017

**TO:** Mike McEachern, Mayor  
Earline Smaistrila, Vice Mayor  
John Alberts, Council Member  
Richard Russell, Council Member  
Donna Yanda, Council Member

**FROM:** Jim Crosby, City Manager

**RE:** Budget FY 2017-2018

The budget this year is an improvement on the previous years in that we have had a substantial increase in our reserves. We presently have over \$2,600,000 in our account. Our other accounts have increased or at least held their own. Our thoughts and plans are to continue to improve our financial position this year and to still provide quality service to the community.

The City plans on some major Capital Improvements this year in that Vandament and Frisco Road one half mile south of Highway 66 will be improved beginning in October. Work will also begin on Highway 4 to construct a 1500 foot bridge to replace the 3 bridges presently in place. Final plans will begin to be completed on the I-40 Interchange on Frisco Road. With construction hoping to begin in the Fall of 2019.

Our General Fund is \$1,175,743 more than was budgeted last year. The Water and Sewer Enterprise is \$ 1,271,657 more than last year. However, with all funds combined our total budget is \$1,887,312 less than the previous year.

The budget is balanced but again, is very tight and we will continue to build our reserves. Please contact me if you have questions that need to be addressed in the future.







**RESOLUTION NO. 2017-08**

**A RESOLUTION APPROVING THE CITY OF YUKON, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2017-2018 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY.**

**WHEREAS**, the City of Yukon has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and,

**WHEREAS**, the Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2017 (FY 2017-2018) consistent with the Act; and,

**WHEREAS**, The Act in section 17-215 provides for the chief executive office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and,

**WHEREAS**, The budget has been formally presented to the Yukon City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-203; and

**WHEREAS**, The City of Yukon has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF YUKON, OKLAHOMA:**

**SECTION 1.** The City Council of the City of Yukon does hereby adopt the FY 2017-2018 Budget on the 20th day of June, 2017 with the total resources available in the amount of \$48,408,225 and total appropriations in the amount of \$48,408,225. Legal appropriations (spending/encumbering limits) are hereby established at the Department level as follows:

Fund/Department	Total
<b>GENERAL FUND</b>	
Legislative	1,072,244
Administration	502,423
Insurance	1,145,079
Finance	466,954
Fire Dept.	4,312,128
Police Dept.	6,498,409
Street Department	1,079,824
Municipal Court	372,810
Emergency Management	83,087
Technology	1,243,103

Fund/Department	Total
Development Services	885,782
Library	519,639
Property Maintenance	1,066,922
Human Resources	286,917
Park Administration	384,386
Park Maintenance	774,940
Recreation Facilities	1,552,542
Fleet Maintenance	868,359
Animal Control	170,153
<b>GENERAL FUND TOTAL</b>	<b>23,285,701</b>

Fund/Department	Total
<b>SINKING FUND</b>	
Sinking Fund	1,000,480
<b>SINKING FUND TOTAL</b>	<b>1,000,480</b>
<b>SALES TAX CIP</b>	
Sales Tax CIP	5,265,137
<b>SALES TAX CIP TOTAL</b>	<b>5,265,137</b>
<b>HOTEL/MOTEL TAX</b>	
Tourism & Events	302,498
Economic Development	35,900
<b>SALES TAX CIP TOTAL</b>	<b>338,398</b>
<b>OIL &amp; GAS FUND</b>	
Oil & Gas; Hwy & Streets	131,667
<b>OIL &amp; GAS FUND TOTAL</b>	<b>131,667</b>
<b>SPECIAL REVENUE FUND</b>	
Retiree Insurance	2,315
Special Events	152,500
Recreation Special Revenue	6,250
Parks & Events Special Revenue	25,890
Insurance & Misc Reimbursement	20,000
Library State Aid	20,000
Library Special Revenue	29,500
Fire Dept Special Revenue	3,000
Police Dept Special Revenue	64,226
<b>SPECIAL REVENUE TOTAL</b>	<b>323,681</b>

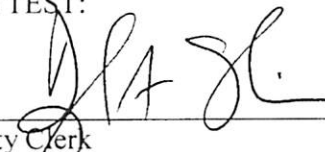
Fund/Department	Total
<b>WATER/SEWER ENTERPRISE</b>	
W/S Distribution	2,729,188
Utility Billing	2,279,479
Treatment & Supply	4,398,961
<b>WATER/SEWER ENT TOTAL</b>	<b>9,407,628</b>
<b>SANITATION ENTERPRISE</b>	
Sanitation Services	2,129,119
<b>SANITATION ENT.TOTAL</b>	<b>2,129,119</b>
<b>STORMWATER ENTERPRISE</b>	
Stormwater	251,400
<b>STORMWATER ENT.FUND</b>	<b>251,400</b>
<b>GRANT FUND</b>	
Grant Fund	763,847
<b>GRANT FUND TOTAL</b>	<b>763,847</b>
<b>YUKON PUB EMP TAX FUND</b>	
Yukon Public Emp Ltd Tax	3,949,192
<b>YUKON PUB EMP TAX FUND TOTAL</b>	<b>3,949,192</b>
<b>YUKON RESERVE SUPPORT FUND</b>	
Yukon Reserve Support Fund	1,323,367
<b>YUKON RESERVE SUPP FUND TOTAL</b>	<b>1,323,367</b>
<b>YUKON ECON DEV AUTHORITY FUND</b>	
Yukon Econ Dev Auth (TIF)	238,608
<b>YUKON ECON DEV AUTH FUND TOTAL</b>	<b>238,608</b>
<b>TOTAL BUDGET</b>	<b>48,408,225</b>

**SECTION 2.** The City Council does hereby authorize the City Treasurer, with the City Manager's approval, to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2017-2018, from one line item to another, one object category to another within the same department, or from one department to another within a fund, without further approval by the City Council. All other budget amendments must be approved by the City Council.

**SECTION 3.** All supplemental appropriations or decrease in the total appropriations of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

Adopted and approved by the Council of the City of Yukon this 20th day of June, 2017.

ATTEST:

  
City Clerk



  
MAYOR



**RESOLUTION NO. YMA-2017-03**

**A RESOLUTION APPROVING THE YUKON MUNICIPAL AUTHORITY, OKLAHOMA BUDGET FOR THE FISCAL YEAR 2017-2018 AND ESTABLISHING BUDGET AMENDMENT AUTHORITY.**

**WHEREAS**, the City of Yukon has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and,

**WHEREAS**, the Chief Executive Officer of the city has prepared a budget for the fiscal year ending June 30, 2017 (FY 2017-2018) consistent with the Act; and,

**WHEREAS**, The Act in section 17-215 provides for the chief executive office of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and,

**WHEREAS**, The budget has been formally presented to the Yukon City Council at least 30 days prior to the start of the fiscal year in compliance with Section 17-203; and

**WHEREAS**, The City of Yukon has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**WHEREAS**, for the sake of uniformity, consistency and ease of administration the Yukon Municipal Authority desires that its budget for the fiscal year ending June 30, 2017 be in a similar format

**NOW THEREFORE, BE IT RESOLVED BY THE YUKON MUNICIPAL AUTHORITY OF YUKON, OKLAHOMA:**

**SECTION 1.** The Yukon Municipal Authority does hereby adopt the FY 2017-2018 Budget on the 20th day of June, 2017 with the total resources available in the amount of \$11,788,147 and total appropriations in the amount of \$11,788,147. Legal appropriations (spending/encumbering limits) are hereby established at the Department level as follows:

Fund/Department	Total
<b>WATER/SEWER ENTERPRISE</b>	
W/S Distribution	2,729,188
Utility Billing	2,279,479
Treatment & Supply	4,398,961
<b>WATER/SEWER ENT TOTAL</b>	<b>9,407,628</b>


Fund/Department	Total
<b>SANITATION ENTERPRISE</b>	
Sanitation Services	2,129,119
<b>SANITATION ENT.TOTAL</b>	<b>2,129,119</b>
<b>STORMWATER ENTERPRISE</b>	
Stormwater	251,400
<b>STORMWATER ENT.FUND</b>	<b>251,400</b>
<b>Total Budget</b>	<b>11,788,147</b>


**SECTION 2.** The Yukon Municipal Authority does hereby authorize the Authority Treasurer, with the Manager's approval, to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2017-2018, from one line item to another, one object category to another within the same department, or from one department to another within a fund, without further approval by the Yukon Municipal Authority. All other budget amendments must be approved by the Yukon Municipal Authority.

**SECTION 3.** All supplemental appropriations or decrease in the total appropriations of a fund shall be adopted at a meeting of the Yukon Municipal Authority.

Adopted and approved by the Trustees of the Yukon Municipal Authority this 20th day of June, 2017.



  
CHAIRMAN

  
\_\_\_\_\_  
SECRETARY

STATE OF OKLAHOMA    )  
  )SS.  
COUNTY OF CANADIAN    )

I, the undersigned, the duly qualified and acting Secretary of the Yukon Municipal Authority, hereby certify that the above and foregoing is a true, correct and complete copy of the Resolution duly adopted by the Trustees of said Authority and of the proceedings of the Authority in the adoption of said Resolution on the date therein set out as shown by the records of my office.

I further certify that in conformity with Title 25, Oklahoma Statutes 1991, Section 301-314, inclusive, as amended (the Oklahoma Open Meeting Act), and in conformity with Title 60 Oklahoma Statutes 1991, Section 176, et seq. (the Oklahoma Public Trust Act), notice of this meeting was given in conformity with the requirements of law.

WITNESS my hand and the seal of said Authority this 20th day of June, 2017.



  
CHAIRMAN

  
\_\_\_\_\_  
Secretary



**01 - GENERAL FUND REVENUE**  
 FY 2017 - 2018

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 YTD Actual	2016-2017 Projected Revenue	2017-2018 Proposed Revenue
<b>TAX REVENUE</b>						
42110	Sales Tax	10,454,721	11,026,871	7,604,476	10,139,302	10,188,477
42111	Use Sales Tax	1,036,085	809,333	1,008,264	1,344,352	1,350,872
42115	Cigarette Tax	256,497	236,685	184,422	245,896	247,089
42120	Alcoholic Beverage Tax	97,293	100,000	70,754	94,339	94,796
42140	Commercial Vehicle Tax	184,706	191,866	115,827	154,436	155,185
42150	Gasoline Excise Tax	43,575	41,916	28,480	48,823	49,059
42190	Resale Property Tax	27,855	0	0	0	0
42195	Weed/Trash Abatements	19,858	8,000	22,639	30,185	30,332
	<b>TOTAL</b>	<b>12,120,590</b>	<b>12,414,671</b>	<b>9,034,863</b>	<b>12,057,334</b>	<b>12,115,810</b>
<b>FRANCHISE REVENUE</b>						
43110	Electrical Franchise	515,596	696,000	435,518	653,277	590,844
43120	Telephone Franchise	159,944	172,000	142,625	190,166	171,149
43130	Natural Gas Franchise	190,927	140,000	83,336	111,115	100,003
43140	Cable TV Franchise	268,634	280,000	191,488	255,318	229,786
	<b>TOTAL</b>	<b>1,135,102</b>	<b>1,288,000</b>	<b>852,967</b>	<b>1,209,876</b>	<b>1,091,783</b>
<b>LICENSES &amp; PERMITS</b>						
44009	Collection Fees	1,458	1,157	485	647	656
44110	Building Permits	139,546	118,000	46,903	62,537	63,475
44111	Assessment Fees	11,676	10,000	3,852	5,136	5,213
44112	Gas Line Fee	5,026	4,300	4,200	5,600	5,684
44113	Heat & Air (Mechanical) Per	16,734	11,500	19,740	26,320	26,715
44115	Re-Inspection Fee	5,790	5,200	2,460	3,280	3,329
44117	Plumbing Permit	35,789	25,000	21,021	28,028	28,448
44118	Sign Permit & License	3,330	3,000	3,230	4,307	4,371
44121	Miscellaneous-License	0	0	0	0	0
44122	Miscellaneous-Permit	0	0	475	633	643
44125	Conditional Use Permit	1,300	1,000	2,350	3,133	3,180
44130	Rezoning Fees	24,040	10,000	4,875	6,501	6,598
44135	Garage Sale Permit	4,120	2,500	1,810	2,413	2,450
44137	Fence Permits	1,493	1,400	825	1,100	1,117
44139	License Permit	450	0	1,275	1,700	1,726
44142	Electrical Permit	22,213	15,000	22,586	30,115	30,567
44143	Plan Review	5,165	4,000	5,620	7,493	7,606
44144	Certificate of Occupancy	3,075	2,400	3,250	4,333	4,398
44145	Beer License	815	100	185	247	250
44146	Mixed Beverage License	16,400	9,000	1,600	2,133	2,165
441461	Cert of Compliance (Mixed B	600	450	300	400	406
44148	Board of Adjustments Fee	1,995	2,130	862	1,150	1,167
44149	Storm Shelter Permit	4,860	4,000	1,485	1,980	2,010



**01 - GENERAL FUND REVENUE**  
FY 2017 - 2018

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 YTD Actual	2016-2017 Projected Revenue	2017-2018 Proposed Revenue
44150	Oil Well Inspection Fees	0	29,000	14,500	19,333	19,623
44155	Curb Cut	4,506	4,500	3,560	4,747	4,818
44158	Residential Well Drilling F	75	0	75	100	102
44159	Bondman License	222	220	131	175	177
44160	Solicitors License	5,810	11,600	100	133	135
44162	Building Contractor License	42,700	33,000	15,250	20,333	20,638
44164	Electrical Contractor Licen	14,350	5,500	12,650	16,867	17,120
44166	Garbage Service License	600	550	0	0	0
44167	Kennel License	50	60	0	0	0
44168	Mechanical Contractor Licen	15,100	17,600	12,900	17,200	17,458
44169	Mobile Home Park License	578	33	0	0	0
44171	Plumbing Contractor License	15,300	17,600	11,900	15,867	16,105
44173	Occupational License	14,775	11,880	2,925	3,900	3,959
44175	Code Enforcement Inspection	0	25,650	0	0	0
44180	Recreational Vehicle Permit	30	0	30	40	41
44181	Manufactured Home Placement	0	0	71	95	96
44185	Vending Machine License & R	770	365	0	0	0
44190	Pool Permits	2,363	1,300	900	1,200	1,218
44191	Paving & Boring Permits	42,678	30,000	3,266	4,355	4,420
44195	Alarm Fees	14,002	18,170	8,350	11,133	11,300
44196	Fire Alarm (False Alarm Fees)	9,300	6,800	4,408	5,877	5,965
44197	Grease Trap License	0	0	555	740	751
	<b>TOTAL</b>	<b>489,081</b>	<b>443,965</b>	<b>240,961</b>	<b>321,282</b>	<b>326,101</b>
	<b>FINES &amp; FORFEITURES</b>					
45110	Court Fees	750,180	884,000	383,518	835,518	848,051
45111	Court Technology Fee	0	0	6,875	9,167	18,937
45113	Piedmont Dispatch	42,210	47,000	33,241	44,321	44,986
45114	Jail Service Reimbursement	5,120	4,000	1,600	2,133	2,165
45120	Library Fines	4,319	7,400	2,911	3,881	3,939
45121	Library Collection Fees	0	0	0	0	300
45130	Animal Control Fees	962	1,000	610	813	826
45140	Impound Fees	15,700	16,000	11,400	15,200	15,428
	<b>TOTAL</b>	<b>818,492</b>	<b>959,400</b>	<b>440,155</b>	<b>911,033</b>	<b>934,631</b>
	<b>PROJECTS</b>					
46160	Park Land Improvement Revenue	1,285	8,300	3,150	4,200	4,263
	<b>TOTAL</b>	<b>1,285</b>	<b>8,300</b>	<b>3,150</b>	<b>4,200</b>	<b>4,263</b>
	<b>USE OF PROPERTY</b>					
47110	Pool Fees	40,735	34,200	21,143	28,190	28,613
47115	Concessions	11,036	8,000	5,298	7,064	7,170



**01 - GENERAL FUND REVENUE**  
FY 2017 - 2018

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 YTD Actual	2016-2017 Projected Revenue	2017-2018 Proposed Revenue
47116	Community Center Membership	9,883	10,865	7,325	9,766	9,912
47125	Rental of Property: Ctrs, G	57,112	32,400	28,645	38,193	38,766
47130	Pavilion & Gazebo Rental	8,519	5,960	2,836	3,782	3,838
	<b>TOTAL</b>	<b>127,285</b>	<b>91,425</b>	<b>65,246</b>	<b>86,995</b>	<b>88,300</b>
	<b>SPECIAL REVENUES</b>					
48110	Interest on Investments	3,995	5,000	96	144	146
48165	Workers' Comp.	0	1,300	4,139	5,518	5,601
48167	FEMA Reimbursement	624,134	426,000	0	0	0
48171	Health Insurance Reimb	329,809	0	0	0	0
48175	Rental Income	4,125	4,700	1,500	1,500	0
48190	Sale of City Property	58,501	40,000	4,830	6,440	6,537
48191	Auction Site Expense Collec	2,148	2,000	1,268	1,691	1,717
48192	Auction Site Sales Tax Coll	1,425	2,100	704	939	953
48210	Administrative Charges	3,617	10,600	10,600	14,133	14,345
48220	Return Check Charges	(10)	20	30	30	30
48235	Mayor's Prayer Breakfast	180	300	0	200	200
48240	Finger Prints	3,725	6,000	490	653	663
48250	Miscellaneous	670,448	100,000	34,526	46,034	46,725
48258	Sewer Saddles	0	0	1,785	2,379	2,415
48265	Sports Leagues	23,697	26,000	23,821	31,761	32,238
48266	Sports Leagues Concession	0	0	169	225	228
48270	Park Programs	74,475	44,000	45,321	60,427	61,334
48275	Park & Rec Events	8,691	48,000	15,078	20,105	20,406
482751	P&R Concerts in the Park	54	1,000	229	305	310
482752	P&R Concerts/Park Concession	1,807	0	322	429	436
482753	P & R Events-Fall Craft Fair	3,772	0	1,505	1,505	1,528
482758	P & R Events-Taste of Yukon	4,037	0	1,430	1,430	1,451
48275A	P & R Events-Festival of Child	12,320	0	20	10,000	10,150
48275C	P & R Events-Fourth of July	1,501	0	750	750	761
48275D	P & R-Fourth of July-Concessio	0	0	1,541	1,541	1,564
48275E	P & R - Chill your Cheeks	2,861	0	10,984	10,984	11,149
48275H	P & R Events-Spooksville	0	0	1,672	1,672	1,697
48275O	P & R Events-Sounds of the Sea	4,070	0	9,370	9,370	9,511
48275Z	P & R Events-Spring Craft Fair	133	0	0	100	102
48280	RAC Trip-Bus Revenue	4,322	4,840	2,860	6,000	6,090
48281	RAC Meal Charges	33,328	34,340	26,945	35,927	36,466
48283	RAC Programs	8,688	7,780	7,276	9,702	9,847
48300	School Officers-Reimb	150,000	150,480	75,000	150,000	150,000
48306	Dept of Mental Health Reimb	2,955	940	1,133	1,133	1,150
	<b>TOTAL</b>	<b>2,038,805</b>	<b>915,400</b>	<b>285,393</b>	<b>433,029</b>	<b>435,748</b>



**01 - GENERAL FUND REVENUE**  
 FY 2017 - 2018

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 YTD Actual	2016-2017 Projected Revenue	2017-2018 Proposed Revenue
<b>MANAGEMENT FEE TRANSFERS FROM</b>						
48610	Water & Sewer Enterprise	1,899,215	2,494,507	1,870,880	2,494,507	4,097,530
48611	Sanitation Department	500,100	485,000	363,750	485,000	761,624
48612	Stormwater Department	261,528	0	0	0	0
48685	Transfer from Lib-State Aid	0	9,290	0	0	
	<b>TOTAL</b>	<b>2,660,843</b>	<b>2,988,797</b>	<b>2,234,630</b>	<b>2,979,507</b>	<b>4,859,154</b>
<b>TRANSFERS FROM</b>						
48704	PEST Police	1,432,266	1,000,000	0	1,000,000	1,279,910
48705	PEST Fire	1,172,410	1,000,000	0	1,000,000	1,075,000
48706	PEST General Employees	1,164,120	1,000,000	0	1,000,000	1,075,000
48950	Transfer from GF Reserve	3,831,877	0	0	0	0
	Transfer from Sales Tax CIP	0	0	0	0	0
	<b>TOTAL</b>	<b>7,600,673</b>	<b>3,000,000</b>	<b>0</b>	<b>3,000,000</b>	<b>3,429,910</b>
	Utilization of Prior Year Reserves	1,360,382	0	0	0	0
	<b>TOTAL REVENUE</b>	<b>28,352,538</b>	<b>22,109,958</b>	<b>13,157,365</b>	<b>21,003,255</b>	<b>23,285,701</b>



DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5101-101 Regular Employees	45,447.83	86,360.60	64,342.26	88,047.30	179,577
5101-102 Part-Time/Seasonal Employee	29,120.25	37,700.00	21,893.75	33,484.56	0
5101-103 Overtime	0.00	0.00	0.00	0.00	3,000
5101-106 Expense Allowance	2,307.75	2,400.00	1,569.27	2,400.06	2,400
5101-108 Employee Group Insurance	0.00	15,491.00	10,065.61	13,773.99	15,800
5101-110 Unemployment Insurance	0.00	525.00	236.21	525.00	525
5101-112 Employee Retirement	16,670.85	21,460.61	9,544.94	14,598.14	26,559
5101-113 FICA (Social Security)	8,189.69	9,490.64	6,369.63	9,741.79	13,967
5101-117 Employee Dental Insurance	0.00	1,450.08	483.36	739.26	2,175
5101-121 Sick Leave Buyback	0.00	0.00	0.00	0.00	0
<b>TOTAL PERSONAL SERVICES</b>	<b>101,736.37</b>	<b>174,877.93</b>	<b>114,505.03</b>	<b>163,310.10</b>	<b>244,003</b>
<b>MATERIAL AND SUPPLIES</b>					
5101-201 Office Supplies	1,813.31	2,000.00	1,027.13	1,540.70	1,600
5101-202 Duplication/Computer Suppli	1,769.39	3,000.00	842.17	1,263.26	2,000
5101-208 Publications and Periodical	277.50	200.00	13.50	20.25	100
5101-213 Food Supplies	7,439.26	9,500.00	4,505.05	6,757.58	9,500
5101-216 Election Supplies	10,301.76	7,000.00	4,117.56	8,152.49	5,000
5101-217 Wearing Apparel	492.00	0.00	0.00	0.00	500
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>22,093.22</b>	<b>21,700.00</b>	<b>10,505.41</b>	<b>17,734.27</b>	<b>18,700</b>
<b>SERVICES AND CHARGES</b>					
5101-302 Buildings	0.00	1,000.00	0.00	0.00	1,000
5101-331 Travel Expense	5,240.97	10,000.00	1,402.46	2,103.69	17,700
5101-344 Audits & Financial Consulting	189,437.95	115,000.00	129,470.78	172,627.71	115,000
5101-345 Advertising	74,667.76	80,000.00	94,285.88	125,714.51	100,000
5101-346 Rentals and Leases	9,740.00	9,600.00	14,400.00	21,952.00	21,952
5101-347 Special Services	9,067.01	10,000.00	7,140.27	9,520.36	10,000
5101-348 Consultant Fees	215,142.01	110,000.00	81,429.01	108,572.01	110,000
5101-349 Printing	3,937.64	8,000.00	236.68	355.02	5,000
5101-354 Assoc Memberships & Conf Re	48,040.76	51,000.00	49,614.76	74,422.14	55,134
5101-355 Legal	80,146.26	70,000.00	29,820.81	29,820.81	30,000
5101-360 Contributions and Memorials	8,869.95	8,000.00	3,532.00	4,709.33	8,000
5101-366 Emergencies	14,881.22	50,000.00	21,461.66	32,192.49	50,000
5101-367 Auction Sales Tax	1,731.56	1,500.00	335.15	502.73	1,000
5101-376 Licensing	676.67	700.00	386.83	726.67	700
5101-381 Festivals and Events	22,151.57	25,000.00	22,472.00	23,072.00	35,055
5101-390 Bank Charges and Fees	16.50	0.00	0.00	0.00	0
<b>TOTAL SERVICES AND CHARGES</b>	<b>683,747.83</b>	<b>549,800.00</b>	<b>455,988.29</b>	<b>606,291.47</b>	<b>560,541</b>
<b>DEBT SERVICE</b>					
5101-503 Support of Organizations	241,990.00	259,790.00	136,623.67	204,935.51	57,000
5101-504 Contractual Agreements	0.00	0.00	0.00	0.00	192,000
<b>TOTAL DEBT SERVICE</b>	<b>241,990.00</b>	<b>259,790.00</b>	<b>136,623.67</b>	<b>204,935.51</b>	<b>249,000</b>

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>TRANSFERS</b>					
5101-604      Transfer to Other Funds	720,696.64	0.00	0.00	0.00	0
5101-607      Transfer to Insurance Account	1,564,925.23	0.00	51,671.52	51,671.52	0
5101-608      Transfer to Stormwater	200,000.00	0.00	0.00	0.00	0
<b>TOTAL TRANSFERS</b>	<b>720,696.64</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>
<b>TOTAL LEGISLATIVE</b>	<b>1,770,264.06</b>	<b>1,006,167.93</b>	<b>717,622.40</b>	<b>992,271.34</b>	<b>1,072,244</b>



01-5101-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>	
City Attorney	1		1	
PIO Officer/Media Specialist	1		1	
Graphic Artist		1	1	
Total	2	1	3	move from Part-time to Full time position

01-5101-102 PART-TIME/SEASONAL EMPLOYEES

Includes salary for Part-time/Seasonal employee:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>	
Graphic Artist	1	-1	0	
Total	1	-1	0	move from Part-time to Full time position

01-5101-331 TRAVEL EXPENSE

Airfare, lodging, meals, mileage, car rental, taxi fare, parking and misc. travel expenses for the City Council to travel to the NLC annual convention and various other conferences or

01-5101-344 AUDITS & FINANCIAL CONSULTING

This account includes expenses for services provided by an outside accounting firm for the annual audit and for Financial Advisory services provided by Crawford & Associates.

01-5101-346 RENTALS AND LEASES

Includes rents and leases on Development Services building, Veteran's Museum building, Postage Permit and post office box rental. Included are:

334 Elm-Development Services Bldg	\$9,600
1010 W Main-Veteran's Museum Bldg	\$12,000
Postage Permit	\$220
Post Office box rental	\$132
Total	\$21,952

01-5101-348 CONSULTANT FEES

Professional services such as engineer or attorney (other than City Attorney or City Engineer.) This account does not include those costs associated with Capital Improvement projects.

01-5101-354 ASSOCIATION MEMBERSHIPS/CONFERENCE REGISTRATIONS

Includes City/Council Membership fees and various Conference registrations for the City Council. Included are:

Oklahoma Municipal League	\$25,709	Frontier Country Marketing Assoc	\$500
Assoc of Central Okla Gov'ts	\$18,000	Sam's Club memberships	\$305
Oklahoma Mid-Size Cities	\$5,500	Oklahoma Mayor's Council	\$305
National League of Cities	\$2,000	ICSC Membership dues \$50 ea	\$250
Chamber of Commerce	\$750	OK Travel Industry Assoc.	\$300
Sister Cities International	\$425	OML-Mun. Utility Provider dues	\$100
3CMA Conference	\$400	Other conf fees/memberships	\$590
			\$55,134

01-5101-355 LEGAL

Includes legal fees for the City Attorney, transcripts, depositions, etc. City Attorney now paid through payroll in 100 series.

01-5101-360 CONTRIBUTIONS AND MEMORIALS

Rewards, donations to charitable institutions and organizations, memorial flowers, and sponsorships. Included are:

Yukon Arts & Humanities	\$2,000
Yukon Sharing	\$325
Project Graduation	\$250
memorial flowers/misc sponsorships	<u>\$5,425</u>
Total	<u>\$8,000</u>

01-5101-366 EMERGENCIES

This account is for un-budgeted, emergency expenses that may arise throughout the year.

01-5101-376 LICENSING & SOFTWARE

Music licensing/royalty fees to cover Concerts in the Park, RAC events, Freedom Fest, Christmas in the Park and other Special Events where music is played/heard. Fees Include:

ASCAP	\$350
BMI	<u>\$350</u>
Total	<u>\$700</u>

01-5101-381 FESTIVALS AND EVENTS

Budgeted expenses include subsidies for sponsored events and non-sponsored event expenses. Subsidies include:

Freedom Fest Fireworks	\$30,000
Czech Festival (portapotties)	\$1,455
Easter on the Prairie	\$600
Non-Sponsored Event exp.	<u>\$3,000</u>
Total	<u>\$35,055</u>

01-5101-503 SUPPORT OF ORGANIZATIONS

Budgeted expenses include subsidies for Compassionate Hands, Youth & Family Services, Chamber of Commerce, and Samaritan EMS. Subsidies include:

Chamber of Commerce	\$30,000
Youth & Family Services	\$15,000
Compassionate Hands	<u>\$12,000</u>
Total	<u>\$57,000</u>

01-5101-504 CONTRACTUAL AGREEMENTS

Contractual agreement for Ambulance services. Initial contract for one year, renewal for four additional one-year periods with the option to extend services each year after five years.

Samaritan EMS	<u>\$192,000</u>
Total	<u>\$192,000</u>



DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5102-101 Regular Employees	395,337	352,539	315,371	482,333	365,741
5102-103 Overtime	0	0	0	0	3,000
5102-106 Expense Allowance	2,331	9,600	1,662	2,541	9,600
5102-108 Employee Group insurance	0	26,612	14,849	22,710	25,838
5102-110 Unemployment Insurance	0	525	175	525	525
5102-112 Employee Retirement	76,355	61,103	32,453	40,180	42,633
5102-113 FICA (Social Security)	27,617	27,303	18,447	27,670	28,543
5102-117 Employee Dental Insurance	0	2,175	785	1,450	2,175
5102-121 Sick Leave Buy Back	5,243	4,368	3,822	3,822	4,368
<b>TOTAL PERSONAL SERVICES</b>	<b>506,883</b>	<b>484,225</b>	<b>387,564</b>	<b>581,231</b>	<b>482,423</b>
<b>MATERIALS AND SUPPLIES</b>					
5102-201 Office Supplies	701	1,200	579	868	1,200
5102-202 Duplication/Computer Suppli	0	100	0	0	0
5102-208 Publications & Periodicals	0	200	443	443	450
5102-213 Food Supplies	0	500	0	0	0
5102-217 Wearing Apparel	0	0	97	112	200
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>6,891</b>	<b>2,000</b>	<b>823</b>	<b>2,611</b>	<b>1,850</b>
<b>SERVICES AND CHARGES</b>					
5102-328 Document Destruction	131	150	104	157	150
5102-331 Travel Expense	5,657	9,000	6,494	9,741	10,000
5102-340 Postage & Shipping	25	100	0	0	0
5102-349 Printing	205	500	0	0	0
5102-354 Assoc Memberships & Conf Re	8,639	8,500	6,423	6,900	8,000
5102-356 Training	1,925	1,500	0	0	0
5102-384 Coffee Service	307	0	0	0	0
<b>TOTAL SERVICES AND CHARGES</b>	<b>16,889</b>	<b>19,750</b>	<b>13,021</b>	<b>16,797</b>	<b>18,150</b>
<b>TOTAL ADMINISTRATION</b>	<b>530,663</b>	<b>505,975</b>	<b>401,407</b>	<b>600,639</b>	<b>502,423</b>

01-5102-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>
City Manager	1		1
Assistant City Manager	1		1
Executive Administrative Assistant	1		1
Total	3	0	3

01-5102-331 TRAVEL EXPENSE

Travel expenses for ICMA, NLC, CMAO, OML, and other conferences. Meals for City Manager breakfast/lunch meetings; mileage reimbursements; Meals for FCMA meetings & PIO lunch meetings

OML Conf. Summer - JC & TK	\$400.00
ICMA Conference - JC & TK	\$3,800.00
NLC City Summitt - JC & TK	\$4,800.00
OML Conf. Winter - JC & TK	\$400.00
Lunches	\$600.00
Total	\$10,000.00

01-5102-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

Association memberships and conference registrations for Administration staff.

CMAO Membership - Jim	\$650.00
CMAO Membership - Tammy	\$650.00
ICMA Membership - Jim	\$1,200.00
ICMA Membership - Tammy	\$1,100.00
CMAO Registration - JDC (W & S)	\$650.00
CMAO Registration - TK (W & S)	\$650.00
OML Conference - JC & TK	\$600.00
ICMA Conference - JC & TK	\$1,400.00
NLC City Summitt - JC & TK	\$1,100.00
Total	\$8,000.00



DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5103-107 Bonds	1,687	2,000	550	825	2,000
5103-108 Employee Group Insurance	2,386,045	0	9,164	9,164	5,000
5103-109 Worker's Compensation	857,659	706,273	708,742	708,742	744,179
5103-110 Unemployment Insurance	47,616	0	0	0	0
5103-111 Personal Liability Insurance	0	0	0	0	0
5103-112 Retirement	14,525	0	0	0	0
5103-113 FICA (Social Security)	4,584	0	0	0	0
5103-117 Dental Insurance	166,496	0	0	0	0
<b>TOTAL PERSONAL SERVICES</b>	<b>3,478,613</b>	<b>708,273</b>	<b>718,456</b>	<b>718,731</b>	<b>751,179</b>
<b>SERVICES AND CHARGES</b>					
5103-342 Automobile Insurance	221,860	233,000	164,561	246,842	244,650
5103-343 Property Insurance	122,587	129,000	94,538	141,807	135,450
5103-366 Emergencies	5,312	3,000	198	297	3,000
5103-368 General Liability Deductible	7,838	7,000	1,000	1,500	7,000
5103-390 ACA Report Processing	3,855	3,800	3,555	3,555	3,800
<b>TOTAL SERVICES AND CHARGES</b>	<b>361,452</b>	<b>375,800</b>	<b>263,852</b>	<b>394,000</b>	<b>393,900</b>
<b>TOTAL INSURANCE</b>	<b>3,840,065</b>	<b>1,084,073</b>	<b>982,308</b>	<b>1,112,731</b>	<b>1,145,079</b>

- 01-5103-107    **BONDS**  
                   Bonds for Public Officials
  
- 01-5103-108    **GROUP INSURANCE**  
                   Includes the costs and fees related to employee group insurance. *Insurance premiums now included in Departmental budgets.*
  
- 01-5103-109    **WORKER'S COMPENSATION**  
                   Includes the City's cost of the worker compensation insurance
  
- 01-5103-110    **UNEMPLOYMENT INSURANCE**  
                   Includes the City's cost of Unemployment Insurance. *Unemployment Insurance now included in Departmental budgets.*
  
- 01-5103-111    **PERSONAL LIABILITY**  
                   Includes Acts or Omission Insurance on elected officials and medical malpractice insurance for emergency medical technicians/paramedics.
  
- 01-5103-117    **DENTAL INSURANCE**  
                   Includes the cost of dental insurance for employees. *Dental Insurance premiums now included in Departmental budgets.*
  
- 01-5103-342    **AUTOMOBILE INSURANCE**  
                   General liability, Automobile and Equipment insurance policy premium, paid quarterly.
  
- 01-5103-343    **PROPERTY INSURANCE**  
                   Property & Contents and Fine Arts Insurance policy, paid quarterly.
  
- 01-5103-366    **EMERGENCIES**  
                   Includes the cost of the City's flood insurance, and any unexpected tort claim payments, property damage reimbursements, etc.
  
- 01-5103-368    **GENERAL LIABILITY DEDUCTIBLE**  
                   Includes the deductible on liability insurance claims.



**FY 2017-2018 BUDGET**  
01-General Fund

**FINANCE**

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
01-5104-101 Regular Employees	201,640.97	407,104.00	238,806.07	326,787.25	332,166
01-5104-103 Overtime	0.00	0.00	0.00	0.00	3,000
01-5104-106 Expense Allowance	1,661.58	6,000.00	3,923.09	6,000.00	6,000
01-5104-108 Employee Health Insurance	0.00	37,921.00	19,988.43	30,570.54	33,718
01-5104-110 Unemployment Insurance	0.00	875.00	81.11	875.00	700
01-5104-112 Employee Retirement	50,338.35	101,165.34	44,028.23	60,249.16	51,582
01-5104-113 FICA (Social Security)	14,379.95	31,590.71	16,392.20	22,431.43	26,087
01-5104-117 Employee Dental Insurance	0.00	3,625.20	725.04	2,175.12	2,900
01-5104-121 Sick Leave Buy Back	0.00	5,846.40	4,934.60	4,934.60	5,846
<b>TOTAL PERSONAL SERVICES</b>	<b>268,020.85</b>	<b>594,127.65</b>	<b>328,878.77</b>	<b>454,023.10</b>	<b>461,999</b>
<b>MATERIALS AND SUPPLIES</b>					
01-5104-201 Office Supplies	236.11	550.00	149.36	224.04	350
01-5104-208 Publications & Periodic	39.00	100.00	45.00	95.00	50
01-5104-217 Wearing Apparel	0.00	0.00	0.00	0.00	0
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>275.11</b>	<b>650.00</b>	<b>194.36</b>	<b>319.04</b>	<b>400</b>
<b>SERVICES AND CHARGES</b>					
01-5104-315 Office Equipment	0.00	150.00	0.00	0.00	525
01-5104-316 Furniture, Fixtures & Misc Furn	0.00	425.00	0.00	0.00	1,075
01-5104-328 Document Destruction	65.38	100.00	130.89	158.89	160
01-5104-331 Travel Expense	92.19	500.00	0.00	150.00	250
01-5104-349 Printing	1,768.00	1,200.00	75.00	75.00	1,200
01-5104-354 Assoc Memberships & Con	558.00	1,850.00	465.00	697.50	1,145
01-5104-356 Training	0.00	600.00	273.48	410.22	200
<b>TOTAL SERVICES AND CHARGES</b>	<b>2,483.57</b>	<b>4,825.00</b>	<b>944.37</b>	<b>1,491.61</b>	<b>4,555</b>
<b>TOTAL FINANCE</b>	<b>270,779.53</b>	<b>599,602.65</b>	<b>330,017.50</b>	<b>455,833.75</b>	<b>466,954</b>

01-5104-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>
City Clerk/Finance Director	1		1
Deputy City Clerk	1		1
City Treasurer	1		1
Deputy City Treasurer/Purchasing Agent	1		1
2nd Deputy City Treasurer	1	-1	0
Total	5	-1	4

01-5104-315 OFFICE EQUIPMENT

Includes wall-mount and television for small conference room area.

01-5104-316 FURNITURE, FIXTURES & MISC FURNISHINGS

Includes Conference table, chairs and window blinds for small conference room area.

01-5104-331 TRAVEL EXPENSE

Mileage, meals, etc. for travel to OMCTFOA certification classes, conferences and training.

01-5104-349 PRINTING

Includes printing of AP Pooled cash checks. This expense normally occurs every other year.

01-5104-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

Account includes OMCTFOA membership dues for staff, State certifications, GFOAO membership for City Treasurer and the OMCTFOA Annual Conference registration fees.

OMCTFOA membership dues	\$120.00
OMCTFOA State Certification	\$200.00
GFOAO membership	\$25.00
OMCTFOA annual conference	\$800.00
Total	\$1,145.00

01-5104-356 TRAINING

Online training courses for GFOA ranging in cost from \$85 - \$580 for staff.





DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5106-101 Regular Employees	2,909,116	2,763,126	1,897,096	2,901,440	2,883,789
5106-103 Overtime	191,411	207,216	147,627	225,782	163,000
5106-108 Employee Health Insurance	0	402,117	177,097	270,854	494,938
5106-110 Unemployment Insurance	0	6,825	1,055	1,614	6,825
5106-112 Employee Retirement	427,501	412,627	273,922	418,940	420,730
5106-113 FICA (Social Security)	47,862	46,579	31,811	48,652	49,320
5106-117 Employee Dental Insurance	0	28,277	9,184	14,046	27,612
5106-119 Cleaning Allowance	390	780	0	780	975
5106-121 Sick Leave Buy Back	45,383	74,373	107,752	107,752	107,171
<b>TOTAL PERSONAL SERVICES</b>	<b>3,621,662</b>	<b>3,941,920</b>	<b>2,645,543</b>	<b>3,989,859</b>	<b>4,154,360</b>
<b>MATERIALS AND SUPPLIES</b>					
5106-201 Office Supplies	81	600	104	381	500
5106-202 Duplication/Computer Supplies	486	550	58	258	400
5106-205 Nondurable Supplies	3,131	4,000	858	2,000	3,500
5106-206 Building Maintenance Supplies	4,991	5,400	3,325	5,400	5,500
5106-207 Chemicals	1,440	5,000	1,988	1,988	5,000
5106-210 Landscaping Supplies	0	750	0	479	750
5106-211 Training Supplies	4,209	4,000	586	2,259	2,000
5106-213 Food Supplies	396	2,000	1,247	2,000	3,500
5106-217 Wearing Apparel	28,982	35,900	35,303	35,303	36,700
5106-218 Protective Clothing/Safety Equip	0	30,000	4,241	24,900	30,000
5106-220 Medical Supplies	7,892	10,000	3,381	5,216	10,000
5106-221 Public Educational Supplies	997	3,000	1,265	1,265	3,000
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>52,606</b>	<b>101,200</b>	<b>52,357</b>	<b>81,450</b>	<b>100,850</b>
<b>SERVICES AND CHARGES</b>					
5106-302 Buildings	2,795	4,300	1,183	3,000	4,300
5106-315 Office Equipment	72	500	0	0	300
5106-316 Furniture, Fixtures & Misc F	1,088	1,200	1,536	2,190	2,400
5106-317 Durable Tools	2,010	10,000	1,481	2,222	10,000
5106-318 Motor Vehicle/Small Equip P	0	1,500	0	0	1,500
5106-321 Air Conditioning and Heatin	754	2,500	341	341	2,500
5106-323 Inspection Fees for Prop/Eq	3,111	3,600	2,712	2,712	3,600
5106-328 Document Destruction	49	100	43	54	100
5106-331 Travel Expense	8,437	3,000	0	3,155	3,000
5106-332 Tuition Reimbursement	1,066	0	0	0	2,500
5106-340 Postage and Shipping	150	300	27	41	200
5106-349 Printing	0	300	0	0	300
5106-354 Assoc Memberships & Conf Re	1,099	1,100	217	826	1,340
5106-356 Training	9,366	6,000	4,751	5,799	11,500
5106-360 Contributions and Memorials	1,764	2,700	1,556	2,450	1,100
5106-365 Maintenance Agreements	9,645	11,000	2,178	10,478	11,264

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
5106-377 Licenses	0	0	0	468	1,014
5106-384 Coffee Service	1,473	0	0	0	0
<b>TOTAL SERVICES AND CHARGES</b>	<b>42,878</b>	<b>48,100</b>	<b>16,025</b>	<b>33,735</b>	<b>56,918</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>3,717,146</b>	<b>4,091,220</b>	<b>2,713,925</b>	<b>4,105,044</b>	<b>4,312,128</b>

01-5106-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>	
Chief	1	-	1	Jones payout & new Chief
Battalion Chief	3	-	3	
Training Officer/Major	1	-	1	
Captain	6		6	
Sergeant	6		6	
Corporal	15	4	19	promotions during year
Fire Fighter	6	-4	2	promotions during year
Secretary III	1	-	1	
Total	39	0	39	

01-5106-207 CHEMICALS

FF Foam (foam usage is for fighting fires), Absorbents (Haz Mat),

01-5106-211 TRAINING SUPPLIES

CPR Instructor materials, FF Company Officer, Driver Operator books

01-5106-213 FOOD SUPPLIES;

coffee, coffee cups, creamer, sugar,community coffee, bottle water (for trucks,) holiday dinners, retirement party refreshments

01-5106-217 WEARING APPAREL

Contractual agreement \$34,200, Dress Uniform x 2, \$1,400, uniform patches, collar brass

01-5106-218 PROTECTIVE CLOTHING/SAFETY EQUIPMENT

Bunker gear - replace x 4, Mask Fit Testing, SCBA testing, FF Gloves, Carbon Hoods, Helmets,

01-5106-220 MEDICAL SUPPLIES

Medical Gloves, Lifepak Batteries, airway & oxygenation supplies, Epi-Pens, glucometers w/strips, Red Bag Disposal

01-5106-221 PUBLIC EDUCATION SUPPLIES

Fire prevention items: fire hats, pencils, books, pencil bags, erasers. Items for all 2nd & 3rd graders and many Pre-K students in Yukon.

01-5106-302 BUILDINGS

Garage door & opener repair, ceiling tiles, ice machine repairs

01-5106-315 OFFICE EQUIPMENT

calculators, staplers, command board

01-5106-316 FURNITURE, FIXTURES & MISC.

Recliners for St 2, office chairs,

01-5106-317 DURABLE TOOLS

Replace fire hoses@\$88 per section, nozzles@\$855 ea., items for breathing air system, ground ladder replacement if needed.

01-5106-318 MOTOR VEHICLE/SMALL EQUIPMENT PARTS AND SUPPLIES (EXCLUDING FUEL)

Repairs not covered by Fleet Maintenance, small engine and equipment repair.

01-5106-321 AIR CONDITIONING AND HEATING SYSTEMS  
Filters/thermostat replacement, misc repairs.

01-5106-323 INSPECTION FEE/PROPERTY & EQUIPMENT

Annual Pump Testing	\$1,800.00	Cert. testing for all pumps on trucks
Annual Ladder Testing	\$1,000.00	Cert. testing for all ground and aerial ladders
Other	<u>\$800.00</u>	
Total	\$3,600.00	

01-5106-331 TRAVEL EXPENSE

Blue Card Hazard Zone, \$900 - airfare to PHX (2 individual), \$605 - Hotel, \$400-meals, \$400 - rental; OK ST Fire Chief Conf, airfare, meals, hotels, parking fees

Blue Card Hazard Zone Conf travel expense	\$2,305.00
OK ST Fire Chief Conference travel expense	\$60.00
other travel expenses	<u>\$635.00</u>
Total	\$3,000.00

01-5106-332 TUITION REIMBURSEMENT

\$2500 - Billingsley - Advance EMT

01-5106-354 ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATION

Metro Fire Chief's Association dues, OK Fire Chief's Association dues, National Fire Protection Association dues, Fire Service Instructor OK dues, International Association of Fire Chiefs Association dues, OK State Firefighters Association dues and OK State Dept. of Health medical emergency response renewal fee

Int'l Assoc of Fire Chiefs	\$453.00
Nat'l Fire Protection Assoc	\$350.00
Fire Service Instructor OK	\$75.00
OK State Firefighters Assoc.	\$56.00
Metro Fire Chief's Assoc.	\$50.00
OK Fire Chief's Assoc.	\$36.00
OK State Dept of Health	\$20.00
Notary Fee	\$150.00
Other registration dues	<u>\$150.00</u> (New Chief Conf.)
Total	\$1,340.00

01-5106-356 TRAINING

Blue Card Command Instructors & Cert. Incident Commanders for on-line training & Re-licensure; Firefighter II class, registration fees, (One-Time Expense, to bring all personnel up to NFPA Firefighter 1001 Standard. This would allow us to deliver this course to all personnel and would allow for a majority of our Fire Officers to earn international accreditation.

Blue Card/Incident Command training	\$4,525.00
Firefighter II class registration fees	\$6,500.00
OK State Fire Chief Conf training	<u>\$475.00</u>
Total	\$11,500.00

01-5106-360 CONTRIBUTIONS AND MEMORIALS

Retirement items, flowers for memorials

01-5106-365 MAINTENANCE AGREEMENTS

Emergency generator at St 1, Fire sprinkler maintenance, Hood & Fuse Link maintenance, Airgas maintenance, Tri-Air Testing (Test air for SCBA,) Physio Control (LifePak) SCBA Cylinder Service (Due every 5 years.)

Generator Maintenance-St. 1	\$2,222.00
Fire Sprinkler	\$875.00
Hood & Fuse Links	\$720.00
Airgas	\$240.00
Tri-Air Testing for SCBA	\$490.00
Physio Control (LifePak)	\$6,017.00
Extrication Tool Maintenance	<u>\$700.00</u>
Total	\$11,264.00

01-5106-377 LICENSES

Reimburse driving records for employees. 39 employees at \$26 each.

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5107-101 Regular Employees	4,110,367	3,801,476	2,714,295	3,920,649	4,291,179
5107-103 Overtime	84,189	86,000	130,729	188,831	218,500
5107-108 Employee Health Insurance	0	553,570	283,683	409,764	759,690
5107-110 Unemployment Insurance	0	10,325	3,031	4,378	11,375
5107-112 Employee Retirement	608,026	597,632	367,241	530,460	584,811
5107-113 FICA (Social Security)	308,091	302,560	210,183	303,598	348,544
5107-117 Employee Dental Insurance	0	42,777	14,501	20,946	47,128
5107-119 Cleaning Allowance	1,980	1,980	6,485	9,367	780
5107-121 Sick Leave Buy Back	38,250	67,555	71,772	38,250	46,452
<b>TOTAL PERSONAL SERVICES</b>	<b>5,150,903</b>	<b>5,463,876</b>	<b>3,801,921</b>	<b>5,426,242</b>	<b>6,308,459</b>
<b>MATERIALS AND SUPPLIES</b>					
5107-201 Office Supplies	1,665	2,300	807	1,400	2,300
5107-202 Duplication/Computer Supplies	1,611	2,500	1,065	2,300	2,500
5107-205 Nondurable Supplies	837	1,200	631	1,000	1,200
5107-206 Building Maintenance Supplies	1,540	4,000	1,673	3,000	4,000
5107-207 Chemicals	0	100	0	0	800
5107-208 Publications & Periodicals	144	550	148	300	550
5107-210 Landscaping Supplies	240	1,000	0	850	1,000
5107-211 Training Supplies	23,784	22,000	17,736	20,500	25,000
5107-212 Animal Food	260	700	1,034	1,700	0
5107-213 Food Supplies	670	2,200	124	1,550	2,200
5107-214 Investigative/Illustrative	1,230	2,000	115	1,475	3,000
5107-217 Wearing Apparel	22,533	29,000	12,444	26,000	29,000
5107-218 Protective Clothing/Safety Equip	10,849	13,000	6,722	11,000	13,000
5107-220 Medical Supplies	0	2,000	0	0	2,000
5107-221 Public Educational Supplies	406	2,800	518	2,020	2,800
5107-222 Record Supplies	0	0	0	0	200
5107-224 Meals/Supplies for Prisoners	4,975	10,000	3,309	5,700	10,000
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>70,742</b>	<b>95,350</b>	<b>46,327</b>	<b>78,795</b>	<b>99,550</b>
<b>SERVICES AND CHARGES</b>					
5107-302 Buildings	1,502	4,200	1,452	2,500	4,500
5107-315 Office Equipment	256	750	0	700	750
5107-316 Furniture, Fixtures & Misc Furnis	0	3,500	1,545	3,030	3,500
5107-317 Durable Tools	1,451	3,500	90	1,000	3,500
5107-318 Motor Vehicles/Small Equip	209	1,000	378	890	1,500
5107-321 Air Conditioning and Heating	1,516	4,000	4,809	4,809	4,500
5107-328 Document Destruction	220	750	161	750	750
5107-330 Medical Expenses-Employees	0	5,000	400	3,025	5,000
5107-331 Travel Expense	622	7,500	333	3,336	7,500
5107-332 Tuition Reimbursement	1,003	5,000	0	2,500	5,000
5107-340 Postage and Shipping	1,309	3,500	32	3,400	3,500
5107-341 Telephones, Teletype, Pager	4,200	6,000	2,450	5,000	6,000
5107-346 Rentals & Leases	0	2,300	0	0	2,300
5107-347 Special Services	1,137	2,500	875	1,000	2,500

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
5107-349 Printing	639	1,500	0	0	1,500
5107-354 Assoc Memberships & Conf Re	860	1,500	375	1,450	1,500
5107-356 Training	0	2,000	75	1,750	2,000
5107-358 Medical Services (Non-Emp)	7,312	10,000	2,047	5,000	10,000
5107-361 Refunds	0	50	0	0	100
5107-365 Maintenance Agreements	10,913	18,500	4,395	15,000	18,500
5107-384 Coffee Service	900	0	0	0	0
<b>TOTAL SERVICES AND CHARGES</b>	<b>34,049</b>	<b>83,050</b>	<b>19,418</b>	<b>55,140</b>	<b>84,400</b>
<b>CAPITAL IMPROVEMENT</b>					
5107-404 Building (Improvements or Addi	0	0	0	0	6,000
<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,000</b>
<b>TOTAL POLICE DEPARTMENT</b>	<b>5,255,694</b>	<b>5,642,276</b>	<b>3,867,666</b>	<b>5,560,178</b>	<b>6,498,409</b>

01-5107-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>	
Chief	1		1	
Major	-	2	2	position restructured
Captain	3	4	7	position restructured
Lieutenant	7		7	position restructured
Sergeant	7	11	18	position restructured
Corporal	17	-17	0	position restructured
Patrol Officer	7	4	11	1 unfilled/2 new positions per MOU
Detective	1	-1	0	position restructured
School Resource Officer	3	-3	0	position restructured
Secretary III	1		1	
Communications Superviso	1		1	
Communications Officer	10	2	12	2 positions not funded current budget
Jailer/Property Room Tech	-	1	1	1 new position per MOU
Records Manager	1		1	
Police Records Tech	2	1	3	1 unfilled position current budget
Animal Control Officer	2	-2	0	positions moved to AC dept budget
<b>Total</b>	<b>63</b>	<b>2</b>	<b>65</b>	

01-5107-207 CHEMICALS

Chemicals needed to spray gun range.

01-5107-214 INVESTIGATIVE SUPPLIES

Funds to purchase needed equipment for detective division.

01-5107-224 MEALS/SUPPLIES FOR PRISONERS

Funds for this account are used to purchase items for prisoners we house in our facility. These include meals, wearing apparel, blankets, towels and admission kits. We do house prisoners for other agencies. These agencies are invoiced and money received is deposited into the general fund.

01-5107-318 MOTOR VEHICLES/SMALL EQUIPMENT

Bike Team bicycle parts and tools.

01-5107-330 MEDICAL EXPENSES - EMPLOYEES

These funds are needed for psychological exams and pension physicals for new hires and immunizations for employees.

01-5107-331 TRAVEL EXPENSE

Funding in this account is for travel expenses for employees attending conferences or training off-site and conference that Chief attends.

01-5107-332 TUITION REIMBURSEMENT

Lt. Norman and Sgt. Frame have submitted notice to attend classes.

01-5107-346 RENTALS AND LEASES

These funds are for the rental of equipment not readily available in the event of an emergency.



01-5107-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

The funding in this account covers the cost of professional memberships and conference registration fees.

Ok Sheriffs and Peace Officers Assoc membership	\$50.00
Int'l Police Mountain Bike Association membership	\$55.00
Ok Association of Chiefs of Police membership	\$75.00
Int'l Association of Chiefs of Police membership	\$150.00
FBI National Academy Associates membership	\$85.00
Regional Organized Crime Info Center membersh	\$300.00
Nat'l Association of School Resource Officers	\$120.00
Other memberships/conference registrations	<u>\$665.00</u>
Total	\$1,500.00

01-5107-356 TRAINING

Funding includes the cost of tuition, fees, online registration and books associated with employees attending training off-site.

miscellaneous training	<u>\$2,000.00</u>
Total	\$2,000.00

01-5107-358 MEDICAL SERVICES (NON-EMPLOYEE RELATED)

In the event a prisoner receives injuries caused by an officer, the expense would come from this account. Also includes veterinary services for animals at the shelter.

01-5107-365 MAINTENANCE AGREEMENTS

Maintenance agreements funded by this account include the generator and the HVAC system.

Generator maintenance agreement	\$674.00
HVAC maintenance agreement	\$7,884.00
Hot water tank maintenance agreement	\$705.00
Other maintenance agreements	<u>\$9,237.00</u>
Total	\$18,500.00

5107-404 CAPTIAL IMPROVEMENT

Funds are needed for modification of rear entry door at police department to meet FBI audit standards.



DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5108-101 Regular Employees	570,951	522,263	342,702	495,014	553,929
5108-103 Overtime	14,048	18,000	9,718	14,037	13,000
5108-108 Employee Health Insurance	0	96,597	51,381	74,217	113,528
5108-110 Unemployment Insurance	0	2,275	1,118	1,614	2,450
5108-112 Employee Retirement	134,675	129,779	54,663	78,958	84,967
5108-113 FICA (Social Security)	43,752	40,293	25,559	36,919	43,410
5108-117 Employee Dental Insurance	0	8,700	3,081	4,451	9,426
5108-121 Sick Leave Buy Back	5,787	6,064	5,823	5,823	6,064
<b>TOTAL PERSONAL SERVICES</b>	<b>769,213</b>	<b>823,972</b>	<b>494,047</b>	<b>711,035</b>	<b>826,774</b>
<b>MATERIALS AND SUPPLIES</b>					
5108-201 Office Supplies	20	250	0	250	250
5108-202 Duplication/Computer Suppli	0	100	0	100	100
5108-204 Fuel, Oil and Lubricants	0	0	0	0	0
5108-205 Nondurable Supplies	1,281	2,500	833	2,182	2,500
5108-206 Building Maintenance Suppli	106	250	170	247	250
5108-207 Chemicals	7,644	17,028	0	11,000	11,000
5108-213 Food Supplies	0	0	0	0	0
5108-217 Wearing Apparel	4,617	5,600	3,133	4,535	5,300
5108-218 Protective Clothing/Safety	2,742	4,000	2,465	3,499	4,000
5108-220 Medical Supplies	0	150	0	150	150
5108-223 Welding Supplies	0	0	304	456	500
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>16,409</b>	<b>29,878</b>	<b>6,904</b>	<b>22,419</b>	<b>24,050</b>
<b>SERVICES AND CHARGES</b>					
5108-302 Buildings	109	1,000	0	0	1,000
5108-303 Bridges and Culverts	5,908	25,000	0	0	0
5108-306 Sidewalk Step Curb Gutter&C	16,236	15,000	1,474	2,212	15,000
5108-307 Storm Sewers	11,271	10,000	25,876	25,876	25,000
5108-308 Drainage Ditches	22,476	10,000	899	35,432	25,000
5108-309 Streets Alleys and Roadways	59,960	100,000	15,965	50,000	50,000
5108-310 Parking Areas	0	3,000	893	3,000	3,000
5108-311 Street Signs Traffic Lights	1,995	7,000	1,291	3,000	7,000
5108-317 Durable Tools	11,088	6,500	160	5,000	6,500
5108-320 Signal Systems	61,189	50,000	4,300	25,000	25,000
5108-321 Air Conditioning/Heating Sy	361	1,000	26	40	1,000
5108-346 Rentals & Leases	150	5,000	1,980	2,969	7,200
5108-354 Assoc Memberships & Conf Re	0	0	0	0	0
5108-356 Training	340	500	0	190	500
5108-359 Weeds, Debris, Autos, Etc.,	57	2,000	0	2,000	2,000
5108-362 Judgments and Damages	0	500	0	125	500
5108-365 Maintenance Agreements	8,525	9,300	1,550	9,300	9,300
5108-377 Licenses	789	1,800	277	1,000	1,000
5108-381 Special Events	4,896	5,000	4,150	5,000	5,000
5108-389 Snow/Ice Control	6,080	31,640	0	0	30,000
<b>TOTAL SERVICES AND CHARGES</b>	<b>211,431</b>	<b>284,240</b>	<b>58,840</b>	<b>170,143</b>	<b>214,000</b>

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017		2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	
<b>CAPITAL IMPROVEMENT</b>				
5108-410 Street Improvements	0	339,002	0	0
5108-429 Signs and Markers	0	15,000	5,272	15,000
<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>0</b>	<b>354,002</b>	<b>5,272</b>	<b>15,000</b>
<b>TOTAL STREET DEPARTMENT</b>	<b>997,053</b>	<b>1,492,091</b>	<b>565,063</b>	<b>1,079,824</b>

01-5108-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>
Street Superintendent	1		1
Foreman	1		1
Equipment Operator III	2		1
Equipment Operator II	1		1
Equipment Operator I	2		2
PPWP Crew Leader	1		1
Laborer II	3		2
Laborer I	2		4
Total	13	0	13

01-5108-306 SIDEWALKS, SEPS. GUTTERS & CONCRETE REPAIRS

Yellow traffic paint used to repaint the curbs along main street before Czech Day. Concrete to repair any sidewalks or curbs. Dolese is who we use for large concrete jobs.

01-5108-307 STORM SEWERS

Replace hoods & grates on storm sewers and hydraulic cement used to make repairs to storm sewer pipes.

01-5108-308 DRAINAGE DITCHES

Concrete for repairing flumes. Replacement of damaged tin horns. We have 5 tin horns that need to be replaced as soon as possible.

01-5108-309 STREETS, ALLEY AND ROADWAYS

Asphalt, Concrete, Chip-n-Seal, Gravel, Emulsion, Rock and other materials for all maintenance and repairs that need to be made. Yellow or white paint for striping.

01-5108-310 PARKING AREAS

Concrete or Asphalt repairs made and paint for striping done to any parking areas where City Buildings are located.

01-5108-311 STREET SIGNS, TRAFFIC LIGHTS AND SIGNS

Replace street signs, stops signs, yield signs; Visors, back plates, bulbs (standard incandescent, Special optical bulbs for 5 heads and LED Modules) for the traffic lights. Push buttons for all the crosswalks. Bags of concrete for installation of sign poles. Paint for the following; barricades, visors, and back plates.

01-5108-320 SIGNAL SYSTEMS

Controllers, modules, camera's, wiring, loop detectors etc. for repairs. Air filters, fluorescent bulbs for the signal cabinets. Need to have the Timing Plans updated yearly. All the Signal Systems have different parts, some old, some new. They all need to be the same. We call on Signal Tek for the majority of the work on our Signals.

01-5108-346 RENTALS AND LEASES

Traffic Control device rental for Czech Day to block off main street and other major roadw

Czech Day	\$4,500.00
miscellaneous rentals	\$2,700.00
Total	\$7,200.00

01-5108-356 TRAINING

Training pertaining to supervisory classes, CDL Training, Herbicide/Pesticide renewal training, Paving Maintenance and basic computer software classes miscellaneous training

Total           \$500.00  
\$500.00

01-5108-365 MAINTENANCE AGREEMENTS

Contract with Signal Tek to provide maintenance on our Signal Systems throughout the City of Yukon.

Monthly Signal Maintenance

Total           \$9,300.00  
\$9,300.00

5108-429 SIGNS AND MARKERS

Change out program to replace all City Street, stop and yeiled sign to be compliant with the new laws by 2018



DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5109-101 Regular Employees	243,986	250,812	164,760	251,986	261,666
5109-102 Part-Time Employees	1,888	0	0	0	0
5109-103 Over-time	0	0	263	401	900
5109-108 Employee Group Insurance	0	31,878	18,979	29,026	34,549
5109-110 Unemployment Insurance	0	875	286	438	875
5109-112 Employee Retirement	38,599	45,031	20,797	31,807	29,013
5109-113 FICA (Social Security)	17,455	19,187	11,891	18,186	20,086
5109-117 Employee Dental Insurance	0	2,900	967	1,479	2,900
<b>TOTAL PERSONAL SERVICES</b>	<b>301,927</b>	<b>350,683</b>	<b>217,942</b>	<b>333,323</b>	<b>349,989</b>
<b>MATERIALS AND SUPPLIES</b>					
5109-201 Office Supplies	645	1,000	268	785	600
5109-202 Duplication/Computer Suppli	695	500	0	210	260
5109-217 Wearing Apparel	326	0	0	0	0
5109-222 Record Supplies	137	100	70	70	80
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>1,803</b>	<b>1,600</b>	<b>338</b>	<b>1,065</b>	<b>940</b>
<b>SERVICES AND CHARGES</b>					
5109-315 Office Equipment	235	0	0	430	0
5109-331 Travel Expense	843	990	54	1,420	900
5109-340 Postage and Shipping	1,042	1,000	438	840	750
5109-348 Consultant Fees	26,401	20,000	14,598	21,897	18,500
5109-349 Printing	1,826	1,500	599	849	646
5109-354 Assoc Memberships & Conf Re	520	940	220	740	835
5109-356 Training	945	995	230	230	250
5109-363 Court Cost	0	350	0	0	0
<b>TOTAL SERVICES AND CHARGES</b>	<b>31,812</b>	<b>25,775</b>	<b>16,140</b>	<b>26,406</b>	<b>21,881</b>
<b>TOTAL MUNICIPAL COURT</b>	<b>335,542.12</b>	<b>378,058.46</b>	<b>234,419.94</b>	<b>360,794.04</b>	<b>372,810</b>

01-5109-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>
Court Administrator	1		1
Deputy Court Clerk		2	2
Judicial Assistant II	2	-2	
Judicial Clerk	1		1
Municipal Judge	1		1
Total	5	0	5

01-5109-331 TRAVEL EXPENSE

Travel expenses for staff to attend the Oklahoma Municipal Court Clerks Association Annual Conference normally held in Stillwater, OK; travel expenses to attend OMCCA District Workshops held in different cities within the state; travel expenses to attend OMCCA Orientation to Municipal Court normally held in Edmond or Owasso; and to include mileage reimbursement, toll reimbursement, hotel, meals and any other necessary

01-5109-348 CONSULTANT FEES

Professional fees for the City Prosecutor and Juvenile Defense Attorney. Amounts have increased as the number of Appeals and Juvenile Criminal cases has increased. This account includes two agreements with attorneys for their services which are billed hourly.

City Prosecutor	\$16,300.00
Juvenile Defense Attorney	\$2,200.00
Total	\$18,500.00

01-5109-349 PRINTING

Printing Court forms, Citations, business cards and letterhead. Form usage is based upon number of citations issued per budget year.

01-5109-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

Includes registration fees to attend the Annual Oklahoma Municipal Court Clerks Association (OMCCA) Conference hosted by Oklahoma State University in Stillwater, Oklahoma; annual OMCCA membership dues, and District Workshops.

OMCCA Annual Conference	\$450.00
OMCCA Membership Dues	\$220.00
OMCCA District Workshops	\$165.00
Total	\$835.00

01-5109-356 TRAINING

Oklahoma State University Professional Series at OSU-OKC for Candy Schwarz, Court Clerk.

01-5109-363 COURT COSTS

Includes jury, witness, etc. fees for cost of conducting jury trials in municipal court.



DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL</b>					
5110-101 Regular Employees	58,039	47,000	26,312	45,949	50,088
5110-108 Employee Group Insurance	0	9,311	2,970	6,594	9,260
5110-110 Unemployment	0	175	177	177	175
5110-112 Employee Retirement	10,272	11,680	2,142	4,617	6,707
5110-113 FICA (Social Security)	4,204	3,596	1,883	3,028	3,832
5110-117 Employee Dental Insurance	0	725	242	544	725
<b>TOTAL PERSONAL</b>	<b>72,515</b>	<b>72,486</b>	<b>33,725</b>	<b>60,907</b>	<b>70,787</b>
<b>MATERIALS AND SUPPLIES</b>					
5110-201 Office Supplies	154	500	75	250	500
5110-213 Food Supplies	126	500	0	275	500
5110-217 Wearing Apparel	0	350	0	200	350
5110-220 Medical Supplies	0	0	209	313	350
5110-226 Meeting/Workshop/Event Supp	0	350	0	0	350
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>280</b>	<b>1,700</b>	<b>284</b>	<b>1,038</b>	<b>2,050</b>
<b>SERVICES AND CHARGES</b>					
5110-316 Furniture, Fixtures & Misc F	0	100	45	68	100
5110-320 Signal Systems	6,300	8,500	0	0	8,500
5110-331 Travel Expense	220	500	189	190	500
5110-340 Postage and Shipping	0	300	0	0	300
5110-349 Printing	130	100	0	0	100
5110-354 Assoc Memberships & Conf Re	145	250	125	125	250
5110-356 Training	0	250	230	345	500
<b>TOTAL SERVICES AND CHARGES</b>	<b>6,795</b>	<b>10,000</b>	<b>589</b>	<b>728</b>	<b>10,250</b>
<b>TOTAL EMERGENCY MANAGEMENT</b>	<b>79,590</b>	<b>84,186</b>	<b>34,598</b>	<b>62,672</b>	<b>83,087</b>



01-5110-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>
Emergency Manager	1		1
Total	1		1

01-5110-320 SIGNAL SYSTEMS

It is imperative for the safety of the community that the city's nine existing outdoor warning systems function at full capacity and are reliable, operational, and instantly available to respond when activated. Funds are necessary to maintain the sirens' motherboards, radios, batteries, and essential components.

01-5110-331 TRAVEL EXPENSE

The Emergency Management Depart requires traveling expenses incurred in the performance of authorized and assigned duties. Travel expenses may include travel outside the City by public or private carrier. Will include expenses in air fare, highway tolls, meals, hotel/motel rooms, parking fees, etc. This will enable emergency management to participate in continuing education courses with Central and Southwest Area Emergency Managers Workshop, Canadian County LEPC, the Oklahoma Emergency Managers Association annual conference, and other trainings.

Emergency management conf/workshops	\$500.00
Total	\$500.00

01-5110-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

The department requests funds for membership in the Oklahoma and National Emergency Management Associations; and registration for the Oklahoma Emergency Managers annual conference and the annual National Weather Service's Severe Weather conference and state insurance commission. All are important for networking, community involvement, and professional development.

OEMA membership dues	\$35.00
NEMA membership dues	\$175.00
other memberships/conference reg	\$40.00
Total	\$250.00

01-5110-356 TRAINING

Funding includes the cost of tuition, fees, online registration and books associated with employees attending training off-site.

OML training	\$230.00
other training	\$270.00
Total	\$500.00



DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5111-101 Regular Employees	251,615	211,001	172,729	264,174	229,666
5111-102 Extra Help	9,516	18,200	8,405	12,854	19,600
5111-106 Expense Allowance	7,200	7,200	4,708	7,200	7,200
5111-108 Employee Group Insurance	0	22,890	0	0	24,540
5111-110 Unemployment Insurance	0	700	0	0	700
5111-112 Employee Retirement	64,549	52,434	44,093	67,436	35,346
5111-113 FICA (Social Security)	20,470	17,534	14,084	21,540	19,069
5111-117 Employee Dental Insurance	0	2,175	0	0	2,175
5111-121 Sick Leave Buy Back	0	0	0	0	0
<b>TOTAL PERSONAL SERVICES</b>	<b>353,350</b>	<b>332,134</b>	<b>244,018</b>	<b>373,204</b>	<b>338,296</b>
<b>MATERIALS AND SUPPLIES</b>					
5111-201 Office Supplies	320	400	118	178	400
5111-202 Duplication/Computer Suppli	25,011	27,000	13,159	30,000	27,000
5111-217 Wearing Apparel	0	300	0	0	300
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>25,331</b>	<b>27,700</b>	<b>13,277</b>	<b>30,178</b>	<b>27,700</b>
<b>SERVICES AND CHARGES</b>					
5111-302 Buildings	79	250	0	0	250
5111-315 Office Equipment	719	3,750	74	112	2,950
5111-316 Furniture,Fixtures & Misc F	0	500	0	0	500
5111-317 Durable Tools	0	500	0	0	500
5111-324 Fuel Pump/Generator Repairs	201	1,000	0	0	1,000
5111-328 Document Destruction	0	350	0	0	350
5111-331 Travel Expense	1,603	2,500	112	169	2,500
5111-332 Tuition Reimbursement	0	0	0	0	0
5111-340 Postage and Shipping	200	600	73	110	600
5111-341 Telephone,Teletype,Internet	108,387	96,411	56,470	84,705	113,511
5111-348 Consultant Fees	0	0	0	0	0
5111-354 Assoc Memberships & Conf Re	0	2,000	0	0	2,000
5111-356 Training	0	0	0	0	0
5111-361 Refunds	13	0	0	0	0
5111-364 Building Security & Monitor	7,345	17,000	4,429	6,643	17,000
5111-365 Maintenance Agreements	355,560	380,290	255,278	382,917	371,825
5111-365-CTF Maintenance Agreements-CTF	0	0	0	0	4,967
5111-369 Technology Equip,Repair & I	28,157	51,850	19,528	29,292	115,993
5111-369-CTF Technology Equip,Repair-CTF	0	0	0	0	1,260
5111-370 Technology Services & Insta	0	0	0	0	0
5111-376 Licensing & Software	32,276	51,540	38,442	57,662	82,788
5111-377 License	50	150	75	113	150
5111-382 Auction Expense	2,162	6,000	440	660	6,000
5111-384 Coffee Service	210	0	0	0	0
<b>TOTAL SERVICES AND CHARGES</b>	<b>536,961</b>	<b>614,691</b>	<b>374,922</b>	<b>562,383</b>	<b>724,144</b>

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>CAPITAL IMPROVEMENT</b>					
5111-422 Instruments and Electronics	0	5,273	4,441	6,662	23,840
5111-422-CTF Instruments and Electronics-CT	0	0	0	0	12,710
5111-423 Computer Purchases	0	48,650	20,544	30,816	116,413
<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>0</b>	<b>53,923</b>	<b>24,985</b>	<b>37,477</b>	<b>152,963</b>
<b>TOTAL TECHNOLOGY</b>	<b>915,641</b>	<b>1,028,448</b>	<b>657,202</b>	<b>1,003,242</b>	<b>1,243,103</b>

01-5111-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>
Information Technology Dir	1		1
IT Assistant	2		2
Total	3		3

01-5111-102 PART-TIME/SEASONAL EMPLOYEES

Includes salary for Part time employee:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>
Technology Clerk (P/T)	1		1
Total	1		1

01-5111-324 FUEL PUMP/GENERATOR REPAIR

This account is used for repairs to the generator for 528 West Main should they be needed

01-5111-331 TRAVEL EXPENSE

This account is used for airfare, tolls, meals, hotel-motel rooms, parking fees, and mileage. It would be used in the event we attend the Laserfiche User Conference, the New World Systems User Conference or the Tyler Technology User Conference.

01-5111-341 TELEPHONE, TELETYPE, INTERNET

This account is used for the costs associated with providing the City of Yukon with internet, phone, and cellular service as well as cable television.

General Technology:	Verizon cellular services - mobile phones	\$53,000
	Verizon cellular service - iPads	\$7,700
	Cox Comm-telephone Service - Kimbell Pool	\$500
	Cox Comm-Internet,PRI phone and LD service	\$29,751
	Cox Comm-Redundant PRI svc to Fire St #1	\$4,600
	Cox Comm-75 mini box rental	\$3,600
	Administration:	
	2 new iPhone 8 phones	\$2,000
	Emergency Mgmt:	
Satellite phone minutes	\$400	
Fire Department:		
Satellite phone minutes	\$400	
Police Dept:		
Satellite phone minutes	\$400	
	Verizon cell phone svc-Spec. Investigations Uni	\$2,760
	Verizon cell phone svc-School Resource Office	\$2,100
	Verizon cell phone svc-one for each shift	\$2,100
	Verizon MiFi svc-Toughbooks for new police ve	\$2,400
Animal Control:		
2 iPhones for Animal Control Officers	\$1,400	
Public Works:		
Satellite phone minutes	\$400	
	Total	\$113,511

01-5111-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

This account is used for the cost of professional association memberships as well as the costs of local, state, and national conference registrations. It would be used in the event we attend the Laserfiche User Conference, the New World Systems User Conference or the Tyler Technology User Conference.

01-5111-365 MAINTENANCE AGREEMENTS

This account is used for the renewal of maintenance agreements on business machines, software subscriptions, equipment, and facilities.

General Technology	Cisco ASA 5516 FirePower IPS, AMP and URL filtering	\$2,440
	Barracuda Networks Spam & Virus Firewall Maint/Upc	\$2,400
	VMWare-Basic Support Subscription for VCenter Serve	\$2,025
	Dell Equallogic SAN - Hardware Maint	\$2,535
	Archive Social - Backup Subscription	\$2,000
	Cisco SmartNet Maintenance	\$34,000
	Entre Business Support - Annual Maintenance	\$1,000
	Technology Gritware Maintenance	\$700
	Carbonite Backup Software Maint	\$5,050
	Incode - Laser Fiche,Data recovery,Network Support,	\$18,431
	NetApp - Premium 4 Hour Support Renewal	\$3,525
	ReGroup Annual Maintenance	\$12,500
	ISI Call Accounting-Subscription/Software support	\$2,080
	Syn-Apps SA-Announce Maintenance	\$745
	Light-O-Rama Christmas Light Animation Software Ma	\$200
	NetMotion Software-Mobility XE-maintenance	\$4,675
	Datacove E-mail Archiver Annual Maintenance (plar	\$1,200
	Generac Generator Annual Maintenance	\$1,200
	Laserfiche Software Maintenance	\$18,500
	WhatsUP Gold Monitoring Software Maintenance	\$3,520
	Salamander Maintenance	\$3,000
	WS-FTP Software Maintenance	\$575
	The Verdin Co-Centennial Clock Maintenance	\$550
Administration	Canon Copier Lease	\$5,800
	Sansung Copier Lease	\$8,500
Development Services	Canon Copier lease	\$4,950
	ICC codes online renewal	\$2,543
	Plan Analyst Code Software online renewal	\$670
	eCivis Grant Management Software renewal	\$4,200
	WAGsys-Maintenance	\$1,350
	Carte Design-Online City Maps renewal	\$1,650
	NFPA Fire Codes online renewal	\$1,170
Economic Development	ESRI-Business Analyst Online Renewal	\$500
Emergency Management	Weather Warn Maintenance	\$1,600
Finance	HP-Care Pack printer renewal	\$650
	WyCom Check Signer Renewal	\$175
	Incode - Financial modules Maintenance	\$15,015
Fire	ACS Fire House Software Maintenance Renewal	\$4,500
	Praetorian-EMT & Paramedic Interactive Renewal	\$2,035
	Software Upgrade/Maintenance for Adobe Pro for M	\$400
	Canon copier lease	\$1,940
Human Resources	Incode - HR/Payroll/Personnel Maintenance	\$9,066
	Canon copier lease	\$3,600
Mabel C. Fry Public Library	Biblionix-Apollo Library Management Software maint	\$4,118
	Librarica - Cassie Software Maintenance	\$368
	Canon Copier Lease	\$3,210
	SenSource-VeaWeb Platform Online Hosting-People C	\$250
	Cisco ASA 5516 FirePower IPS, AMP and URL filtering re	\$1,460
Municipal Court	Samsung Copier Lease	\$6,160
	Incode - Court modules Maintenance	\$10,915

<b>01-5111-365 MAINTENANCE AGREEMENTS (cont'd)</b>			
Parks & Recreation	Vermont Systems - RecTrac Software Maintenance		\$5,500
	Samsung Copier Lease		\$7,480
	Canon Copier leases		\$3,800
	Corel Draw Software Maintenance		\$115
Police Department	Canon Copier leases		\$6,595
	CrossMatch Software Maintenance		\$3,400
	New World Software Maintenance		\$95,894
	VistaCom-Eventide Recorder Maintenance		\$9,200
	2FA Advanced Authentication Software Maint		\$3,000
	ESRI ArcGIS Maintenance (for New World Mapping)		\$1,575
	VMWare-Basic Support Subscription for VCenter Serve		\$1,190
	Leads Online Total Track (Pawnshop) Software Maint		\$2,255
	OpenFox Messenger License Maintenance for OLETS		\$325
	Oklahoma DPS OLETS Terminal Connection Fee		\$325
	ARK 7 Animal Control Software Maintenance		\$231
	Oklahoma County MIS Department renewal		\$325
	TransUnion TLOxp Subscription		\$1,400
Property Maintenance	Property Maintenance Gritware Maintenance		\$350
Public Works	Canon Copier lease		\$1,890
	FleetSoft Software Maintenance (3/6/2016)		\$1,655
	Bosch ESI Truck Renewal License		\$1,600
	Gritware WebTracks Software maintenance		\$350
	Syn-Tech Systems Fuelmaster Plus Maintenance		\$1,235
St Dept-New Bldg Setup	PVC pipe to Bury on N Side of Ash for Fiber Cable		\$700
Sanitation Dept	Canon Copier lease		\$1,790
		Total	\$371,825

<b>01-5111-365- MAINTENANCE AGREEMENTS (Court Technology Fee)</b>			
<b>CTF</b>			
This account is used for the renewal of maintenance agreements specific to the Brazos Ticket Writers and their interfaces.			
General Technology	Incode-Brazos Interface/Software maintenance		\$4,967
		Total	\$4,967

<b>01-5111-369 TECHNOLOGY EQUIPMENT, REPAIR &amp; INSTALLATION</b>			
This account is used for Technology service, equipment under \$ 1,000.00 and replacements. It is used for two-way radio repair and service, general repairs, website development, UPS replacement batteries, replacement projector bulbs, printer replacements, and network cabling.			
General Technology	General Repairs		\$11,000
	Two-Way Radio Repair and Service		\$2,000
	Website - Hourly Development Fees		\$1,500
	Technology Services as Needed		\$10,000
	Replacement hard drives for out of warranty servers		\$4,000
	Scanner Roller replacements		\$300
	Laser Printer Fuser & Drum replacements		\$800
	Telephone Headset Replacements		\$600
	Replacement UPS batteries		\$3,000
	Projector bulb replacements		\$1,000
	Hewlett Packard Printers as needed		\$1,400
	Network Cabling as needed		\$500
	Flash Drives as Needed		\$500

01-5111-369		TECHNOLOGY EQUIPMENT, REPAIR & INSTALLATION (cont'd)	
Administration	Camera Bag		\$75
	Light Reflectors		\$20
	Dimmable LED Lighting		\$35
	WiFi Enabled SD Card		\$50
	GoPro Hero Session Camera		\$450
	GoPro 3 in 1 Mount		\$85
	Osmo Mobile, Tripod, Extension Rod		\$125
Fire	Replacement Microphones & Antenna's		\$1,200
	Thunderbolt/Apple/VGA Adapters		\$80
	Spare iPad Chargers (3)		\$100
	Flash Drives (6-8)		\$120
	32 Portable Radio Replacement Batteries		\$2,300
	15 Portable Harris Radio Replacement Batteries		\$1,950
Police	New World Upgrade - balance due		\$56,503
	Replacement Microphones & Antennas		\$1,200
	32 Portable Radio Replacement Batteries		\$2,300
	15 Portable Harris Radio Replacement Batteries		\$1,950
	40 Hours of Service Hours from New World Systems		\$6,000
Street Dept-New Bldg Setup	2,000 Feet of 6 strand Fiberoptic cabling		\$1,500
	Termination of Fiber Cable - 6 terminations per end		\$350
	Move and Reinstall Alarm System		\$1,500
	Move and Reinstall Security Camera System		\$1,500
	Total		<u>\$115,993</u>

01-5111-369-CTF		TECHNOLOGY EQUIPMENT, REPAIR & INSTALLATION (Court Technology Fee)	
This account is used for Technology service and replacements. It is also used for purchasing citation paper for the Brazos Ticket Writers and is paid out of the Court Technology Fee assessed on each citation written in the City of Yukon. This account did not exist during the budgeting of the 2016-2017 budget year.			
General Technology	Citation for Brazos ticket writers		\$1,260
	Total		<u>\$1,260</u>

01-5111-376		LICENSING & SOFTWARE	
This account is used to purchase software, software licenses, pay for website hosting fees, domain registration, and radio usage fees for both Police and Fire to Oklahoma			
General Technology	Website Hosting Fees		\$800
	DigiCert SSL Certificate for Exchange Renewal		\$525
	Domain Name Registration Renewals		\$750
	Salamander Licensing		\$3,000
	Dropbox-Expanded Size Cost		\$300
	iClipArt Subscriptions		\$1,600
	iPad/iPhone App Costs		\$500
Administration	Adobe Acrobat XI Pro		\$900
	iClipArt Subscription Renewal		\$550
	Adobe Subscription Plan		\$720
	Corel Draw - software maintenance		\$250
	Adobe Creative Cloud - Subscription renewal		\$2,000
	Misc Software Updates		\$750
Economic Development	ArcGIS Online Service Credits		\$250
Fire	Active 911 App		\$160
	City of OKC-Mob.&Port.Radio Usage Fees/Mob.Instal		\$11,580
Fire & Police	City of OKC-Add'l 15 Year Radio Increase		\$34,180

01-5111-376	LICENSING & SOFTWARE (cont'd)		
	Police	City of OKC-Mob.&Port.Radio Usage Fees/Mob.Instal	\$20,360
	Public Works	Adobe Professional software	\$400
		Premium Tech Tools software	\$3,213
		Total	<u>\$82,788</u>

01-5111-382      AUCTION EXPENSE  
 This account is used to pay the fee for using the Surplus Auction website. The buyer pays this fee of 7% and we collect it. We then pay the auction website using this account in the Technology Department.

01-5111-422	INSTRUMENTS AND ELECTRONICS		
	This account includes costs associated with the replacement of desktop scanners, ceiling mounted projectors and mounts		
	General Technology	Replace Carillon for Verdin Street Clock	\$5,750
	Centennial Building	Wireless mic and transmitter for podium-Cent Bldg	\$1,650
		Replace Television Sets for Council Chambers	\$2,000
		Replace Cameras for Council Chambers	\$3,000
		Replace ceiling mounted projector/mount-Cent Bldg	\$1,750
	Fire Department	Replace ceiling mounted projector/mount-Fire	\$1,750
	Municipal Court	288-Hour Flash Drive Voice Recorder 8GB	\$90
		Replace 4 Desktop Scanners	\$2,600
	Parks & Recreation	New Camera for Park Administration	\$450
	Police Department	Replace ceiling mounted projector/mount-Comm Rr	\$1,750
		Replace ceiling mounted projector/mount-Briefing Rr	\$1,750
	Public Works	Replace 2 Desktop Scanners	\$1,300
		Total	<u>\$23,840</u>

01-5111-422-CTF	INSTRUMENTS AND ELECTRONICS (Court Technology Fee)		
	This account is used for exclusively for the Brazos Ticket Writers and is paid out of the funds collected from the Court Technology Fee assessed to each citation issued in the City of Yukon.		
	Police Department	Replace 8 Ticket Writer Printers	\$5,280
		Replace 4 Ticket Writers with new Zebra TC70 Units	\$7,430
		Total	<u>\$12,710</u>

01-5111-433	COMPUTER PURCHASES		
	Includes the cost to purchase computers or technology equipment (greater than		
	General Technology	Replace 50 Cisco Phone Desksets	\$12,000
		Replace 30 Computers in rotation plan	\$21,000
		Replace 5 Laptops in rotation plan	\$8,250
		Upgrade 15 Apple iPads in rotation plan	\$8,000
		Laserfiche Forms, Web and Mobile Access modules	\$29,250
		Avante Laserfiche Connector	\$3,548
		Replace 5 Ubiquity Wireless Bridges	\$15,000
	Fire Department	Emergency Reporting Systems Software	\$15,365
	Police Department	Replace Toughbook Laptop for Police Vehicles	\$4,000
		Total	<u>\$116,413</u>





DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5112-101 Regular Employees	634,518	536,702	331,178	506,507	601,774
5112-102 Part-Time/Seasonal Employees	9,919	0	0	2,384	2,000
5112-103 Overtime	0	0	0	0	750
5112-108 Employee Group Insurance	0	67,884	37,627	71,347	73,295
5112-110 Unemployment Insurance	0	1,575	479	1,817	1,575
5112-112 Employee Retirement	147,478	133,370	61,417	93,931	92,728
5112-113 FICA (Social Security)	46,779	41,510	25,380	38,817	46,546
5112-117 Employee Dental Insurance	0	6,525	1,994	4,471	6,525
5112-121 Sick Leave Buy Back	5,049	5,914	4,994	4,994	5,914
<b>TOTAL PERSONAL SERVICES</b>	<b>843,743</b>	<b>793,481</b>	<b>463,069</b>	<b>724,269</b>	<b>831,107</b>
<b>MATERIALS AND SUPPLIES</b>					
5112-201 Office Supplies	683	1,800	419	1,100	1,600
5112-202 Duplication/Computer Suppli	424	1,200	1,984	780	1,200
5112-208 Publications & Periodicals	415	1,500	238	1,350	1,500
5112-213 Food Supplies	72	100	88	90	300
5112-217 Wearing Apparel	0	1,000	837	1,000	1,000
5112-218 Protective Clothing/Safety	0	1,200	888	888	1,200
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>1,594</b>	<b>6,800</b>	<b>4,454</b>	<b>5,208</b>	<b>6,800</b>
<b>SERVICES AND CHARGES</b>					
5112-302 Buildings	1,870	1,500	0	0	1,500
5112-315 Office Equipment	114	1,000	352	352	1,000
5112-316 Furniture, Fixtures & Misc F	494	1,300	131	131	1,300
5112-321 Air Conditioning and Heatin	0	500	0	0	500
5112-323 Inspection Fee for Prop. Eq	0	75	0	0	75
5112-328 Document Destruction	235	300	105	140	300
5112-331 Travel Expense	2,639	5,000	946	1,280	3,000
5112-332 Tuition Reimbursement	0	0	0	0	0
5112-340 Postage and Shipping	1,875	2,500	2,000	2,000	2,500
5112-348 Consultant Fees	1,540	0	0	0	0
5112-349 Printing	5,260	6,500	5,769	5,713	6,500
5112-354 Assoc Memberships & Conf Re	1,357	2,000	605	605	2,000
5112-356 Training	422	5,000	1,519	1,519	5,000
5112-361 Refunds	85	250	1,800	1,800	1,800
5112-377 Licenses	850	900	130	850	900
5112-384 Coffee Service	314	0	0	0	0
5112-386 Abatement Services	10,515	24,000	8,125	8,125	14,000
5112-391 OUBCC Permit Fees	0	15,000	4,004	4,800	7,500
<b>TOTAL SERVICES AND CHARGES</b>	<b>27,569</b>	<b>65,825</b>	<b>25,486</b>	<b>27,315</b>	<b>47,875</b>
<b>TOTAL DEVELOPMENT SERVICES</b>	<b>872,906</b>	<b>866,106</b>	<b>493,008</b>	<b>756,792</b>	<b>885,782</b>

01-5112-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>
Director	1		1
Inspector II	1		1
Inspector I	1		1
Fire Inspector	1		1
Code Enforcement	1		1
Operations Supervisor	1		1
Permit/Licensing Clerk	1		1
Clerk II	1		1
Grant Writer/Program Support	1		1
Total	9	0	9

01-5112-102 PART-TIME/SEASONAL EMPLOYEES

Includes temporary employment services.

01-5112-331 TRAVEL EXPENSE

Travel expenses for various Code Enforcement Classes, Grant Writer classes for the Grant Writer and travel for the inspectors for classes, ICC Annual Conference, ICC Annual Business Institute and Code Hearing.

Spring Code Conference	Ken	\$200.00
ICC Conference	Mitchell	\$1,200.00
IAEI Southern Sector		\$300.00
OMIA/OBIA Classes		\$200.00
Grant Writing	Claudia	\$600.00
FMAO Conference	John	\$500.00
Total		\$3,000.00

01-5112-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

Includes the cost of professional association membership on a local, state or national level; also includes the cost of local, state and national conference registration fees and classes for developing our employees through different types of training, such as: Code enforcement Classes, Fire Marshall Memberships, International Association of Electrical Inspectors. Some of the conferences are the Construction Code Council that all inspectors attend each year; the Floodplain Conference.

ICC MEMBERSHIP - Mitchell	\$125.00
Cert Municipal Official	\$100.00
IAEI Membership Renewal	\$102.00
NFPA Membership - Mitchell	\$165.00
OK Code Membership Dues- Ken, John, Mitchell	\$105.00
OFMA MEMBERSHIP/ERIC	\$50.00
SWCC-Del - Mitchell	\$160.00
SWCC-Eric- John	\$160.00
OFMA-Eric	\$50.00
OFMA-Eric	\$25.00
NFPA - John	\$165.00
OCEA-Ken	\$35.00
OCEA-Ken Spring Conf	\$100.00
Fire Marshals Conf. John	\$45.00
OBIA Conference-Inspectors	\$613.00
Total	\$2,000.00

01-5112-356 TRAINING

Includes the cost of tuition, fees, special books, online registration fees, etc.. At this time to keep our costs of educational requirements required by law we have been very active in the code organizations that provide the training to keep our cost at little cost. OCEA, OMIA, IAEI, OPIA, CDI, OML for the Director and inspectors and Grant writing training for the

ICC Class	Mitchell	\$600.00
IAEI Southern Sec Class		\$600.00
Grant Writing Class	Claudia	\$600.00
OK Arts Conf		\$100.00
Grant Research		\$400.00
OCEA Class	Ken	\$250.00
ICC Class	Del	\$250.00
FMAO	John	\$100.00
OMIL/OBIA/IAEI Classes	Inspectors	\$500.00
OUBCC Classes		<u>\$1,600.00</u>
	Total	\$5,000.00

01-5112-386 ABATEMENT SERVICES

Cost for private contractor to abate weed, trash, grass violations.

01-5112-391 OUBCC PERMIT FEES

Pass-through account for OUBCC fees collected on building permits and remitted to the Oklahoma Uniform Building Code Commission.



DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5113-101 Regular Employees	304,016	311,310	197,622	302,245	320,519
5113-102 Part-Time/Seasonal Employees	20,363	23,398	11,660	17,834	15,000
5113-103 Overtime	0	0	0	0	100
5113-106 Expense Allowance	0	2,400	1,569	2,400	2,400
5113-108 Employee Group Insurance	0	43,820	24,774	37,161	48,060
5113-110 Unemployment Insurance	0	1,575	672	1,008	1,400
5113-112 Employee Retirement	56,889	77,361	32,312	49,419	46,654
5113-113 FICA (Social Security)	24,906	25,728	16,168	24,727	25,798
5113-117 Employee Dental Insurance	0	5,075	1,450	2,175	5,075
5113-121 Sick Leave Buy Back	1,708	1,608	188	188	1,608
<b>TOTAL PERSONAL SERVICES</b>	<b>407,882</b>	<b>492,274</b>	<b>286,416</b>	<b>437,158</b>	<b>466,614</b>
<b>MATERIALS AND SUPPLIES</b>					
5113-201 Office Supplies	665	700	366	700	700
5113-202 Duplication/Computer Suppli	247	250	197	200	250
5113-205 Nondurable Supplies	664	750	0	400	500
5113-206 Building Maintenance Suppli	99	100	20	100	100
5113-208 Publications & Periodicals	153	200	0	200	200
5113-213 Food Supplies	215	250	63	120	250
5113-217 Wearing Apparel	0	500	0	400	400
5113-220 Medical Supplies	40	50	0	0	50
5113-221 Public Educational Supplies	1,088	1,300	692	1,300	1,300
5113-222 Record Supplies	2,786	3,000	2,286	2,900	3,000
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>5,957</b>	<b>7,100</b>	<b>3,623</b>	<b>6,320</b>	<b>6,750</b>
<b>SERVICES AND CHARGES</b>					
5113-302 Buildings	534	2,000	489	500	1,500
5113-316 Furniture,Fixtures & Misc F	300	500	0	0	500
5113-321 Air Conditioning & Heating	192	600	0	0	500
5113-328 Document Destruction	58	75	42	75	75
5113-331 Travel Expense	2,317	2,000	990	1,500	2,000
5113-332 Tuition Reimbursement	0	0	0	0	2,500
5113-340 Postage	1,509	1,500	849	1,500	1,500
5113-349 Printing	248	300	0	0	300
5113-354 Assoc Memberships & Conf Re	732	1,000	494	865	1,000
5113-356 Training	0	400	0	0	400
5113-357 Collection Services	0	0	0	0	1,000
<b>TOTAL SERVICES AND CHARGES</b>	<b>5,891</b>	<b>8,375</b>	<b>2,863</b>	<b>4,440</b>	<b>11,275</b>
<b>CAPITAL IMPROVEMENT</b>					
5113-424 Books	0	40,000	24,723	40,000	30,000
5113-427 Heating & Air Conditioning Syst	0	0	0	0	5,000
<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>0</b>	<b>40,000</b>	<b>24,723</b>	<b>40,000</b>	<b>35,000</b>
<b>TOTAL LIBRARY</b>	<b>419,730</b>	<b>547,749</b>	<b>317,626</b>	<b>487,918</b>	<b>519,639</b>

01-5113-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>
Librarian	1		1
Assistant Librarian	1		1
Library Associate	5		5
Total	7	0	7

01-5113-102 PART-TIME/SEASONAL EMPLOYEES

Includes salary for Part-time/Seasonal employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>	
PT Circulation Clerk	1		1	
Temp PT Circulation Clerk	1	1	2	Positions paid from State Aid &
Total	2	1	3	Canadian County Grant Funds

01-5113-331 TRAVEL EXPENSE

Mileage to reimburse employees for travel to workshops, seminars and conferences; hotel, meal, toll and parking costs for traveling employees.

01-5113-349 PRINTING

Funds from this account will be used to purchase library membership cards, employee business cards, stationary, bookplates for memorials/honorariums and other items that cannot be printed in-house. Library cards not needed 2016/17 but will be needed next budget year.

01-5113-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

Funds from this account will be used to pay for the cost of Oklahoma Library Association and American Library Association memberships for employees and conference registration

Schieman-ALA dues	\$210.00
Schieman-OLA dues	\$120.00
Walker-OLA dues	\$95.00
Deeds-OLA dues	\$95.00
Ogle-OLA dues	\$95.00
Schieman-OLA/PLA conference	\$385.00
Total	\$1,000.00

01-5113-356 TRAINING

Funds from this account will pay for workshops (normally Oklahoma Library Association), and other training opportunities for employees. When possible a staff development day for all staff. Unused this year due to staff shortages -all staff needed for daily operations.

01-5113-424 BOOKS

Includes cost of materials that are additions to the collection of the library.

01-5113-427 HEATING & AIR CONDITIONING SYSTEMS

Replace heat & air unit for Quiet study room. Heat exchanger in unit is bad and that room is cut off from the main part of the library, so other units cannot make up for the lack of heat & air from that unit.

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5114-101 Regular Employees	337,232	340,249	222,954	340,989	350,778
5114-102 Part-Time/Seasonal Employees	3,920	0	0	0	0
5114-103 Overtime	1,420	1,800	9,676	14,798	12,000
5114-108 Employee Group Insurance	0	54,756	31,717	47,576	59,156
5114-110 Unemployment Insurance	0	1,400	666	999	1,400
5114-112 Employee Retirement	80,973	84,552	41,506	63,479	56,163
5114-113 FICA (Social Security)	26,106	26,214	17,654	27,000	27,937
5114-117 Employee Dental Insurance	0	5,800	1,933	2,900	5,800
5114-121 Sick Leave Buy Back	1,332	2,413	2,413	0	2,413
<b>TOTAL PERSONAL SERVICES</b>	<b>450,983</b>	<b>517,184</b>	<b>328,519</b>	<b>497,742</b>	<b>515,647</b>
<b>MATERIALS AND SUPPLIES</b>					
5114-201 Office Supplies	20	300	44	44	200
5114-202 Duplication, Computer Supplies	20	150	0	0	100
5114-205 Nondurable Supplies	3,427	6,500	1,251	4,029	5,500
5114-206 Building Maintenance Suppli	11,771	17,118	6,625	12,574	14,000
5114-207 Chemicals	0	200	0	0	200
5114-208 Publications and Periodical	0	0	0	0	0
5114-213 Food Supplies	194	0	0	0	0
5114-217 Wearing Apparel	2,408	2,800	1,796	2,652	2,975
5114-218 Protective Clothing/Safety	620	1,000	590	700	750
5114-220 Medical Supplies	0	100	0	100	100
5114-223 Welding Supplies	100	100	0	100	200
5114-227 Electrical Supplies	0	2,500	137	1,290	2,500
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>18,560</b>	<b>30,768</b>	<b>10,443</b>	<b>21,490</b>	<b>26,525</b>
<b>SERVICES AND CHARGES</b>					
5114-302 Buildings	3,927	14,565	2,710	4,194	14,000
5114-314 Bug and Rodent Control	9,745	17,000	10,110	10,110	15,000
5114-316 Furniture, Fixtures & Misc F	0	0	0	0	0
5114-317 Durable Tools	0	3,000	0	0	3,000
5114-321 Air Conditioning and Heatin	554	12,000	11,539	15,000	15,000
5114-323 Inspection Fee for Property	4,569	6,500	425	1,229	5,500
5114-350 Electrical Power	415,808	428,000	269,515	404,272	415,000
5114-351 Natural Gas	50,180	62,000	21,730	32,595	55,000
5114-356 Training	0	200	150	225	750
5114-377 Licenses	1,295	2,000	125	1,400	1,500
<b>TOTAL SERVICES AND CHARGES</b>	<b>486,078</b>	<b>545,265</b>	<b>316,303</b>	<b>469,025</b>	<b>524,750</b>
<b>TOTAL PROPERTY MAINTENANCE</b>	<b>955,621</b>	<b>1,093,216</b>	<b>655,266</b>	<b>988,257</b>	<b>1,066,922</b>

01-5114-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>
Superintendent/City Electriciar	1		1
Electrician I	1		1
Laborer II	1		1
Laborer I	5		5
Total	8	0	8

01-5114-356 TRAINING

Electrical update classes for George Middleton and mechanical update classes for Mark Scroggins.

Electrical update -George	\$75.00
Electrical update - Mark	\$75.00
Shane Training Electrical	\$600.00
Total	\$750.00



DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5115-101 Regular Employees	242,750	182,144	141,314	183,709	185,860
5115-106 Expense Allowance	1,200	1,200	923	1,200	1,200
5115-108 Employee Group Insurance	0	16,505	12,964	16,853	17,436
5115-110 Unemployment Insurance	0	350	55	350	350
5115-112 Employee Retirement	57,097	45,263	25,603	33,283	28,604
5115-113 FICA (Social Security)	17,738	14,403	10,636	13,827	14,687
5115-117 Employee Dental Insurance	0	1,450	725	943	1,450
5115-121 Sick Leave Buy Back	4,930	6,130	6,126	6,126	6,130
<b>TOTAL PERSONAL SERVICES</b>	<b>323,714</b>	<b>267,445</b>	<b>198,345</b>	<b>256,290</b>	<b>255,717</b>
<b>MATERIALS AND SUPPLIES</b>					
5115-201 Office Supplies	881	800	774	774	800
5115-208 Publications & Periodicals	211	1,500	20	20	200
5115-211 Training Supplies	91	150	0	0	150
5115-213 Food Supplies	155	150	202	350	500
5115-217 Wearing Apparel	310	0	0	0	0
5115-218 Protective Clothing/Safety	59	100	0	0	100
5115-226 Meeting/Workshop/Event Supp	6,742	10,000	4,114	7,762	10,000
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>8,449</b>	<b>12,700</b>	<b>5,110</b>	<b>8,906</b>	<b>11,750</b>
<b>SERVICES AND CHARGES</b>					
5115-315 Office Equipment	162	200	0	0	0
5115-316 Furniture, Fixtures & Misc F	500	200	176	176	200
5115-328 Document Destruction	149	150	131	157	150
5115-330 Medical Expenses-Employees	3,868	8,000	2,483	3,450	5,000
5115-331 Travel Expense	495	1,000	356	356	1,500
5115-332 Tuition Reimbursement	630	1,300	0	0	0
5115-345 Advertising	1,791	500	534	534	500
5115-347 Special Services	6,590	10,000	4,180	5,130	5,000
5115-349 Printing	278	300	182	273	300
5115-354 Assoc Memberships & Conf Re	1,674	3,500	1,729	2,594	4,000
5115-356 Training	249	1,000	730	1,095	2,000
5115-360 Contributions and Memorials	689	750	0	0	800
<b>TOTAL SERVICES AND CHARGES</b>	<b>17,075</b>	<b>26,900</b>	<b>10,500</b>	<b>13,763</b>	<b>19,450</b>
<b>TOTAL HUMAN RESOURCES</b>	<b>349,238</b>	<b>307,045</b>	<b>213,955</b>	<b>278,959</b>	<b>286,917</b>



01-5115-101	<p>REGULAR EMPLOYEES Includes salary for Full time employees:</p> <table border="0"> <thead> <tr> <th style="text-align: left;"><u>Position</u></th> <th style="text-align: center;"><u>FY 16-17</u></th> <th style="text-align: center;"><u>Incr/Dec</u></th> <th style="text-align: center;"><u>FY 17-18 (Proposed)</u></th> </tr> </thead> <tbody> <tr> <td>Human Resources Director</td> <td style="text-align: center;">1</td> <td></td> <td style="text-align: center;">1</td> </tr> <tr> <td>Risk Manager</td> <td style="text-align: center;">1</td> <td></td> <td style="text-align: center;">1</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: center; border-top: 1px solid black;">2</td> <td></td> <td style="text-align: center; border-top: 1px solid black;">2</td> </tr> </tbody> </table>	<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>	Human Resources Director	1		1	Risk Manager	1		1	Total	2		2
<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>														
Human Resources Director	1		1														
Risk Manager	1		1														
Total	2		2														
01-5115-208	<p>PUBLICATIONS &amp; PERIODICALS Employment, Labor, Payroll, etc publications</p>																
01-5115-218	<p>PROTECTIVE CLOTHING/SAFETY EQUIPMENT Protective clothing/safety equipment for the Risk Manager and small items to distribute to various departments.</p>																
01-5115-226	<p>MEETING/WORKSHOP/EVENT SUPPLIES Materials &amp; Supplies needed to host an employee reward/incentive Safety program, Safety Banquet and Employee Health Fair.</p>																
01-5115-330	<p>MEDICAL EXPENSES - EMPLOYEES Pre-placement/random/post accident drug testing. This is also where we pay for EAP random (weekly or bi-weekly) drug testing. <i>This amount was increased due to rising cost of drug testing. We also pay for required HEP A&amp;B, TB Testing and required physical.</i></p>																
01-5115-331	<p>TRAVEL EXPENSES Travel, mileage, meals and lodging, etc. for conferences or training for HR/Risk Management staff.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">SGR Conference Lodging</td> <td style="text-align: right;">\$300.00</td> </tr> <tr> <td>Southwest HR - HR &amp; Risk Conference Lodging</td> <td style="text-align: right;"><u>\$1,200.00</u></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;"><u>\$1,500.00</u></td> </tr> </table>	SGR Conference Lodging	\$300.00	Southwest HR - HR & Risk Conference Lodging	<u>\$1,200.00</u>	Total	<u>\$1,500.00</u>										
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Total	<u>\$1,500.00</u>																
01-5115-347	<p>SPECIAL SERVICES This account includes Employee Assistance Program/Counseling. This fee is approximately \$450 per month per current contract. Also includes pre-employment background</p>																
01-5115-354	<p>ASSOCIATION MEMBERSHIPS &amp; CONFERENCE REGISTRATIONS Conferences and Membership dues for HR/Risk Management staff.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">National Safety Council membership</td> <td style="text-align: right;">\$700.00</td> </tr> <tr> <td>Oklahoma City Human Resources Society Membership (OCHRS)</td> <td style="text-align: right;">\$75.00</td> </tr> <tr> <td>OML Labor Relation Annual Fee</td> <td style="text-align: right;">\$550.00</td> </tr> <tr> <td>Strategic Government Resources membership &amp; Conference (SG)</td> <td style="text-align: right;">\$485.00</td> </tr> <tr> <td>Society for Human Resource Management membership (SHRM)</td> <td style="text-align: right;">\$190.00</td> </tr> <tr> <td>Southwest HR - HR &amp; Risk Conference</td> <td style="text-align: right;"><u>\$2,000.00</u></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;"><u>\$4,000.00</u></td> </tr> </table>	National Safety Council membership	\$700.00	Oklahoma City Human Resources Society Membership (OCHRS)	\$75.00	OML Labor Relation Annual Fee	\$550.00	Strategic Government Resources membership & Conference (SG)	\$485.00	Society for Human Resource Management membership (SHRM)	\$190.00	Southwest HR - HR & Risk Conference	<u>\$2,000.00</u>	Total	<u>\$4,000.00</u>		
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Southwest HR - HR & Risk Conference	<u>\$2,000.00</u>																
Total	<u>\$4,000.00</u>																
01-5115-356	<p>TRAINING Completion of Risk Manager's Occupational Health &amp; Safety Certification. Training for all employees during fiscal year with various agency as needed.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">Final Class for Occupational Health &amp; Safety Certification</td> <td style="text-align: right;">\$660.00</td> </tr> <tr> <td>Misc. training for all employees</td> <td style="text-align: right;"><u>\$1,340.00</u></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;"><u>\$2,000.00</u></td> </tr> </table>	Final Class for Occupational Health & Safety Certification	\$660.00	Misc. training for all employees	<u>\$1,340.00</u>	Total	<u>\$2,000.00</u>										
Final Class for Occupational Health & Safety Certification	\$660.00																
Misc. training for all employees	<u>\$1,340.00</u>																
Total	<u>\$2,000.00</u>																
01-5115-360	<p>CONTRIBUTIONS AND MEMORIALS Years of Service awards for employees given out annually.</p>																



DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5116-101 Regular Employees	297,147	250,474	161,320	246,725	160,892
5116-103 Overtime	111	0	1,342	2,052	1,500
5116-106 Expense Allowance	3,600	4,800	2,354	3,600	3,600
5116-108 Employee Group Insurance	0	22,870	12,847	19,649	16,280
5116-110 Unemployment Insurance	0	525	38	525	350
5116-112 Employee Retirement	94,343	62,243	29,957	45,816	24,992
5116-113 FICA (Social Security)	29,386	19,510	12,993	19,872	12,772
5116-117 Employee Dental Insurance	0	2,175	725	1,109	1,450
5116-121 Sick Leave Buy Back	9,251	4,564	4,584	4,584	4,564
<b>TOTAL PERSONAL SERVICES</b>	<b>433,839</b>	<b>367,162</b>	<b>226,159</b>	<b>343,931</b>	<b>226,400</b>
<b>MATERIALS AND SUPPLIES</b>					
5116-201 Office Supplies	640	1,200	429	1,000	1,200
5116-202 Duplication/Computer Suppli	1,669	1,000	0	900	900
5116-205 Nondurable Supplies	0	50	0	0	50
5116-206 Building Maintenance Suppli	0	25	0	0	0
5116-208 Publications and Periodical	45	45	45	45	45
5116-210 Landscaping Supplies	218	1,400	589	1,400	2,000
5116-213 Food Supplies	70	150	0	150	150
5116-217 Wearing Apparel	50	300	0	100	150
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>2,691</b>	<b>4,170</b>	<b>1,064</b>	<b>3,595</b>	<b>4,495</b>
<b>SERVICES AND CHARGES</b>					
5116-301 Land	0	1,200	0	1,200	1,200
5116-302 Buildings	0	100	0	0	0
5116-316 Furniture,Fixtures & Misc F	411	300	300	300	300
5116-318 Vehicle Rep./small parts	15	50	0	0	50
5116-328 Document Destruction	148	120	141	175	175
5116-331 Travel Expense	0	300	0	0	300
5116-340 Postage and Shipping	2,625	2,050	0	0	1,800
5116-345 Advertising	5,060	5,000	2,736	4,000	5,000
5116-346 Rentals & Leases	10,268	12,000	3,826	8,000	12,000
5116-349 Printing	0	500	0	250	500
5116-354 Assoc Memberships & Conf Re	1,155	220	830	830	725
5116-360 Contributions and Memorial	0	50	0	60	50
5116-361 Refunds	135	100	75	75	100
5116-377 Licenses	100	100	25	25	25
5116-380 Park & Rec Activities/Progr	6,733	9,500	5,614	7,500	9,500
5116-381-101 Fest & Events-Concerts/Park	6,899	9,060	3,493	2,500	9,000
5116-381-102 Fest & Events-Spooksville	2,914	2,800	2,522	2,521	2,800
5116-381-103 Fest & Events-Fall Craft Fa	1,128	1,200	298	298	1,200
5116-381-105 Fest & Events-MayorsChristm	704	750	309	309	750
5116-381-106 Fest & Events-Christmas/Par	11,009	11,000	11,693	11,693	11,000
5116-381-108 Fest & Events-Taste of Yuko	72	1,300	0	1,000	1,200
5116-381-109 Fest & Events-Spirit Sprint	280	600	0	0	600
5116-381-110 Fest & Events-Festival/Chil	13,904	11,000	0	11,000	11,000
5116-381-112 Fest & Events-Freedom Fest	43,632	70,750	3,822	70,750	70,750

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
5116-381-113 Fest & Events-Senior Games	666	4,186	0	4,186	4,186
5116-381-114 Fest & Events-Trout Fish Ou	289	1,500	0	1,500	1,500
5116-381-115 Fest & Events-Daddy Daughte	664	750	625	625	750
5116-381-116 Fest & Events-Chisholm Trai	5,754	5,500	210	5,500	5,500
5116-381-117 Fest & Events-Big Event	0	750	0	750	730
5116-381-118 Movies in the Park	1,257	700	816	1,225	800
<b>TOTAL SERVICES AND CHARGES</b>	<b>115,822</b>	<b>153,436</b>	<b>37,335</b>	<b>136,272</b>	<b>153,491</b>
<b>TOTAL PARK ADMINISTRATION</b>	<b>552,352</b>	<b>524,768</b>	<b>264,558</b>	<b>483,799</b>	<b>384,386</b>

01-5116-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

Position	FY 16-17	Incr/Dec	FY 17-18 (Proposed)	
Park & Rec Director	1		1	
Deputy Park & Rec Director	1	-1	0	Eliminated position
Secretary III	1		1	
<b>Total</b>	<b>3</b>	<b>-1</b>	<b>2</b>	

01-5116-301 LAND

This money will be used to buy 8" surge rocks for continuing to cover the east banks of Mulvey Pond to further the process of creating a more attractive look of the pond from Freedom Trail Playground.

01-5116-331 TRAVEL EXPENSES

This will be used to travel to 2017 ORPS Conference site. This will help with gas, mileage and lodging.

01-5116-346 RENTALS & LEASES

This account includes rental of porta potties for small events, league tournaments and for the parks which do not have rest rooms. The department is renting one storage unit to assist in storing special event materials that are large and cannot be replaced each year. Linen rental for events.

Porta Potty rental	\$10,210
Event Storage rental	\$1,290
Linen rental for events	\$500
<b>Total</b>	<b>\$12,000</b>

01-5116-354 ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS

This account will pay for ORPS memberships \$40 each, for Dept. Director & Park Board - \$60, other administrative professional members & ORPS conference registrations average \$200 each. With other money we will take computer or professional development classes.

ORPS Conference registration	\$500
memberships	\$100
<b>Total</b>	<b>\$600</b>

01-5116-380 P&R ACTIVITIES/PROGRAMS

Support of outside organizations who in turn sponsor City events. Includes costs various small events, activities and programs.

Organization support:	Weokie Golf Tourn	\$200
	Tree Bank Foundation	\$100
	YHS Athletic Dept calendar ad	\$110
	YHS Drama Dept program ads	\$150
Small Events:	Baby Crawl program/supplies	\$100
	Chocolate Festival program/supplies	\$500
	Track Meet program/supplies	\$100
	Bike to Work program/supplies	\$200
	Gals and Garb luncheon supplies	\$500
	Spirit League event program/supplies	\$1,000
	Senior Games program/supplies	\$1,000
	Senior Fitness Day program/supplies	\$500

Small Events (cont'd):	Tree Giveaway ads/supplies	\$100
	Misc. small events/program supplies	<u>\$4,940</u>
	Total	\$9,500

**FESTIVALS AND EVENTS**

01-5116-381-101 CONCERTS IN THE PARK

We offer nine to ten concerts a summer, have concessions, crafts and special concerts. Also included are advertising and promotion costs. These events are free for the public.

Entertainment	\$4,150
Sound for Entertainment	\$1,000
Bark at the Park Concert advertising/promotion	\$300
Concert Carnival advertising/promotion	\$300
Advertising/Promotion for regular concerts	\$1,000
Contest prizes/craft supplies	\$400
Concession stand food/supplies	\$1,300
Concert supplies	<u>\$550</u>
Total	\$9,000

01-5116-381-102 SPOOKSVILLE

Halloween carnival, costume contest and crafts. Sponsors help defray costs. Tickets: \$3 per child

Entertainment	\$800
Candy/Decorations/Supplies/Advertising	\$1,500
Shirts for Staff/Volunteers	<u>\$500</u>
Total	\$2,800

01-5116-381-103 FALL CRAFT FAIR

Craft Fair that is held along with the Friends of the Library book sale. This event is free to the public.

Advertising	\$700
Concession/Bake Sale supplies	\$200
Donuts for Crafters	\$50
Printing/mailings to Crafters	\$200
OTC Special Event permit	<u>\$50</u>
Total	\$1,200

01-5116-381-105 MAYOR'S CHRISTMAS PARTY

The party includes Christmas crafts, games, costumed characters, clowns, face painting and refreshments. Admission is free to the public.

Entertainment	\$200
Refreshments	\$300
Craft supplies	\$100
Essay Contest	\$50
Miscellaneous supplies	<u>\$100</u>
Total	\$750

01-5116-381-106 CHRISTMAS IN THE PARK

On the Opening of Christmas in the Park, we hold the Chill Your Cheeks 5k with an average of 400 runners. Runners pay an entry fee; We also have the Kris Kringle Karnival and pictures with Santa. We rent Mobile Minis for storage/shelter at the donation sites for the Christmas Light Display drive-throughs, and purchase candy for giveaways at the donation sites. We have a Volunteer Appreciation Luncheon after Christmas. This event is free to the public.

Chill Your Cheeks 5K	Professional Timing	\$2,200
	Sanctioning fees	\$350
	Shirts, Run Snacks and Advertising	\$700
	Mailings	\$400
Kris Kringle Karnival	Entertainment	\$1,300
	Pictures with Santa	\$500
	Craft supplies	\$200
	Decorations	\$200
Christmas Light Display	Mobile Minis for Donation site shelters	\$1,600
	Candy for donation sites	\$3,000
Volunteer Luncheon	Food	\$400
Miscellaneous	Miscellaneous supplies	\$150
	Total	<u>\$11,000</u>

01-5116-381-108 TASTE OF YUKON

The Taste of Yukon showcases local restaurants and has approximately 23 participants. Sponsors are solicited for this event. Taste of Yukon is a fund raiser for our special events. Adults are \$15 and children \$10 at the door.

Advertising	\$500
Shirts/Aprons for Restaurant participants	\$500
Food supplies, paper goods, linen rental	\$200
Total	<u>\$1,200</u>

01-5116-381-109 SPIRIT SPRINT

This is the second of our 5K runs in Chisholm Trail Park. Cost are supplemented by sponsor donations. Fee: \$25 - 30.

5K Sanctioning	\$200
Miscellaneous supplies	\$400
Total	<u>\$600</u>

01-5116-381-110 FESTIVAL OF THE CHILD

The festival is one of the largest one-day events we do. We provide over 50 fun hands-on booths for children, entertainment and inflatables. Sponsors are solicited to off set expenses. Cost: Tickets - \$5 and \$7 at the gate, Adults Free.

Advertising	\$1,500
Entertainment	\$2,000
Craft supplies, miscellaneous supplies	\$400
Golf cart rental	\$500
Bounces rental (Inflatables)	\$1,500
Petting Zoo, Pony rides and Clowns	\$2,340
Shirts for staff/volunteers	\$2,000
Luncheon/Community Coffee food and supplies	\$200
Miscellaneous event equipment	\$560
Total	<u>\$11,000</u>

01-5116-381-112 FREEDOM FEST

Freedom Fest Celebration Crowd estimates 15,000 each evening and 2,000 during the day of the Fourth. Some of the cost for the entertainment is covered by the YCSF. This event is free to the public.

Entertainment	\$50,000
Kids Activities	\$2,900
Golf Cart rental	\$2,700
Ice	\$900
Porta potty rental	\$1,000

01-5116-381-112 FREEDOM FEST (cont'd)

Shirts for staff	\$2,700
Advertising	\$4,000
Volunteer lounge food	\$800
Tent Rentals	\$3,000
Awards	\$100
Ice cream and watermelon	\$400
Miscellaneous supplies	<u>\$2,250</u>
Total	\$70,750

01-5116-381-113 SENIOR GAMES

This is a 10 day event and and is one of two local senior games in Oklahoma. Registration is \$25 per athlete. Sponsors are solicited to off set expenses.

Advertising	\$650
Awards	\$1,800
Door prizes, equipment for games	\$100
Senior Social food, snacks for events	\$750
Entertainment	\$400
Track timing fees	\$250
Referees	\$160
Miscellaneous supplies	<u>\$76</u>
Total	\$4,186

01-5116-381-114 TROUT FISHOUT

The Fish Out is an annual outdoor family event. The Robertson Pond is stocked with over 700 Rainbow Trout/415 lbs for the fishing derby. Sponsors are solicited to off set expenses. This event is free to the public.

Trout for Fish Out	\$1,000
Miscellaneous supplies	<u>\$500</u>
Total	\$1,500

01-5116-381-115 DADDY DAUGHTER DANCE

Three dances are held for different age groups. The entry fee is \$7.50 per person and \$10 at the door.

Entertainment	\$600
Advertising	\$100
Miscellaneous supplies	<u>\$50</u>
Total	\$750

01-5116-381-116 CHISHOLM TRAIL & CRAWFISH FESTIVAL

This event is held in conjunction with the Chisholm Trail Historical Society. Previously, we have received grants to offset costs. This event is free to the public.

Pony Rides	\$1,665
Porta Potty rental	\$1,600
Dance floor rental	\$700
Entertainment	\$450
Golf Cart rental	\$250
Ice	\$100
Miscellaneous supplies	<u>\$735</u>
Total	\$5,500

01-5116-381-117 THE BIG EVENT (AND PATRIOT PROJECT)

This event is held in conjunction with SW Covenant school as a service project.

Landscaping supplies \$600

Miscellaneous supplies \$130

Total \$730

01-5116-381-118 MOVIES IN THE PARK

Two to three outdoor/indoor movies in the park during the year.

Movie rentals \$800

Total \$800



DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5117-101 Regular Employees	379,771	370,017	227,560	348,033	423,728
5117-102 Part-Time/Seasonal Employees	89,718	0	3,360	5,139	30,600
5117-103 Overtime	43,718	55,000	21,356	32,663	27,000
5117-108 Employee Group Insurance	0	63,050	30,128	46,078	79,565
5117-110 Unemployment Insurance	0	1,750	1,049	1,605	1,925
5117-112 Employee Retirement	83,433	91,949	37,432	57,250	68,394
5117-113 FICA (Social Security)	39,393	28,306	18,867	28,856	34,289
5117-117 Employee Dental Insurance	0	6,525	2,236	3,419	7,250
5117-121 Sick Leave Buy Back	0	0	0	0	0
<b>TOTAL PERSONAL SERVICES</b>	<b>636,032</b>	<b>616,598</b>	<b>341,989</b>	<b>523,041</b>	<b>672,751</b>
<b>MATERIALS AND SUPPLIES</b>					
5117-201 Office Supplies	20	250	132	150	250
5117-202 Duplication/Computer	30	150	0	50	150
5117-204 Fuel, Oil and Lubricants	136	0	0	0	0
5117-205 Nondurable Supplies	1,211	2,500	1,160	1,740	2,500
5117-206 Building Maintenance Suppli	1,018	1,000	97	145	1,000
5117-207 Chemicals	5,962	12,000	0	11,000	14,533
5117-209 Recreational Supplies	234	100	0	0	0
5117-210 Landscaping Supplies	19,575	40,534	2,931	12,000	14,533
5117-217 Wearing Apparel	1,692	3,000	2,253	3,429	4,100
5117-218 Protective Clothing/Safety	3,300	2,800	2,059	3,350	2,800
5117-220 Medical Supplies	0	175	0	175	175
5117-223 Welding Supplies	223	500	402	604	1,000
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>33,401</b>	<b>63,009</b>	<b>9,034</b>	<b>32,643</b>	<b>41,041</b>
<b>SERVICES AND CHARGES</b>					
5117-302 Buildings	257	1,000	229	333	1,000
5117-306 Sidewalks Steps Curbs Gutte	302	1,500	688	1,500	1,500
5117-308 Drainage Areas / Pond repair	0	0	6,304	9,169	1,500
5117-310 Parking Areas	0	200	0	0	500
5117-313 Recreational Structures-Par	4,462	4,000	80	2,000	4,000
5117-317 Durable Tools	578	800	204	297	800
5117-318 Motor Vehicles/Small Equip	0	0	0	0	0
5117-322 Playground and Swimming Poo	603	3,050	0	1,000	3,100
5117-325 Sprinkler System	0	0	0	100	500
5117-331 Travel Expense	0	0	0	0	0
5117-340 Postage	0	0	182	182	200
5117-346 Rentals and Leases	0	1,000	1,000	1,500	12,600
5117-356 Training	168	500	428	428	750
5117-365 Maintenance Agreements	6,232	14,957	2,337	9,348	9,348
5117-377 Licenses	342	350	150	225	350
5117-381 Festivals and Events	5,310	4,000	21,294	25,000	25,000
<b>TOTAL SERVICES AND CHARGES</b>	<b>18,253</b>	<b>31,357</b>	<b>32,895</b>	<b>51,081</b>	<b>61,148</b>
<b>TOTAL PARK MAINTENANCE</b>	<b>687,686</b>	<b>710,963</b>	<b>383,918</b>	<b>606,765</b>	<b>774,940</b>

01-5117-101

REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>
Superintendent	1		1
Foreman	1		1
Equipment Operator III	2		2
laborer III		2	2
laborer II		1	1
Laborer I	7	-3	4
Total	11	0	11

01-5117-102

PART-TIME/SEASONAL EMPLOYEES

Includes salary for Part-time/Seasonal employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>
Seasonal-Summer Only	0	5	5
Total	0	5	5

01-5117-313

RECREATION STRUCTURES

Repair of ball fields, fences, backstops, basketball goals, tennis courts, etc.

01-5117-322

PLAYGROUND EQUIPMENT REPAIR

Repairs to playground equipment to include nuts, bolts, steps, swings, etc.

01-5117-346

RENTALS & LEASES

Various rentals to assist with Park Maintenance. Bucket truck rental to help with setup or taking down the Christmas lights. Traffic control devices used to route traffic during Christmas in the Park.

bucket truck rental	\$1,500.00
Mobile Mini	\$3,600.00
barricade rental, etc	<u>\$7,500.00</u>
Total	\$12,600.00

01-5117-356

TRAINING

SW Parks Training at Western Hills & OMAG for Parks Maintenance personnel

SW Parks Training	\$300.00
OMAG	<u>\$450.00</u>
Total	\$750.00

01-5117-365

MAINTENANCE AGREEMENTS

Pond maintenance for ponds at City Park and Chisholm Trail Park.

Pond maintenance	<u>\$9,348.00</u>
Total	\$9,348.00



DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5118-101 Regular Employees	595,155	457,219	436,704	667,900	681,266
5118-102 Extra Help	244,901	383,776	155,652	238,056	383,776
5118-103 Overtime	43,948	54,000	36,577	55,941	41,000
5118-108 Employee Group Insurance	0	49,865	50,022	0	105,262
5118-110 Unemployment Insurance	0	1,750	2,784	0	2,450
5118-112 Employee Retirement	122,100	103,952	73,411	112,275	105,431
5118-113 FICA (Social Security)	59,353	67,848	47,670	72,907	85,884
5118-117 Employee Dental Insurance	0	5,861	2,719	0	9,426
5118-121 Sick Leave Buy Back	6,192	45,913	7,376	7,376	16,624
<b>TOTAL PERSONAL SERVICES</b>	<b>1,071,649</b>	<b>1,170,184</b>	<b>812,915</b>	<b>1,154,456</b>	<b>1,431,119</b>
<b>MATERIALS AND SUPPLIES</b>					
5118-201 Office Supplies	1,202	1,500	232	800	1,400
5118-202 Duplication/Computer Suppli	519	300	0	300	300
5118-205 Nondurable Supplies	0	300	157	236	500
5118-206 Building Maintenance Suppli	140	400	265	397	400
5118-207 Chemicals	8,380	8,100	5,100	8,100	9,500
5118-208 Publications and Periodical	117	175	135	175	175
5118-209 Recreational Supplies	175	150	0	300	300
5118-210 Landscaping Supplies	726	1,500	292	2,000	2,000
5118-213 Food Supplies	23,823	34,007	18,171	29,000	32,006
5118-217 Wearing Apparel	1,292	2,000	0	500	1,750
5118-218 Protective Clothing/Safety	0	150	0	75	250
5118-220 Medical Supplies	0	200	29	200	200
5118-221 Public Educational Supplies	250	300	0	300	300
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>36,623</b>	<b>49,082</b>	<b>24,380</b>	<b>42,383</b>	<b>49,081</b>
<b>SERVICES AND CHARGES</b>					
5118-302 Buildings	14,720	17,493	11,465	17,197	17,692
5118-311 Signs	0	100	0	0	400
5118-315 Office Equipment	0	300	0	0	200
5118-316 Furniture, Fixtures & Misc F	465	1,200	456	683	1,200
5118-317 Durable Tools	246	500	445	445	500
5118-318 Motor Vehicles/Small Equip	50	250	0	50	250
5118-321 Air Conditioning and Heatin	379	600	0	250	400
5118-322 Playground/Swimming Pool Eq	1,570	2,500	0	2,500	2,500
5118-331 Travel Expense	0	500	0	250	500
5118-340 Postage and Shipping	600	500	0	300	600
5118-345 Advertising	0	200	0	0	400
5118-346 Rentals and Leases	4,391	6,000	1,423	2,135	5,000
5118-349 Printing	2,273	4,000	2,375	3,562	4,000
5118-354 Assoc Memberships & Conf Re	420	2,000	1,970	1,970	2,000
5118-356 Training	0	1,000	0	300	1,000
5118-361 Refunds	463	750	705	1,058	800
5118-365 Maintenance Agreements	4,426	4,000	2,525	4,000	4,000
5118-367 Pool and Concession Sales T	4,569	4,500	4,724	4,924	5,000
5118-376 Licensing	250	300	100	300	300

DEPARTMENTAL EXPENDITURES		2015-2016 ACTUAL	2016-2017		2017-2018 REQUESTED BUDGET	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL		PROJECTED YEAR END
5118-377	Licenses	525	650	425	638	600
5118-380	Park & Rec Activities/Progr	19,070	25,000	12,443	24,000	25,000
5118-387	Credit Card Processing Fees	0	0	0	0	0
<b>TOTAL SERVICES AND CHARGES</b>		<b>54,417</b>	<b>72,343</b>	<b>39,055</b>	<b>64,561</b>	<b>72,342</b>
<b>TOTAL RECREATION FACILITIES</b>		<b>1,162,689</b>	<b>1,291,608</b>	<b>876,350</b>	<b>1,261,399</b>	<b>1,552,542</b>

01-5118-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>
Recreation Superintendant	1		1
Management Consultant/Sales		1	1
Facility Supervisor III	1		1
Athletic Coordinator	1		1
Special Event Supervisor	1		1
Special Event Assistant		1	1
Rec Leader I	2		2
Rec Aide Full-Time	4	-1	3
DRC Supervisor	1		1
DRC Assistant	1		1
DRC Receptionist	1		1
<b>Total</b>	<b>13</b>	<b>1</b>	<b>14</b>

01-5118-102 PART-TIME/SEASONAL EMPLOYEES

Includes salary for Part-time/Seasonal employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>
DRC Kitchen Manager - PT	1	-1	position incl in p/t rec aides
DRC Cook - PT	1	-1	position incl in p/t rec aides
Mobile Meals Director - PT	1	-1	position incl in p/t rec aides
Part-Time Rec Aides	10	22	29 hrs/week - 52 weeks (approx 14 staffed at any
Pool Seasonal	42	-4	38 40 hrs/week - 10 weeks
Part-Time Special Instructors	5	3	8 5 hrs/week - 52 weeks
Seasonal All Year		5	5 80 hrs/pay period - 10 pay periods
Seasonal Summer Only		10	10 40 hrs/week - 10 weeks
<b>Total</b>	<b>60</b>	<b>33</b>	<b>93</b>

01-5118-213 FOOD SUPPLIES

Facilities provide coffee to morning participants everyday. Plates and eating utensils are used for programs and meetings. Sugar, creamer, stir straws are needed as well. Concessions are purchased at Sam's and are reasonably priced for patrons. Items such as pretzels, pizza and candy are sold. Drinks are purchased from Coca-cola. Drinks are served in 16oz cups and are dispersed by fountain system. The DRC feeds 90-110 people lunch on a daily basis. It's a good balance of quality and economy in meal preparation.

01-5118-331 TRAVEL EXPENSE

Mileage reimbursement for ORPS Conference. Overnight stays for Training purposes.

01-5118-345 ADVERTISING

Promotional ads for placed in newspapers, websites, banners, and digital signage.

01-5118-346 RENTALS AND LEASING

Entrance rugs reduce the risk of slip injuries and cuts down on debris into main lobby. Dust mops are used to clean gym surfaces and must be cleaned regularly. When table linens are used for a rental, we are compensated by the renter.

Table linens for events, rentals		\$3,110
Dust mops and Rugs		\$1,890
<b>Total</b>		<b>\$5,000</b>

01-5118-349 PRINTING  
 Activity Brochure printed 3 times a year. Winter/Spring, Summer, and Fall. 1500 copies each printing.

01-5118-354 ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS  
 Professional development. ORPS memberships - Conference registrations  
 \$45 per membership x 13 \$585  
 \$75 - \$225 per registration \$1,415  
 Total \$2,000

01-5118-356 TRAINING  
 Our training opportunities include: The Oklahoma Recreation and Park Society Annual State Conference (classes in all areas of parks, recreation, special events and administration), Southwest Park and Training Institute (classes in parks management and recreation management), Canadian Valley Vo-Tech (computer classes), Francis Tuttle Vo-Tech (computer classes), and national workshops offered locally by Skill Path and Fred Pryor (management, leadership, supervisory, personnel issues.)  
 Excel, word, misc. computer \$300  
 Customer Service, leadership \$500  
 Pool operations \$200  
 Total \$1,000

01-5118-365 MAINTENANCE AGREEMENTS  
 Pool Maintenance Yearly inspections, startup of both pools and winterization of both pools.

01-5118-380 P&R ACTIVITIES/PROGRAMS  
 Basic program equipment - Materials would include some snack products, sporting equipment, toys, games, etc. and program supplies.  
 Kids Camps - Field trip costs, supplies, etc. for kids camps held in summer, fall break and winter break.  
 Leagues - shirts, trophies, equipment and supplies for all sports leagues.  
 Equipment for Open Recreation - basketball, volleyball, board games, weight equipment, pool tables, kickballs, dodgeballs, scooters, ping pong, badmiton, soccer, tennis, etc.  
 Organized programs at the DRC - Decorations and supplies for Senior programs.  
 Basic program equipment \$9,000  
 Kids camps \$5,000  
 Leagues \$4,000  
 Equipment for open recreation \$5,000  
 Organized programs at the DRC \$2,000  
 Total \$25,000

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5121-101 Regular Employees	295,441	262,739	179,837	275,046	318,071
5121-102 Extra Help	1,703	4,000	2,026	3,099	7,275
5121-103 Overtime	5,031	6,200	19,034	29,111	19,000
5121-108 Employee Group Insurance	0	36,297	18,594	0	47,346
5121-110 Unemployment Insurance	0	875	328	0	1,050
5121-112 Employee Retirement	68,436	65,291	29,448	45,038	52,047
5121-113 FICA (Social Security)	22,568	20,368	13,592	20,788	26,055
5121-117 Employee Dental Insurance	0	3,625	1,208	0	4,350
5121-121 Sick Leave Buy Back	2,790	3,515	3,155	3,155	3,515
<b>TOTAL PERSONAL SERVICES</b>	<b>395,969</b>	<b>402,911</b>	<b>267,224</b>	<b>376,237</b>	<b>478,709</b>
<b>MATERIALS AND SUPPLIES</b>					
5121-201 Office Supplies	252	700	38	700	500
5121-202 Duplication/Computer Suppli	124	300	0	300	300
5121-204 Fuel, Oil and Lubricants	158,578	286,875	93,355	190,000	225,000
5121-205 Nondurable Supplies	382	1,000	177	265	1,000
5121-206 Building Maintenance Suppli	1,531	3,500	1,131	1,696	3,500
5121-213 Food Supplies	462	0	0	0	0
5121-217 Wearing Apparel	1,312	2,000	800	1,345	2,000
5121-218 Protective Clothing/Safety	858	3,000	979	1,424	3,000
5121-220 Medical Supplies	0	200	0	200	200
5121-223 Welding Supplies	1,552	5,000	814	2,500	5,000
5121-224 Meals/Supplies for Prisoners	0	0	1,376	2,002	3,500
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>165,051</b>	<b>302,575</b>	<b>98,670</b>	<b>200,433</b>	<b>244,000</b>
<b>SERVICES AND CHARGES</b>					
5121-302 Buildings	329	4,000	190	3,000	6,000
5121-316 Furniture, Fixtures, Misc.	0	0	280	280	200
5121-317 Durable Tools	10,024	7,750	128	6,948	7,750
5121-318 Motor Vehicles/Small Equip	90,693	121,593	49,196	100,000	118,000
5121-321 Air Conditioning and Heatin	0	1,000	0	0	1,000
5121-323 Inspection Fees for Propert	50	225	0	0	225
5121-324 Fuel Pump/Generator Repair	974	2,000	866	2,000	4,000
5121-340 Postage and Shipping	60	100	0	0	100
5121-347 Special Services	0	0	324	472	575
5121-354 Assoc. Memberships & Conf.	0	1,500	0	0	500
5121-356 Training	0	1,500	0	1,110	2,500
5121-377 Licenses	252	600	50	225	300
5121-378 Vehicle Tags	450	0	125	188	500
<b>TOTAL SERVICES AND CHARGES</b>	<b>102,832</b>	<b>140,268</b>	<b>51,159</b>	<b>114,222</b>	<b>141,650</b>
<b>CAPITAL IMPROVEMENT</b>					
5121-421 Machinery, Tools, Misc Equip	0	0	0	0	4,000
<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,000</b>
<b>TOTAL FLEET MAINTENANCE</b>	<b>663,852</b>	<b>845,753</b>	<b>417,053</b>	<b>690,892</b>	<b>868,359</b>

01-5121-101 REGULAR EMPLOYEES  
Includes salary for Full time employees:

Position	FY 16-17	Incr/Dec	FY 17-18 (Proposed)
Superintendent	1		1
Mechanic III	1		1
Mechanic II	1	1	2
Mechanic I	1	-1	0
PW Office Coordinator	1		1
Secretary II	1		1
Total	6	0	6

01-5121-102 PART-TIME/SEASONAL EMPLOYEES  
Includes salary for PPWP workers. Amount increased to \$7,275 up from \$4,000 for FY 16-17.

01-5121-204 FUEL, OIL AND LUBRICANTS  
Unleaded and Diesel fuel (with additive) and CNG for all City Vehicles except Water/Sewer & Sanitation. Bulk oil atf, starter fluid, PS fluid, windshield wiper fluid are all taken out of here. The orange user and red fuel key replacements come out of this account and purchased through Hoidale

01-5121-224 MEALS/SUPPLIES FOR PRISONERS  
Payment for each inmate's lunch per day while working in the PPWP (Prisoner's Public Works Program) per Contract with DOC (Department of Corrections)

01-5121-318 MOTOR VEHICLES/SMALL EQUIPMENT PARTS & SUPPLIES  
Repair to all city vehicles and small equipment repair except Water/Wastewater & Sanitation to include batteries, tires, all types of filters, brake shoes, rotors, alignments etc. A lot of items have gone up this year as in insurance deductibles, tires, batteries, alternators and brakes.

01-5121-324 FUEL PUMP AND GENERATOR REPAIR  
Nozzles, hoses, fuses for the fuel pumps and parts to repair the Garage generators.

01-5121-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS  
Memberships and Conferences to OPFMA (Oklahoma Public Fleet Mgmt Assoc.)

OPFMA	\$60.00
OPFMA-Conference	\$225.00 estimated amount
Total	\$285.00

01-5121-356 TRAINING  
Training pertaining to supervisory classes, CNG, AC Freon Training/Recovery, CDL Training, Customer Service for office personnel and basic computer software classes  
Miscellaneous training

Miscellaneous training	\$2,500.00
Total	\$2,500.00

01-5121-421 MACHINERY, TOOLS, MISC EQUIPMENT  
50 Ton air jack and Tig Welder to assist with vehicle repairs  
50 Ton air jack  
Tig Welder

50 Ton air jack	\$1,600.00
Tig Welder	\$2,400.00
Total	\$4,000.00





DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL</b>					<b>Budgeted in PD for FY 16-17</b>
5122-101 Regular Employees	0	100,579	0	100,579	102,726
5122-103 Overtime	0	0	0	0	5,500
5122-108 Employee Group Insurance	0	12,792	0	12,792	17,190
5122-110 Unemployment	0	350	0	350	350
5122-112 Employee Retirement	0	24,994	0	24,994	16,656
5122-113 FICA (Social Security)	0	7,694	0	7,694	8,525
5122-117 Employee Dental Insurance	0	1,450	0	1,450	1,450
5122-119 Cleaning Allowance	0	1,200	0	1,200	1,200
5122-121 Sick Leave Buyback	0	0	0	0	3,206
<b>TOTAL PERSONAL</b>	<b>0</b>	<b>149,059</b>	<b>0</b>	<b>149,059</b>	<b>156,803</b>
<b>MATERIALS AND SUPPLIES</b>					
5122-201 Office Supplies	0.00	0.00	0.00	75.00	100
5122-202 Duplication/Computer Supplies	0.00	0.00	0.00	25.00	50
5122-207 Chemicals	0.00	0.00	0.00	0.00	100
5122-212 Animal Food	0.00	0.00	0.00	1,700.00	2,000
5122-217 Wearing Apparel	0.00	0.00	0.00	1,000.00	1,200
<b>TOTAL MATERIALS AND SUPPLIES</b>				<b>2,800.00</b>	<b>3,450</b>
<b>SERVICES AND CHARGES</b>					
5122-302 Buildings	0.00	0.00	0.00	0.00	1,000
5122-315 Office Equipment	0.00	0.00	0.00	0.00	100
5122-316 Furniture, Fixtures & Misc	0.00	0.00	0.00	0.00	500
5122-317 Durable Tools	0.00	0.00	0.00	0.00	1,000
5122-318 Motor Vehicles	0.00	0.00	0.00	0.00	500
5122-321 Air Conditioning and Heating	0.00	0.00	0.00	0.00	750
5122-330 Medical Expenses-Employees	0.00	0.00	0.00	0.00	1,200
5122-340 Postage and Shipping	0.00	0.00	0.00	0.00	100
5122-358 Medical Services (non-Emp)	0.00	0.00	0.00	0.00	2,000
5122-361 Refunds	0.00	0.00	0.00	0.00	250
5122-365 Maintenance Agreements	0.00	0.00	0.00	0.00	2,500
<b>TOTAL SERVICES AND CHARGES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,900</b>
<b>TOTAL ANIMAL CONTROL</b>	<b>0.00</b>	<b>149,059.25</b>	<b>0.00</b>	<b>151,859.25</b>	<b>170,153</b>

5122-101

REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>
Animal Control	2		2
Total	2		2

5122-119

CLEANING ALLOWANCE

Quarterly cleaning of uniforms for two Animal Control Officers

*Animal Control expenses have been included in previous Police Department Budget.*



**ESTIMATES ONLY - COUNTY EXCISE BOARD MEETS SEPTEMBER 2017**

**REVENUE**

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Projected Actual Rev	2017-2018 Projected Revenue
41000	Beginning Balance	0	0	0	0
42170	Property Tax - Current	881,769	985,000	981,945	985,000
42180	Property Tax - Prior	6,611	14,000	7,677	14,480
48110	Interest	572	1,000	541	1,000
	<b>TOTAL REVENUE</b>	<b>888,952</b>	<b>1,000,000</b>	<b>990,163</b>	<b>1,000,480</b>

**EXPENDITURES**

Account	Account Name	2015-2016 Actual Expenditures	2016-2017 Current Budget	2016-2017 Projected Expenditures	2017-2018 Proposed Budget
5101-390	Bank Fees and Charges	200	0	480	480
5101-560	Bond Services Fees	50	0	0	0
5101-593	GO Series Prin Payment 04,05,06	785,000	0	0	0
5101-594	GO Series Int. Payment 04,05,06	118,925	0	0	0
5101-595	2015 Series GO Bonds-Principle	0	885,000	700,000	885,000
5101-596	2015 Series GO Bonds- Interest	0	115,000	230,000	115,000
	<b>TOTAL EXPENDITURES</b>	<b>904,175</b>	<b>1,000,000</b>	<b>930,480</b>	<b>1,000,480</b>

**PURPOSE OF FUND**

Restricted use by **Ordinance #1141** passed and approved on February 3, 2004; **Ordinance #1159** passed and approved on December 7, 2004; **Ordinance #1187** passed and approved on December 13, 2005

Refunding authority by **Resolution #2015-05** passed and approved on May 5, 2015.

**AUTHORITY TO ESTABLISH SINKING FUND**

A continuing annual tax sufficient to pay the interest on said Bonds when due and for the purpose of providing a sinking fund with which to pay the principal of said Bonds when due shall be and is hereby ordered levied upon all taxable property in said City, in addition to all other taxes. Said Tax shall be and is hereby ordered certified, levied and extended upon the rolls and collected by the same officers, in the same manner and at the same time as the taxes for general purposes in each of said years are certified, levied, extended and collected; that all funds derived from said tax shall be placed in said sinking fund which, together with any interest collected on same, shall be irrevocably pledged to the payment of the interest on and principal of said Bonds when and as the same fall due.

**PURPOSE OF GENERAL OBLIGATION BOND REVENUES**

Whereas, on the 9th day of December, 2003, pursuant to notice given, an election was held in the City of Yukon, Oklahoma (the "City"), for the purpose of submitting to the registered qualified voters the question of the issuance of general obligation bonds of said City, which election included the following propositions: (i) \$9,125,000 to provide for street improvements; (ii) \$1,500,000 to provide for bridge improvements; (iii) \$1,375,000 to provide for water system improvements, and (iv) \$1,000,000 to provide for sanitary sewer system improvements, all pursuant to Article 10, Section 27 of the Constitution of the State of Oklahoma.

**ACCOUNT DETAIL**

**5101-560 Bond Services Fees**

Paying Agent service fees for the General Obligation Bonds.

**5101-593 GO Series Prin Payment 04,05,06**

This account no longer used - GO Bonds refinanced June 2015.

**5101-594 GO Series Int. Payment 04,05,06**

This account no longer used - GO Bonds refinanced June 2015.

**5101-595 2015 Series GO Bonds-Principle**

Principle payments made for 2015 Series General Obligation Bond (GO Bond Series 2004, 2005 and 2006 refinanced.)

**5101-596 2015 Series GO Bonds- Interest**

Interest payments made for 2015 Series General Obligation Bond (GO Bond Series 2004, 2005 and 2006 refinanced.)



**36 - SALES TAX CAPITAL IMPROVEMENT/DEBT SERVICE FUND REVENUE**  
 FY 2017-2018

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Actual Revenue	2016-2017 Projected Revenue	2017-2018 Proposed Revenue
	<b>MISCELLANEOUS</b>					
48110	Interest	6	15	132	177	180
48150	Bonds Sold	1,412,668	0	0	0	0
48155	Bond Premium	0	0	0	0	0
48210	YNB Loan Proceeds	0	0	375,000	375,000	0
48612	Sales Tax Revenue	4,008,878	4,034,623	2,917,772	3,890,363	3,948,718
48613	Use Tax Revenue	0	0	0	0	0
48614	Dedicated Sales Tax Revenue '07	1,336,293	1,344,874	972,591	1,296,788	1,316,239
48800	Hotel/Motel Tax	202,919	393,544	0	0	0
48850	Transfer - In From Sanitation	531,832	276,624	207,468	276,624	0
48870	Transfer - In From Water&Sewer	567,175	425,382	319,037	425,382	0
48890	Hotel/Motel Fund Balance	0	150,000	0	0	0
48990	Fund Balance Appropriations	842,466	0	0	0	0
	<b>TOTAL REVENUE</b>	<b>8,902,236</b>	<b>6,625,062</b>	<b>4,792,000</b>	<b>6,264,333</b>	<b>5,265,137</b>



**FY 2017-2018 Budget**  
36 - Sales Tax Capital Improvement

**SALES TAX CIP/DEBT SERVICE**

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>CAPITAL IMPROVEMENT</b>					
5501-401 Cap. Improvements-Legislative	2,706	0	0	0	0
5501-405 Cap. Improvements-Fire	34,359	0	0	0	0
5501-408 Cap. Improvements-Library	50,253	0	0	0	0
5501-409 Cap. Improvements-Administrative	18,016	0	0	0	0
5501-410 Cap. Improvements-Parks Administration	0	0	0	0	0
5501-411 Cap. Improvements-Police	32,217	0	47,670	47,670	0
5501-412 Cap. Improvements-Prop. Maintenance	5,083	0	0	0	0
5501-415 Cap. Improvements-Recreation	19,504	0	0	0	0
5501-416 Cap. Improvements-Fleet Maintenance	4,898	0	0	0	0
5501-419 Cap. Improvements-Streets	106,940	0	0	0	0
5501-423 Cap. Improvements-Technology	86,782	0	57,399	57,399	0
5501-469 Cap. Improvements - Utilities	123	0	0	0	0
5501-470 Cap. Improvements-Water&Sewer	53,323	0	0	0	0
5501-471 Cap. Improvements-Sanitation	31,336	0	0	0	0
5501-473 Cap. Improvements-Stormwater	7,811	0	0	0	0
5501-499 Lease-Purchase (GovCap)	190,848	0	0	0	0
<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>644,200</b>	<b>0</b>	<b>105,069</b>	<b>105,069</b>	<b>0</b>
<b>CONTINGENCY AND TRANSFERS</b>					
5501-601 Contingency	1,817,498	1,166,495	116,920	253,604	43,326
5501-601-150 Contingency-Hotel/Motel Tax	204,247	0	0	0	0
5501-601-5 Revenue Bond Trustee Fees	11,500	6,000	2,000	6,000	6,000
5501-606 Debt Service- Master Lease	361,142	270,864	270,857	270,857	0
5501-607 Debt Service- San Equip Lease	368,832	276,624	276,624	276,624	0
5501-608 Debt Service - 2012A Revenue	719,599	718,446	538,823	718,861	720,149
5501-609 Debt Service- Arvest Equip Loan	297,543	297,543	244,450	287,037	63,089
5501-610 Debt Service YMA 2012B Rev	934,070	936,036	703,676	936,036	940,214
5501-611 Debt Service 2015A Rev Bond	1,243,865	1,145,268	864,012	1,151,930	1,151,672
5501-612 Debt Service 2015B Rev Bond	1,076,644	1,122,300	850,482	1,134,196	1,134,856
5501-613 Debt Service 2015 GO Rev Bond	44,267	0	0	0	0
5501-614 Debt Service-BancFirst	40,950	54,600	141,260	154,210	151,800
5501-615 Debt Svc - Santander Eq Le	(186,027)	337,986	281,502	281,502	0
5501-616 Debt Service-YNB	0	180,000	25,805	51,610	209,100
5501-617 Debt Service-2017 Rev Bond	0	0	0	0	300,000
5501-650 City Match for Grant Fund	0	0	14,960	0	544,932
<b>TOTAL CONTINGENCY AND TRANSFERS</b>	<b>6,934,129</b>	<b>6,512,162</b>	<b>4,331,371</b>	<b>5,522,465</b>	<b>5,265,137</b>
<b>TOTAL SALES TAX CAPITAL IMPROVEMENT</b>	<b>7,578,328</b>	<b>6,512,162</b>	<b>4,436,440</b>	<b>5,627,534</b>	<b>5,265,137</b>

- 36-5501-601 CONTINGENCY/CAPITAL IMPROVEMENT RESERVE  
This serves as a contingency/reserve account to make sure that the City can meet it's obligations with respect to the amortization schedule of the outstanding revenue bonds regardless of the ebbs and flows of Sales Tax Revenue.
- 36-5501-601-150 CONTINGENCY-HOTEL/MOTEL TAX  
*This account moved to Fund 38 - Hotel/Motel Tax.*
- 36-5501-601-5 REVENUE BOND TRUSTEE FEES  
Fees paid to the banks administering the Revenue Bond funds.
- 36-5501-606 DEBT SERVICE-TRANSFER TO ARVEST MASTER LEASE  
Debt service payments for Equipment Master Capital Lease and Additional Equipment Capital Lease paid off in March 2017.
- 36-5501-607 DEBT SERVICE-TRANSFER TO SANITATON LEASE  
Debt service payments for Sanitation Equipment Lease paid off in March 2017.
- 36-5501-608 DEBT SERVICE-2012A REVENUE BOND  
Final payment for this Revenue Bond January 2023.
- 36-5501-609 DEBT SERVICE-ARVEST EQUIPMENT LOAN  
Debt service payments for Small Equipment Loan that will be paid off in December 2018.
- 36-5501-610 DEBT SERVICE-2012B REVENUE BOND  
Final payment for this Revenue Bond January 2023.
- 36-5501-611 DEBT SERVICE-2015A REVENUE NOTE  
Final payment for this Revenue Bond June 2022.
- 36-5501-612 DEBT SERVICE-2015B REVENUE NOTE  
Final payment for this Revenue Bond June 2022.
- 36-5501-614 DEBT SERVICE-BANCFIRST  
Principle reduction payment of \$100,000 and quarterly interest payments on E. Main land purchase. Land is currently for sale. Note will be renewed in December 2017, unless land is sold.
- 36-5501-615 DEBT SERVICE-SANTANDER EQUIPMENT LEASE  
Final payment for this Lease is February 2018.
- 36-5501-616 DEBT SERVICE-YNB  
This note is for the land planned for the Sports Complex.
- 36-5501-617 DEBT SERVICE-2017 REV BOND  
Debt service for anticipated Revenue Bond for capital improvement projects.
- 36-5501-628 TRANSFER TO GENERAL FUND
- 36-5501-650 CITY MATCH GRANT FUND  
This account is for any city match funds required for Grants, if awarded.

**REVENUE**

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Estimated Revenue	2017-2018 Projected Revenue
41000	Beginning Balance	0	150,000	0	0
48110	Interest	17	25	84	100
48800	Hotel/Motel Tax	184,039	409,055	331,230	336,198
48810	Sale of Promotional Items	0	0	2,095	2,100
	<b>TOTAL REVENUE</b>	<b>184,056</b>	<b>559,080</b>	<b>333,408</b>	<b>338,398</b>

**PURPOSE OF FUND**

Restricted use by **Ordinance #1224** passed and approved on June 3, 2008.

**Section 105-114:**

Levied Amount. There is hereby levied and imposed an excise tax of five percent (5.0%) upon the gross proceeds or gross receipts derived from all rent for every occupancy of a room or rooms in a hotel in this City. (With noted exemptions.)

**Section 105-133:**

Use Of Funds. One Hundred Percent (100%) of all taxes collected pursuant to the provisions of this Article shall be set aside and used exclusively for the purpose of encouraging, promoting and fostering economic development, convention, tourism and parks and recreation for the City of Yukon. The funds may be used for the employment of personnel, purchase or lease of assets, pledge for indebtedness or to fund contracts for services as the City Council may deem appropriate in furtherance, of the purposes set forth herein. The City Council shall determine on a yearly basis the apportionment and distribution of the room tax funds. Each year, a review will be conducted on the prior year's use of funds subsequent to distribution.





DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>MATERIALS AND SUPPLIES</b>					
38-5502-225 Promotional Items	0.00	500	231	231	250
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>0.00</b>	<b>500</b>	<b>231</b>	<b>231</b>	<b>250</b>
<b>SERVICES AND CHARGES</b>					
38-5501-345 Advertising	0.00	5,000	3,677	5,000	5,000
38-5501-349 Printing	0.00	2,500	0	0	2,500
38-5501-366 Contingency-Hotel/Motel Tax	0.00	70,000	9,244	14,000	40,000
38-5501-381-101 Fest&Events-6 X 6 on 66 Art Show	0.00	1,500	0	0	0
38-5501-381-102 Fest&Events-Shop Small Saturday	0.00	250	0	0	0
38-5501-381-103 Fest&Events-Spring Stroll/Birthday Bash	0.00	1,500	0	1,500	1,500
38-5501-381-104 Fest&Events-Rock the Route	0.00	50,500	41,930	41,930	65,000
<b>TOTAL SERVICES AND CHARGES</b>	<b>0.00</b>	<b>131,250</b>	<b>54,850</b>	<b>62,430</b>	<b>114,000</b>
<b>TRANSFERS</b>					
3-5501-601 Transfer to General Fund	2,500.00	0	30,150	40,200	0
<b>TOTAL TRANSFERS</b>	<b>2,500.00</b>	<b>0</b>	<b>30,150</b>	<b>40,200</b>	<b>0</b>
Fund Balance	0.00	376,180	376,180	0	188,248
<b>TOTAL TOURISM &amp; EVENTS</b>	<b>2,500.00</b>	<b>507,930</b>	<b>461,411</b>	<b>102,860</b>	<b>302,498</b>

38-5502-225 PROMOTIONAL ITEMS  
 This expense includes additional flash drives as well as other promotional items

38-5502-345 ADVERTISING  
 Includes the cost of advertising for the following events:

Spring Stroll / Birthday Bash	1,000
Rock the Route Concert	2,000
Miscellaneous advertising	<u>2,000</u>
Total	5,000

38-5502-349 PRINTING  
 Cost of printing brochures, promotional materials, etc.

**FESTIVALS AND EVENTS**

38-5502-381-103 SPRING STROLL / BIRTHDAY BASH  
 An event to celebrates Yukon's birthday. Food Trucks, the Easter Bunny pictures, Stroll around Main Street in Easter Bonnets/Hat for Children, Adults, and Animals. Musical entertainment, childrens activities, etc.

Entertainment	300
Porta potty rental	350
Easter stroll prizes	350
Miscellaneous supplies	<u>500</u>
Total	1,500

38-5502-381-104 ROCK THE ROUTE CONCERT  
 Host a concert on historic Route 66 with food trucks. Sponsors will solicited to offset expenses.

Entertainment	50,000
Stage/Audio Equipment rental	4,000
Advertising	4,000
Shirts	2,000
Insurance rider for Concert	1,000
Porta potty rental	1,000
Hotel accomodations/food for Bands	1,000
Miscellaneous supplies	<u>2,000</u>
Total	65,000



**FY 2017-2018 BUDGET**  
 38-Hotel/Motel Tax Fund

**ECONOMIC DEVELOPMENT**

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>MATERIALS AND SUPPLIES</b>					
38-5502-201 Office Supplies	0	500	411	0	250
38-5502-202 Duplication/Computer Su	0	100	62	0	50
38-5502-208 Publications & Periodic	0	200	0	0	500
38-5502-213 Food Supplies	0	250	119	0	250
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>0</b>	<b>1,050</b>	<b>591</b>	<b>0</b>	<b>1,050</b>
<b>SERVICES AND CHARGES</b>					
38-5502-331 Travel Expense	0	7,500	4,686	5,000	7,500
38-5502-340 Postage and Shipping	0	100	100	0	0
38-5502-347 Special Services	0	5,000	3,825	6,163	4,000
38-5502-348 Consultant Fees	0	30,000	19,987	0	15,000
38-5502-349 Printing	0	2,500	289	0	2,500
38-5502-354 Assoc Memberships & Con	0	3,000	1,305	2,110	3,850
38-5502-356 Training	0	2,000	0	0	2,000
<b>TOTAL SERVICES AND CHARGES</b>	<b>0</b>	<b>50,100</b>	<b>30,192</b>	<b>13,273</b>	<b>34,850</b>
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>0</b>	<b>51,150</b>	<b>169,082</b>	<b>13,273</b>	<b>35,900</b>

- 
- 38-5502-331 TRAVEL EXPENSE  
Travel expenses for various conferences including both ICSC's, IEDC Conference, as well as business lunch or dinner meetings
- 38-5502-347 SPECIAL SERVICES  
Updating media video for the Economic Development webpage; Update market profile data from Northeastern State University.
- 38-5502-348 CONSULTANT FEES  
This includes attorney fees from the Center of Economic Development Law for legal support/counsel services
- 38-5502-349 PRINTING  
Cost of printing envelopes, stationary, etc.
- 38-5502-354 ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS  
Includes the cost of professional association membership on a local, state or national level; also includes the cost of local, state and national conference registration fees. This includes membership fees for ICSC, IEDC, etc.; Conference registration fees for ICSC Las Vegas, ICSC Texas, and IEDC.
- 38-5502-356 TRAINING  
Allows for training classes in regards to Economic Development



**62 - CIP-O&G; HWY & STREETS**  
 FY 2017-2018

**REVENUE**

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Actual Revenue	2016-2017 Projected Actual Rev	2017-2018 Projected Revenue
46162	Oil & Gas Receipts	2,775	2,700	2,568	3,300	3,000
46163	Cost Sharing Proceeds-OKC Es	0	0	0	0	0
48109	Interest Earned-OKC Escrow	2	2	0	2	2
48110	Interest	61	60	43	60	60
	<b>TOTAL REVENUE</b>	<b>2,838</b>	<b>2,762</b>	<b>2,612</b>	<b>3,362</b>	<b>3,062</b>

**EXPENDITURES**

Account	Account Name	2015-2016 Actual Expenditures	2016-2017 Current Budget	2016-2017 Actual Expenditures	2017-2018 Projected Expenditures	2017-2018 Proposed Expenditures
5162-503	Capital Imp. (Oil & Gas)	0	0	0	0	0
	Fund Balance	0	128,067	0	128,067	3,062
	<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>128,067</b>	<b>0</b>	<b>128,067</b>	<b>3,062</b>

**SOURCE OF REVENUE**

Includes payments for Royalty Interests owned by the City from Oil and Gas wells. Previously included Funds received from the City of Oklahoma city for street improvements for NW 10th, Mustang Rd (Yukon Pkwy) and Piedmont Rd (Hwy 4.)

**ACCOUNT DETAIL**

5162-503 Capital Imp. (Oil & Gas)

Includes Capital Improvement projects. No projects planned this fiscal year.



## 64 - SPECIAL REVENUE SUMMARY

FY 2017-2018

	100 Personal Services	200 Materials and Supplies	300 Services and Charges	400 Capital Outlay	500 Debt Service	600 Contingency / Transfers	Total
Retiree Insurance	0	0	2,315	0	0	0	2,315
Special Events	4,100	0	145,900	0	0	0	150,000
Main Street	0	0	2,500	0	0	0	2,500
Recreation Special Revenue	0	0	6,250	0	0	0	6,250
Parks & Events Special Revenue	0	0	21,640	0	0	4,250	25,890
Insurance & Misc Reimbursement	0	0	20,000	0	0	0	20,000
Library State Aid	9,216	5,284	500	5,000	0	0	20,000
Library Special Revenue	9,216	0	15,284	5,000	0	0	29,500
Fire Dept Special Revenue	0	0	3,000	0	0	0	3,000
Police Dept Special Revenue	0	0	44,000	0	0	20,226	64,226
<b>GENERAL FUND TOTAL</b>	<b>22,532</b>	<b>5,284</b>	<b>261,389</b>	<b>10,000</b>	<b>0</b>	<b>24,476</b>	<b>323,681</b>
						Total Projected Revenue	<b>323,681</b>
						+/-	0

The 64 Fund budget is different than the other funds within the City of Yukon. It is almost completely comprised of accounts that operate functionally as funds unto themselves. This is because they generally have dedicated revenue streams that by statute or contract can only be used for certain purposes. For this reason they are segregated from the General Fund.

None of these series of accounts can spend money until there are specific funds from their dedicated revenue streams received. This budget is an estimate but many of the accounts will fluctuate greatly year to year (i.e. it is hard to know the amount of insurance reimbursement or FEMA declared emergency reimbursement funds that the City will receive in any given year.)

While not as specific as the budget for other funds, This budget can still be helpful in getting a broad picture of the financial health of the City.



**REVENUE**

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Projected Actual Rev	2017-2018 Proposed Revenue
461229	Insurance Contingency	23,259	4,650	2,024.00	2,315
<b>TOTAL REVENUE</b>		<b>29,315</b>	<b>4,650</b>	<b>2,024.00</b>	<b>2,315</b>

**EXPENDITURES**

Account	Account Name	2015-2016 Actual Expenditures	2016-2017 Current Budget	2017-2018 Projected Expenditures	2017-2018 Proposed Expenditures
<b>SERVICES AND CHARGES</b>					
5122-366	Contingency	3,592	4,650	2,024.00	2,315
<b>TOTAL SERVICES AND CHARGES</b>		<b>3,592</b>	<b>4,650</b>	<b>2,024.00</b>	<b>2,315</b>
<b>TOTAL EXPENDITURES</b>		<b>3,592</b>	<b>4,650</b>	<b>2,024.00</b>	<b>2,315</b>

**SOURCE OF REVENUES**

Premiums and fees received for Retiree and/or COBRA dental.

**ACCOUNT DETAIL**

5122-366 CONTINGENCY

This account used for any Retiree Insurance; paid only when corresponding Revenue account receives funds.

**REVENUE**

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Projected Actual Rev	2017-2018 Proposed Revenue
46118	Special Events	152,796	100,000	148,698	150,000
46120	Spec Events - Bricks	0	0	0	0
<b>TOTAL REVENUE</b>		<b>152,796</b>	<b>100,000</b>	<b>148,698</b>	<b>150,000</b>

**EXPENDITURES**

Account	Account Name	2015-2016 Actual Expenditures	2016-2017 Current Budget	2017-2018 Projected Expenditures	2017-2018 Proposed Expenditures
<b>PERSONAL SERVICES</b>					
5123-113	FICA	0	0	3,073	0
5123-113-116	FICA	0	0	944	4,100
<b>TOTAL SERVICES AND CHARGES</b>		<b>0</b>	<b>0</b>	<b>4,017</b>	<b>4,100</b>
<b>SERVICES AND CHARGES</b>					
5123-381	Special Events	93,214	100,000	61,926	81,510
5123-381-116	Christmas Bonus	49,850	41,925	60,398	64,390
5123-381-199	Spec Events - Bricks	0	0	0	0
<b>TOTAL SERVICES AND CHARGES</b>		<b>143,064</b>	<b>141,925</b>	<b>122,325</b>	<b>145,900</b>
<b>TOTAL EXPENDITURES</b>		<b>143,064</b>	<b>141,925</b>	<b>126,342</b>	<b>150,000</b>

**SOURCE OF REVENUES**

The City has contracts with AT&T, Sprint, Verizon and T-Mobile to lease space for their antennas atop our water towers. These lease payments are deposited into Special Events by contract. Also includes event shirt sales.

**ACCOUNT DETAIL**

5123-381 SPECIAL EVENTS

This account used for Christmas in the Park displays, supplies, etc; Freedom Fest supplies and entertainment and other special events for the City.

5123-381-116 CHRISTMAS BONUS

This account used for Employee Christmas bonuses.





**REVENUE**

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Projected Actual Rev	2017-2018 Proposed Revenue
482823	Main Street Program Revenue	0	5,000	3,785	2,500
482824	Spring Stroll Revenue	0	0	0	0
482825	Yukon's Best Car Show Revenue	0	0	0	0
	<b>TOTAL REVENUE</b>	<b>0</b>	<b>5,000</b>	<b>3,785</b>	<b>2,500</b>

**EXPENDITURES**

Account	Account Name	2015-2016 Actual Expenditures	2016-2017 Current Budget	2017-2018 Projected Expenditures	2017-2018 Proposed Expenditures
<b>SERVICES AND CHARGES</b>					
5125-366	Main Street Program	953	1,000	2,624	2,500
5125-381-101	Spring Stroll	142	0	0	0
5125-381-102	Yukon's Best Car Show	677	0	0	0
	<b>TOTAL SERVICES AND CHARGES</b>	<b>1,771</b>	<b>1,000</b>	<b>2,624</b>	<b>2,500</b>
	<b>TOTAL EXPENDITURES</b>	<b>1,771</b>	<b>1,000</b>	<b>2,624</b>	<b>2,500</b>

**SOURCE OF REVENUES**

The Main Street program maintains a booth at the Main Street Marketplace. Proceeds from the sales at that booth are deposited here. Those funds are then used to purchase merchandise for re-sell at the booth.

**ACCOUNT DETAIL**

- 5125-366      MAIN STREET PROGRAM  
                 This account used for merchandise to sell at the Main Street booth at the Main Street Marketplace.
  
- 5125-381-101    SPRING STROLL  
                 This account no longer used.
  
- 5125-381-102    YUKON'S BEST CAR SHOW  
                 This account no longer used.



**REVENUE**

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Projected Actual Rev	2017-2018 Proposed Revenue
482704	Recreation Friends Revenue	0	0	5,725	6,250
<b>TOTAL REVENUE</b>		<b>0</b>	<b>0</b>	<b>5,725</b>	<b>6,250</b>

**EXPENDITURES**

Account	Account Name	2015-2016 Actual Expenditures	2016-2017 Current Budget	2017-2018 Projected Expenditures	2017-2018 Proposed Expenditures
<b>SERVICES AND CHARGES</b>					
5127-380	Recreation Friends	0	0	5,725	6,250
<b>TOTAL SERVICES AND CHARGES</b>		<b>0</b>	<b>0</b>	<b>5,725</b>	<b>6,250</b>
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>0</b>	<b>5,725</b>	<b>6,250</b>

**SOURCE OF REVENUES**

Flag Football participants pay \$25 each at sign-up to pay for uniforms. Approximately 250 kids participate annually.

**ACCOUNT DETAIL**

5127-380 RECREATION FRIENDS  
This account includes the purchase of Flag Football Uniforms \$25 each.

**REVENUE**

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Projected Actual Rev	2017-2018 Proposed Revenue
482699	Pennies for Parks	34	0	25	100
482700	Park Friends - Concessions	115	125	152	150
482701	Park Special Revenue	0	0	0	0
482702	Park Friends Revenue	20,152	15,000	44,004	25000
482703	LC Taylor Park Development	0	0	0	0
482709	Start Cash-Pools/Freedom Fest	140	140	140	640
	<b>TOTAL REVENUE</b>	<b>20,441</b>	<b>15,265</b>	<b>44,321</b>	<b>25,890</b>

**EXPENDITURES**

Account	Account Name	2015-2016 Actual Expenditures	2016-2017 Current Budget	2017-2018 Projected Expenditures	2017-2018 Proposed Expenditures
<b>SERVICES AND CHARGES</b>					
5128-380-101	Park Special Revenue	126	400	0	0
5128-380-102	Misc Park Special Revenue	231	0	0	0
5128-380-110	Park Friends	15,570	20,000	32,913	20,000
5128-380-112	Park Friends (Reynolds)	0	300	1,695	1,000
5128-380-115	Park Friends - Benches	422	0	0	0
5128-380-150	Lewis C Taylor Park Develop	0	0	0	0
5128-380-195	Start Up Petty Cash	870	140	140	640
	<b>TOTAL SERVICES AND CHARGES</b>	<b>17,220</b>	<b>20,840</b>	<b>34,748</b>	<b>21,640</b>
	Fund Balance	0	0	0	4,250
	<b>TOTAL EXPENDITURES</b>	<b>17,220</b>	<b>20,840</b>	<b>34,748</b>	<b>25,890</b>

**SOURCE OF REVENUES**

Event sponsorships, memory benches, special memorials, park enhancement, special concessions & various miscellaneous donations.

**ACCOUNT DETAIL**

5128-380-101 PARK SPECIAL REVENUE

This is for special donations for the parks

- 5128-380-102 MISC PARK SPECIAL REVENUE  
This account no longer used.
- 5128-380-110 PARK FRIENDS  
This account used for various expense for Park programs, events and supplies.
- 5128-380-112 PARK FRIENDS (REYNOLDS)  
This account used for various expense for Park programs, events and supplies.
- 5128-380-115 PARK FRIENDS - BENCHES  
This account no longer used.
- 5128-380-150 LEWIS C TAYLOR PARK DEVELOPMENT  
This account no longer used.
- 5128-380-195 START UP PETTY CASH  
This account used for start-up cash for the swimming pool gates and concessions.



**REVENUE**

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Projected Actual Rev	2017-2018 Proposed Revenue
46142	Insurance Reimbursement Revenue	88,465	20,000	36,643	20,000
<b>TOTAL REVENUE</b>		<b>88,465</b>	<b>20,000</b>	<b>36,643</b>	<b>20,000</b>

**EXPENDITURES**

Account	Account Name	2015-2016 Actual Expenditures	2016-2017 Current Budget	2017-2018 Projected Expenditures	2017-2018 Proposed Expenditures
<b>SERVICES AND CHARGES</b>					
5142-366-101	Insurance Reimbursement	133,898	20,000	51,561	18,000
5142-366-191	Misc Reimbursements	15,381	2,500	6,008	2,000
<b>TOTAL SERVICES AND CHARGES</b>		<b>149,279</b>	<b>22,500</b>	<b>57,570</b>	<b>20,000</b>
<b>TOTAL EXPENDITURES</b>		<b>149,279</b>	<b>22,500</b>	<b>57,570</b>	<b>20,000</b>

**SOURCE OF REVENUES**

Funds received from filing of insurance claims after city buildings, property, vehicles and equipment have been lost, stolen or damaged. Also includes revenue from miscellaneous reimbursements that are subsequently paid out.

**ACCOUNT DETAIL**

5142-366-101 INSURANCE REIMBURSEMENT

This account used to pay for repairs when City buildings, vehicles, equipment or property has been damaged and insurance funds have been received.

5142-366-191 MISC REIMBURSEMENTS

This account used for any miscellaneous reimbursements; paid only when corresponding Revenue account receives funds.



REVENUE

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Projected Actual Rev	2017-2018 Proposed Revenue
	Beginning Balance				5,000
46144	State Aid Revenue	18,268	18,000	17,241	15,000
	<b>TOTAL REVENUE</b>	<b>18,268</b>	<b>18,000</b>	<b>17,241</b>	<b>20,000</b>

EXPENDITURES

Account	Account Name	2015-2016 Actual Expenditures	2016-2017 Current Budget	2017-2018 Projected Expenditures	2017-2018 Proposed Expenditures
<b>PERSONAL SERVICES</b>					
5144-102	State Aid-P/T Employee	0	0	2,261	8,398
5144-110	State Aid-Unemployment Ins	0	0	0	175
5144-113	State Aid-FICA (Social Sec)	0	0	173	643
	<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>2,434</b>	<b>9,216</b>
<b>MATERIALS AND SUPPLIES</b>					
5144-201	State Aid-Office Supplies	0	1,500	521	0
5144-208	State Aid-Publications and Periodical	1,496	1,500	1,426	1,500
5144-221	State Aid-Public Education	3,799	7,000	2,517	3,784
5144-222	State Aid-Record Supplies	0	2,000	0	0
	<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>5,295</b>	<b>12,000</b>	<b>4,463</b>	<b>5,284</b>
<b>SERVICES AND CHARGES</b>					
5144-316	State Aid-Furniture, Fixtures, and Mi	0	0	0	0
5144-331	State Aid-Travel Expenses	127	0	0	0
5144-340	State Aid-Postage	598	1,000	0	0
5144-354	State Aid-Assoc Memberships & Conf	512	2,000	0	0
5144-376	State Aid-Licensing	447	500	470	500
	<b>TOTAL SERVICES AND CHARGES</b>	<b>1,684</b>	<b>3,500</b>	<b>470</b>	<b>500</b>
<b>CAPITAL IMPROVEMENT</b>					
5144-424	State Aid-Books	3,502	5,000	0	5,000
	<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>3,502</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>10,481</b>	<b>20,500</b>	<b>7,367</b>	<b>20,000</b>

**SOURCE OF REVENUES**

Annual State Aid Grant from Oklahoma Department of Libraries

**ACCOUNT DETAIL**

- 5144-102      STATE AID-P/T EMPLOYEE  
P/T Employee paid from State Aid funds
  
- 5144-201      STATE AID-OFFICE SUPPLIES  
Office supplies purchased from State Aid funds.
  
- 5144-208      STATE AID-PUBLICATIONS AND PERIODICALS  
This account used to purchase Magazines for the Library from State Aid Funds.
  
- 5144-221      STATE AID-PUBLIC EDUCATION  
This account used to purchase program supplies from State Aid Funds.
  
- 5144-222      STATE AID-RECORD SUPPLIES  
This account used to purchase book processing supplies from State Aid Funds.
  
- 5144-316      STATE AID-FURNITURE, FIXTURES AND MISC FURNISHINGS  
This account no longer used.
  
- 5144-331      STATE AID-TRAVEL EXPENSES  
  
This account used for travel expenses to ODOL workshops and conferences paid from State Aid Funds.
  
- 5144-340      STATE AID-POSTAGE  
This account used for postage for Overdue notices and Inter-Library Loan shipping costs purchased from State Aid Funds.
  
- 5144-354      STATE AID-ASSOC MEMBERSHIPS & CONF REG  
This account used for registration expenses to ODOL workshops and conferences purchased from State Aid Funds.
  
- 5144-376      STATE AID-LICENSING  
This account used for the Annual Movie Licensing expense.
  
- 5144-424      STATE AID-BOOKS  
This account used to purchase books for the collection from State Aid Funds.



REVENUE

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Projected Actual Rev	2017-2018 Proposed Revenue
	Beginning Balance				4,500
46145	Library - ALA Grant	0	0	980	0
46146	Library Special Revenue	30,339	30,000	24,900	25,000
	<b>TOTAL REVENUE</b>	<b>30,339</b>	<b>30,000</b>	<b>25,880</b>	<b>29,500</b>

EXPENDITURES

Account	Account Name	2015-2016 Actual Expenditures	2016-2017 Current Budget	2017-2018 Projected Expenditures	2017-2018 Proposed Expenditures
<b>PERSONAL SERVICES</b>					
5146-102	Library Spec Rev-P/T Employee	0	0	1,864	8,398
5146-110	Library Spec Rev-Unemployment Ins	0	0	0	175
5146-113	Library Spec Rev-FICA (Social Sec)	0	0	143	643
	<b>TOTAL PERSONAL SERVICES</b>	<b>0</b>	<b>0</b>	<b>2,007</b>	<b>9,216</b>
<b>MATERIALS AND SUPPLIES</b>					
5146-221	Library Spec Rev-Educ Materials	12,841	10,000	1,857	0
	<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>12,841</b>	<b>10,000</b>	<b>1,857</b>	<b>0</b>
<b>SERVICES AND CHARGES</b>					
5146-354	Library Spec Rev-Travel/Conf Exp	1,489	3,000	0	0
5146-366-101	Can County Educ Fac Authority	18,465	22,000	12,619	14,284
5146-366-102	MCFPL Contribution Expenses	1,328	2,000	1,365	1,000
	<b>TOTAL SERVICES AND CHARGES</b>	<b>21,281</b>	<b>27,000</b>	<b>13,984</b>	<b>15,284</b>
<b>CAPITAL IMPROVEMENT</b>					
5146-424-102	MCFPL Books	6,961	5,000	4,536	5,000
	<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>6,961</b>	<b>5,000</b>	<b>4,536</b>	<b>5,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>41,083</b>	<b>42,000</b>	<b>22,383</b>	<b>29,500</b>

SOURCE OF REVENUES

Oklahoma Humanities Council \$1,000, Canadian County Educational Facilities Authority \$23,400

**ACCOUNT DETAIL**

- 5146-102 LIBRARY SPEC REV-P/T EMPLOYEE  
P/T Employee paid from Canadian County Education Facilities Authority Grant funds.
- 5146-221 LIBRARY SPEC REV-EDUCATION SUPPLIES  
This account used to purchase program supplies for Science, Technology, Engineering & Math (STEM) with library fines, fees and donations.
- 5146-354 LIBRARY SPEC REV-TRAVEL/CONFERENCE EXPENSES  
This account used to pay travel and conference expenses.
- 5146-366-101 CAN COUNTY EDUC FAC AUTHORITY  
Grant from Canadian County Education Facilities Authority; purchases only made when corresponding Revenue account receives funds.
- 5146-366-102 MCFPL-CONTRIBUTION EXPENSES  
This account includes various library and program expenses from donations to the library and grant funds received from Let's Talk About It, Oklahoma.
- 5146-424 LIBRARY SPEC REV-BOOKS  
This account no longer used.
- 5146-424-101 CHILDREN'S READING TRUST  
This account no longer used.
- 5146-424-102 MCFPL-BOOKS  
This account used to purchase books for the collection from donated or grant funds.



**REVENUE**

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Projected Actual Rev	2017-2018 Proposed Revenue
	Beginning Balance				1,200
46165	Support of Org-Fire Rescue	3,834	300	1,250	1,800
	<b>TOTAL REVENUE</b>	<b>3,834</b>	<b>300</b>	<b>1,250</b>	<b>3,000</b>

**EXPENDITURES**

Account	Account Name	2015-2016 Actual Expenditures	2016-2017 Current Budget	2017-2018 Projected Expenditures	2017-2018 Proposed Expenditures
<b>SERVICES AND CHARGES</b>					
5165-356	Support of Org -Fire Rescue	1,180	300	4,318	3,000
5165-405	Homeland Sec Grant# 450-065	40,135	0	0	0
	<b>TOTAL SERVICES AND CHARGES</b>	<b>41,315</b>	<b>300</b>	<b>4,318</b>	<b>3,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>41,315</b>	<b>300</b>	<b>4,318</b>	<b>3,000</b>

**SOURCE OF REVENUES**

Tuition received from other agencies for two Blue Card Command classes taught by Kyle Trumbly.

**ACCOUNT DETAIL**

- 5165-356 SUPPORT OF ORG-FIRE RESCUE  
This account used to purchase training program supplies, food supplies, speaker expenses, etc.
- 5165-405 HOMELAND SEC GRANT # 450-065  
This account no longer used

**REVENUE**

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Projected Actual Rev	2017-2018 Proposed Revenue
461591	State Seizures Revenue	1,704	6,153	7,581	6,000
461592	Federal Seizures Revenue	0	40,243	0	20,000
46163	Surety Jail	0	14,016	2,273	3,000
461631	Drug and Alcohol	0	21,436	7,860	7,000
46164	911 Revenue	7,799	19,480	867	10,200
461641	DEA-Drug Forfeiture	0	0	0	0
461671	TRIAD	0	0	0	0
46167S	Shop With a Cop Donations	6,281	15,853	11,278	8,500
46167T	Radio Grant-DA Council	0	0	0	0
46167Z	PD - McNatt Reimbursement	0	0	0	0
46168	Police Training Revenue	2,593	22,710	8,551	5,000
46169	PD Community Relations	828	1,873	2,399	1,500
46171	Friends of DARE/SAVE Reve	0	0	0	0
46173	Police Academy Alumni	0	0	0	0
461741	CI Revenue	0	900	747	1,000
46180	Yukon Rotary Club-Vest Donat	0	0	10,350	0
46181	Honor Guard Donations	0	0	1,950	2,000
48110	Interest- CI Account	0	1	1	1
481101	Interest Earned - DEA	24	25	17	25
	<b>TOTAL REVENUE</b>	<b>19,229</b>	<b>142,690</b>	<b>53,874</b>	<b>64,226</b>

**EXPENDITURES**

Account	Account Name	2015-2016 Actual Expenditures	2016-2017 Current Budget	2017-2018 Projected Expenditures	2017-2018 Proposed Expenditures
<b>EQUIPMENT MAINTENANCE</b>					
5167-347-101	State Seizures	5,497	3,000	3,086	3,500
5167-347-102	Federal Seizures	12,311	60,000	7,446	10,000
5167-347-103	Drug and Alcohol Fee	2,631	2,500	1,660	2,500
5167-356	Support of Org-PD Training	10,877	10,000	8,496	10,000
5167-357	Support of Org.- Surety Jail	19	5,000	772	1,500
5167-360	Support of Org-PD Comm Relat	1,806	1,500	1,145	1,000
5167-366	Support of Org. - 911	8,296	5,000	5,347	5,000
5167-367	Yukon Rotary Club-Vest Donat	0	0	10,350	0
5167-368	Honor Guard Expenses	0	0	2,935	1,500
5167-381-110	Friends of Dare	0	0	0	0

5167-381-111	Friends of Dare-Grant	0	0	0	0
5167-381-120	TRIAD	0	0	0	0
5167-381-130	Police Academy Alumni	400	0	0	0
5167-381-150	CI Account	780	900	100	500
5167-381-170	Shop with a Cop	9,556	8,500	7,294	8,500
5167-381-195	McNatt Rebate	0	0	0	0
<b>TOTAL EQUIPMENT AND MAINTENANCE</b>		<b>52,172</b>	<b>96,400</b>	<b>48,631</b>	<b>44,000</b>
<b>DEBT SERVICE</b>					
5167-509	D A-Grants (Fed Seizu	0	0	0	0
5167-512	Radio Grant-DA Council	0	0	0	0
5167-559	FES Drug Forfeiture	0	0	0	0
5167-560	Transfer to GF from Fed Seizures	0	0	12,311	0
<b>TOTAL DEBT SERVICE</b>		<b>0</b>	<b>0</b>	<b>12,311</b>	<b>0</b>
	Fund Balance				20,226
<b>TOTAL EXPENDITURES</b>		<b>52,172</b>	<b>96,400</b>	<b>60,941</b>	<b>64,226</b>

**SOURCE OF REVENUES**

Seizure funds distributed by Federal and State Agencies; Jail/Drug & Alcohol/Training fees from citations; Donations to fund various programs (i.e., Shop With a Cop, Yukon Rotary Club) Honor Guard members have received donations to send three officers to National Police Week in Washington, DC.

**ACCOUNT DETAIL**

- 5167-347-101 STATE SEIZURES  
This account used for Officer training and program supplies.
- 5167-347-102 FEDERAL SEIZURES  
This account used for training equipment, radar equipment, supplies and police department improvements.
- 5167-347-103 DRUG AND ALCOHOL FEE  
This account used for Officer training and program supplies.
- 5167-356 SUPPORT OF ORG-PD TRAINING  
This account used for Officer training and related expenses.
- 5167-357 SUPPORT OF ORG-SURETY JAIL  
This account used for jail supplies and repairs.
- 5167-360 SUPPORT OF ORG-PD COMMUNITY REL  
This account used for memorials, awards, receptions and various activity expenses.
- 5167-366 SUPPORT OF ORG--911  
This account used for supplies,repairs, expenses, CAD/Messenger and IACP software maintenance for the Communications Center in the Police Department.
- 5167-367 YUKON ROTARY CLUB - VEST DONATIONS  
Donation from Yukon Rotary Club for Protective vests.

- 5167-368 HONOR GUARD EXPENSES  
Travel expenses to send three (3) officers to National Police Week in Washington, DC.
- 5167-381-110 FRIENDS OF DARE  
This account no longer used.
- 5167-381-120 TRIAD  
This account no longer used.
- 5167-381-130 POLICE ACADEMY ALUMNI  
This account used for Citizen's Police Academy Alumni expenses, program supplies, etc.
- 5167-381-150 CI ACCOUNT  
This account used for undercover operations.
- 5167-381-170 SHOP WITH A COP  
This account used to pay expenses for the Shop With A Cop program.
- 5167-381-195 MCNATT REBATE
- 5167-567-512 RADIO GRANT-DA COUNCIL
- 5167-559 FES DRUG FORFEITURE  
This account no longer used.
- 5167-403-101 MARSHALS VEH REIMBURSEMENT  
This account no longer used.
- 5167-509 D A-GRANTS (FED SEIZURES)  
This account no longer used.



**70 - WATER & SEWER ENTERPRISE FUND REVENUE**  
 FY 2017-2018

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Actual Revenue	2016-2017 Projected Revenue	2017-2018 Proposed Revenue
<b>WATER-SEWER ENTERPRISE</b>						
46110	Water Fees	4,243,577	5,359,510	4,154,332	5,539,110	6,080,751
46115	Sewer Fees	2,059,300	2,486,451	2,142,424	2,856,565	2,899,414
46116	Re-Connect Fees	26,233	22,000	20,720	27,627	28,041
46118	Interest and Penalty	192,597	185,000	164,322	219,095	222,382
46121	Over/Short Transferred	-3	10	11	15	15
46123	Water Deposit Transfer	26,074	30,000	22,383	29,844	30,291
46125	NSF Check Fee	3,012	4,000	2,397	3,195	3,243
46127	Fire Hydrant Rental	0	300	0	0	0
46130	Water Tap Fees	4,800	10,500	3,400	4,533	4,601
46140	Sewer Tap Fees	2,250	2,000	1,775	2,367	2,402
46150	Water Meters	43,500	34,000	30,770	41,027	41,642
46160	After Hours Fees	0	200	0	0	0
46164	Sludge Hauling Reimbursemen	0	0	23,026	30,701	31,162
46199	Bad Debt Revenue	2,508	2,000	1,757	2,481	2,518
		<b>6,603,848</b>	<b>8,135,971</b>	<b>6,567,317</b>	<b>8,756,560</b>	<b>9,346,464</b>
<b>TRANSFERS-IN</b>						
48110	Interest	1	0	1	1	0
48250	Miscellaneous	47,153	0	45,195	60,260	61,164
48706	PEST - Gen. Employees	71,844	0	0	0	0
		<b>118,998</b>	<b>0</b>	<b>45,196</b>	<b>60,261</b>	<b>61,164</b>
	Appropriated Fund Balance	121,348	0	0	0	0
	<b>TOTAL REVENUE</b>	<b>6,844,193</b>	<b>8,135,971</b>	<b>6,612,512</b>	<b>8,816,821</b>	<b>9,407,628</b>

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL</b>					
5201-101 Regular Employees	491,320	433,937	293,415	448,752	445,074
5201-103 Overtime	16,647	16,000	18,004	27,536	20,000
5201-108 Employee Group Insurance	0	65,911	41,074	0	70,732
5201-110 Unemployment Insurance	0	1,575	813	0	1,575
5201-112 Employee Retirement	120,451	91,154	55,769	85,294	75,558
5201-113 FICA	38,530	33,480	24,153	36,940	35,288
5201-117 Employee Dental Insurance	0	5,075	2,115	0	5,075
5201-121 Sick Leave Buy-Back	3,005	3,713	3,713	3,713	3,713
<b>TOTAL PERSONAL</b>	<b>669,953</b>	<b>650,846</b>	<b>439,057</b>	<b>602,235</b>	<b>657,015</b>
<b>MATERIALS AND SUPPLIES</b>					
5201-201 Office Supplies	20	200	134	175	200
5201-202 Duplication/Computer Suppli	50	200	150	150	200
5201-204 Fuel, Oil and Lubricants	14,252	23,358	7,037	11,732	20,000
5201-205 Nondurable Supplies	1,115	2,000	671	1,007	2,000
5201-206 Building Maintenance Suppli	0	200	70	190	250
5201-207 Chemicals	10	2,500	145	779	3,500
5201-213 Food Supplies	160	0	0	0	0
5201-217 Wearing Apparel	3,392	4,300	2,158	2,962	3,800
5201-218 Protective Clothing/Safety	1,985	4,000	1,705	2,607	4,000
5201-220 Medical Supplies	0	150	0	150	150
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>20,984</b>	<b>36,908</b>	<b>12,070</b>	<b>19,751</b>	<b>34,100</b>
<b>SERVICES AND CHARGES</b>					
5201-302 Buildings	0	1,500	135	196	1,500
5201-305 Sanitary Sewers	4,649	25,000	2,050	3,075	25,000
5201-306 Sidewalks, Steps, Curbs, an	3,577	15,000	1,992	4,061	15,000
5201-312 Water Lines	43,836	100,000	13,569	22,882	100,000
5201-315 Office Equipment and Furnis	0	0	0	0	0
5201-317 Durable Tools	1,026	2,500	0	0	2,500
5201-318 Motor Vehicles/Small Equip	15,200	26,500	3,772	11,000	23,000
5201-319 Water Meter and Settings	5,155	25,000	12,776	19,165	25,000
5201-321 Air Condition/Heating Syste	0	1,000	0	0	1,000
5201-331 Travel Expense	129	500	10	15	300
5201-340 Postage and Shipping	148	100	11	16	100
5201-346 Rentals and Leases	0	500	0	0	500
5201-347 Special Services	0	12,500	0	0	12,500
5201-348 Consultant Fees	596	127,285	8,638	15,746	127,285
5201-349 Printing	0	300	0	0	0
5201-354 Assoc Memberships & Conf Re	35,478	38,000	869	35,529	35,514
5201-356 Training	657	3,000	0	0	3,000
5201-362 Judgments and Damages	2,672	2,000	0	0	2,000
5201-365 Maintenance Agreements	1,800	1,800	1,800	1,800	1,890
5201-369 Tech Equip, Repair, Install	0	0	0	0	1,600
5201-377 Licenses	1,921	3,500	379	2,500	3,500
<b>TOTAL SERVICES AND CHARGES</b>	<b>116,843</b>	<b>385,985</b>	<b>46,001</b>	<b>115,985</b>	<b>381,189</b>



DEPARTMENTAL EXPENDITURES		2015-2016 ACTUAL	2016-2017		2017-2018 REQUESTED BUDGET	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL		PROJECTED YEAR END
<b>CAPITAL IMPROVEMENT</b>						
5201-406	Sanitary Sewers	0	100,000	0	0	100,000
5201-411	Water Lines	0	15,000	451	705	15,000
5201-425	Water Meters and Settings	0	60,000	8,381	15,535	60,000
5201-433	Computer Purchase	0	0	0	0	3,500
<b>TOTAL CAPITAL IMPROVEMENT</b>		<b>0</b>	<b>175,000</b>	<b>8,832</b>	<b>16,241</b>	<b>178,500</b>
<b>TRANSFERS</b>						
5201-601	Transfer to General Fund	642,230	708,000	472,000	708,000	1,478,384
5201-603	Transfer to 36 ST CIP	378,080	283,560	189,040	283,560	0
<b>TOTAL TRANSFERS</b>		<b>1,020,310</b>	<b>991,560</b>	<b>661,040</b>	<b>991,560</b>	<b>1,478,384</b>
<b>TOTAL WATER DISTRIBUTION</b>		<b>1,828,090</b>	<b>2,240,298</b>	<b>1,166,999</b>	<b>1,745,773</b>	<b>2,729,188</b>

70-5201-101	<p><b>REGULAR EMPLOYEES</b> Includes salary for Full time employees:</p> <table border="0"> <thead> <tr> <th style="text-align: left;"><u>Position</u></th> <th style="text-align: right;"><u>FY 16-17</u></th> <th style="text-align: right;"><u>Incr/Dec</u></th> <th style="text-align: right;"><u>FY 17-18 (Proposed)</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>Public Works Director</td> <td style="text-align: right;">1</td> <td></td> <td style="text-align: right;">1</td> <td></td> </tr> <tr> <td>W/S Superintendent</td> <td style="text-align: right;">1</td> <td></td> <td style="text-align: right;">1</td> <td></td> </tr> <tr> <td>Foreman</td> <td style="text-align: right;">1</td> <td></td> <td style="text-align: right;">1</td> <td></td> </tr> <tr> <td>Equipment Operator III</td> <td></td> <td style="text-align: right;">1</td> <td style="text-align: right;">1</td> <td>Re-class 1 Eq Op II to Eq Op III</td> </tr> <tr> <td>Equipment Operator II</td> <td style="text-align: right;">3</td> <td style="text-align: right;">-1</td> <td style="text-align: right;">2</td> <td>Re-class 1 Eq Op II to Eq Op III; Re-class 1 Lab I to Eq Op II</td> </tr> <tr> <td>Locator</td> <td style="text-align: right;">1</td> <td></td> <td style="text-align: right;">1</td> <td></td> </tr> <tr> <td>Laborer I</td> <td style="text-align: right;">2</td> <td style="text-align: right;">1</td> <td style="text-align: right;">3</td> <td>1 Lab I re-class to Eq Op II and 1 new Lab I position</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right; border-top: 1px solid black;">9</td> <td style="text-align: right; border-top: 1px solid black;">1</td> <td style="text-align: right; border-top: 1px solid black;">10</td> <td></td> </tr> </tbody> </table>	<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>		Public Works Director	1		1		W/S Superintendent	1		1		Foreman	1		1		Equipment Operator III		1	1	Re-class 1 Eq Op II to Eq Op III	Equipment Operator II	3	-1	2	Re-class 1 Eq Op II to Eq Op III; Re-class 1 Lab I to Eq Op II	Locator	1		1		Laborer I	2	1	3	1 Lab I re-class to Eq Op II and 1 new Lab I position	Total	9	1	10	
<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>																																											
Public Works Director	1		1																																											
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Laborer I	2	1	3	1 Lab I re-class to Eq Op II and 1 new Lab I position																																										
Total	9	1	10																																											
70-5201-218	<p><b>PROTECTIVE CLOTHING/SAFETY EQUIPMENT</b> Safety boots (\$150 per employee), safety vests, miscellaneous personal protective equipment, traffic cones, safety fence and thirst quincher.</p>																																													
70-5201-331	<p><b>TRAVEL</b> Airfare, lodging, meals, car rental, taxi fare, parking, and misc. travel expenses for Employees to travel to APWA, WEFTEC convention, and other various meetings.</p>																																													
70-5201-347	<p><b>SPECIAL SERVICES</b> Fees for root control for water/sewer lines.</p>																																													
70-5201-348	<p><b>CONSULTANT FEES</b> Fees for Triad Design in engineering projects for Water and Wastewater.</p>																																													
70-5201-354	<p><b>ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATIONS</b> COWRA annual payment, Call Okie annual fee's, memberships and conferences to APWA (American Public Works Assoc.) and OML (Oklahoma Municipal League.)</p> <table border="0"> <tr> <td>COWRA membership dues</td> <td style="text-align: right;">\$33,870.00</td> </tr> <tr> <td>OK Municipal Utility Provider dues</td> <td style="text-align: right;">\$100.00</td> </tr> <tr> <td>OML Conference registration</td> <td style="text-align: right;">\$235.00</td> </tr> <tr> <td>Oklahoma One-Call System membership</td> <td style="text-align: right;">\$900.00</td> </tr> <tr> <td>APWA membership renewal</td> <td style="text-align: right;">\$184.00</td> </tr> <tr> <td>APWA Conference registration</td> <td style="text-align: right;">\$225.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right; border-top: 1px solid black;">\$35,514.00</td> </tr> </table>	COWRA membership dues	\$33,870.00	OK Municipal Utility Provider dues	\$100.00	OML Conference registration	\$235.00	Oklahoma One-Call System membership	\$900.00	APWA membership renewal	\$184.00	APWA Conference registration	\$225.00	Total	\$35,514.00																															
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70-5201-356	<p><b>TRAINING</b> Training pertaining to supervisory classes, CDL Training, DEQ recertification and advancement, CUES software/Camera Truck and basic computer software classes.</p> <table border="0"> <tr> <td>Miscellaneous training</td> <td style="text-align: right;">\$3,000.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right; border-top: 1px solid black;">\$3,000.00</td> </tr> </table>	Miscellaneous training	\$3,000.00	Total	\$3,000.00																																									
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70-5201-365	<p><b>MAINTENANCE AGREEMENTS</b> The maintenance agreement is for the Granite Software in the Closed Circuit Television Inspection Truck. The Technology Department will handle the agreement, but will be Software Maintenance</p> <table border="0"> <tr> <td></td> <td style="text-align: right;">\$1,890.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right; border-top: 1px solid black;">\$1,890.00</td> </tr> </table>		\$1,890.00	Total	\$1,890.00																																									
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5201-369 TECHNOLOGY EQUIPMENT, REPAIR AND INSTALLATION  
 Data conversion charges for changing from GraniteXP to GraniteNET  
 Software conversion \$1,600.00  
 Total \$1,600.00

5201-406 SANITARY SEWERS  
 Sewer system repairs (pipe bursting old lines)

5201-411 WATER LINES  
 Change out - replacing out of service and aging fire hydrants

5201-425 WATER METERS AND SETTINGS  
 New meter installations in new housing additions and commerical. This includes cost of pipe, copper and meters.

5201-433 COMPUTER PURCHASE  
 Panasonic Toughbook CF-53 for replacing Camera Truck Computer.  
 Toughbook \$3,500.00  
 Total \$3,500.00



DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5202-101 Regular Employees	455,234	416,909	270,657	413,945	429,828
5202-103 Overtime	0	0	206	315	300
5202-108 Employee Group Insurance	0	60,956	35,365	54,087	67,928
5202-110 Unemployment Insurance	0	1,575	663	1,013	1,575
5202-112 Employee Retirement	109,434	103,878	48,442	74,088	65,626
5202-113 FICA (Social Security)	34,322	31,978	20,604	31,512	32,967
5202-117 Employee Dental Insurance	0	6,525	2,175	3,327	6,525
5202-121 Sick Leave Buy Back	1,233	1,110	925	925	1,110
<b>TOTAL PERSONAL SERVICES</b>	<b>600,223</b>	<b>622,931</b>	<b>379,035</b>	<b>579,212</b>	<b>605,859</b>
<b>MATERIALS AND SUPPLIES</b>					
5202-201 Office Supplies	845	1,000	230	500	800
5202-202 Duplication/Computer Suppli	891	800	495	900	1,000
5202-204 Fuel, Oil and Lubricants	5,829	7,100	2,945	4,417	7,300
5202-205 Nondurable Supplies	25	400	420	500	450
5202-213 Food Supplies	270	300	84	200	300
5202-217 Wearing Apparel	1,479	1,300	917	1,000	1,100
5202-218 Protective Clothing/Safety	385	800	351	500	800
5202-220 Medical Supplies	0	40	0	0	0
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>9,724</b>	<b>11,740</b>	<b>5,442</b>	<b>8,017</b>	<b>11,750</b>
<b>SERVICES AND CHARGES</b>					
5202-315 Office Equipment	0	200	0	0	200
5202-316 Furniture, Fixtures, Misc	0	100	0	0	100
5202-317 Durable Tools	0	800	672	800	800
5202-318 Motor Vehicles/Small Equip	298	1,200	850	1,275	1,400
5202-328 Document Destruction	131	150	105	157	160
5202-331 Travel Expense	0	200	0	0	100
5202-332 Tuition Reimbursement	534	2,000	0	500	2,000
5202-340 Postage and Shipping	7,657	15,000	10,065	11,000	15,000
5202-341 Telephones Teletype Pagers	1,963	1,712	822	1,234	1,712
5202-346 Rentals and Leases	1,409	2,537	899	2,500	2,600
5202-349 Printing	217	1,000	188	500	1,000
5202-357 Collection Services	1,340	1,500	771	1,000	1,500
5202-365 Maintenance Agreements	24,994	26,847	23,023	27,000	26,797
5202-377 Licenses	267	250	50	75	250
5202-385 Utility Bill Processing	67,118	75,000	50,680	67,573	75,000
5202-387 Credit Card Processing Fees	0	0	0	0	60,000
<b>TOTAL SERVICES AND CHARGES</b>	<b>105,929</b>	<b>128,496</b>	<b>88,125</b>	<b>113,614</b>	<b>188,619</b>
<b>CAPITAL IMPROVEMENT</b>					
5202-422 Instruments and Electronics	0	0	0	0	4,605
<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,605</b>

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>TRANSFERS</b>					
5202-601      Transfer to General Fund	458,899	840,000	560,000	840,000	1,468,646
5202-603      Transfer to 36 ST CIP	189,095	141,822	94,548	141,822	0
<b>TOTAL TRANSFERS</b>	<b>647,994</b>	<b>981,822</b>	<b>654,548</b>	<b>981,822</b>	<b>1,468,646</b>
<b>TOTAL UTILITY BILLING</b>	<b>1,363,869</b>	<b>1,744,989</b>	<b>1,127,150</b>	<b>1,682,664</b>	<b>2,279,479</b>

70-5202-101

REGULAR EMPLOYEES

Includes salary for 9 Full time employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>
Supervisor	1		1
Utility Billing Specialist	1		1
Clerk II	3		3
Meter Reader/Cust Srvc Clk	1		1
Meter Reader	3		3
Total	9		9

70-5202-202

COMPUTER SUPPLIES

Increased cost due to doing cut off door hangers in house.

70-5202-332

TUITION REIMBURSEMENT

College tuition reimbursement for two staff: Cody Southerland and Eathan Combs.

70-5202-346

RENTALS & LEASES

Includes letter opener lease and postage meter lease.

70-5202-349

PRINTING

Includes numbered meter deposit receipts, business cards, letterhead, envelopes.

70-5202-365

MAINTENANCE AGREEMENTS

1. Incode Service Order Maintenance	\$3,402.00
2. Incode Handheld Meter Reading Interface Maintenance	\$428.00
3. Incode Central Cash Collections Maintenance	\$3,686.00
4. Incode CIS System Maintenance	\$8,505.00
5. Incode Custom Export Maintenance	\$520.00
6. Incode Accucorp Accuserver Maintenance	\$287.00
7. Incode Custom Penalty Calculation Maintenance	\$1,084.00
8. Pitney Bowes Letter Opener Maintenance	\$400.00
9. Diebold Vault Door Maintenance	\$800.00
10. Datamatic Annual Hardware Maintenance	\$6,000.00
11. Datamatic Annual Software Maintenance	\$960.00
12. Incode Third Party Interface Maintenance	\$725.00
	\$26,797.00

70-5202-385

UTILITY BILL PROCESSING

Includes the cost of outsourcing the Utility Billing process - printing, preparation for mailing and postage costs.

70-5202-387

CREDIT CARD PROCESSING FEES

Includes fees paid through the Merchant account in order to receive Utility payments from debit/credit card customers. Fees previously paid in Fund 64.

70-5202-422

INSTRUMENTS AND ELECTRONICS

Water meter reading unit (e-reader) which we temporarily attach to meters where readings are being contested by customers; Replace dot matrix printer with laser printer; replace damaged receipt printer.



DEPARTMENTAL EXPENDITURES		2015-2016 ACTUAL	2016-2017		2017-2018 REQUESTED BUDGET	
			CURRENT BUDGET	YEAR-TO-DATE ACTUAL		PROJECTED YEAR END
<b>SERVICES AND CHARGES</b>						
5203-347	Special Services	150	150	0	150	150
5203-348	Consultant Fees	1,205,824	1,216,538	994,711	1,188,971	1,247,538
5203-352	Water Usage	1,397,368	1,601,490	1,145,073	1,532,624	1,609,255
<b>TOTAL SERVICES AND CHARGES</b>		<b>2,603,341</b>	<b>2,818,178</b>	<b>2,139,783</b>	<b>2,721,745</b>	<b>2,856,944</b>
<b>CAPITAL IMPROVEMENT</b>						
5203-404	Buildings (Improvements or	982	17,100	0	0	17,100
5203-418	Water Well, Water Tower & L	49,592	114,000	8,588	12,882	100,000
<b>TOTAL CAPITAL IMPROVEMENT</b>		<b>50,574</b>	<b>131,100</b>	<b>8,588</b>	<b>12,882</b>	<b>117,100</b>
<b>DEBT SERVICE</b>						
5203-504	Contractual Agreements	179,417	178,398	179,417	179,417	179,417
5203-505	Water Well Rentals	74,479	76,500	71,763	95,684	95,000
<b>TOTAL DEBT SERVICE</b>		<b>253,896</b>	<b>254,898</b>	<b>251,180</b>	<b>275,101</b>	<b>274,417</b>
<b>TRANSFERS</b>						
5203-601	Transfer to General Fund	798,086	946,507	631,005	946,507	1,150,500
<b>TOTAL TRANSFERS</b>		<b>798,086</b>	<b>946,507</b>	<b>631,005</b>	<b>946,507</b>	<b>1,150,500</b>
<b>TOTAL TREATMENT &amp; SUPPLY</b>		<b>3,705,898</b>	<b>4,150,683</b>	<b>3,030,556</b>	<b>3,956,235</b>	<b>4,398,961</b>

70-5203-347 SPECIAL SERVICES  
Annual water usage fee paid to the OWRB ( Oklahoma Water Resources Board)

70-5203-348 CONSULTANT FEES  
Includes the Veolia Contract for Operation, Maintenance and management for the Waste Water Treatment Plant. We recently awarded them a new 10-year contract. Here is the breakdown of costs.

Operational Costs	\$1,116,538.20	
Repair and Maintenance	\$75,000.00	
Sludge disposal (landfill/hauling) *	\$56,000.00	* Will be reimbursed for the hauling by Veolia
Total	\$1,247,538.20	

70-5203-352 WATER USAGE  
This account includes the Take or Pay Water Purchase Agreement with the City of Oklahoma City. The reservation amount is 60,000,000 gallons per month. This is a 40-year agreement that expires in 2046, however, the monthly reservation amount may be increased, if necessary, in January of each year.

- The reservation is 60,000,000 X 1.56 = 104,400.00 monthly
- Usage up to 60 million is \$.46 per thousand x 45,000 = \$20,700.00
- Usage over 60 million is \$5.68 per thousand
- We are charged for (3) - 8" meters; (1)-10" meter monthly total is \$26,356 monthly

70-5203-404 BUILDINGS (IMPROVEMENTS/ADDITIONS)  
Capital Improvements for the Waste Water Treatment plant including pump, motor, pipe, valves, wire, electrical replacement, lab upgrade and roof repairs at Waste Water Treatment Plant

70-5203-418 WATER WELL, WATER TOWER AND LIFT STATION IMPROVEMENTS  
Includes cost of water well, water tower and lift station repair or replacement of equipment and/or improvements. Replace fence at the Cornwell Water Tower and repair/replace handrail, stairs, sand blast and paint the Parkland Lift Station

70-5203-504 CONTRACTUAL AGREEMENTS  
Asset Management and Full Service Maintenance Program for Water Storage Tank. The rates below are in effect until year 2019-year 8 of the contract and the price decreases.

Yukon Parkway water tower	\$49,762	Cornwell water tower	\$28,718
Vandament water tower	\$57,480	Integris water tower	\$42,438
			\$178,398

70-5203-505 WATER WELLS  
The city operates 15 water wells and must pay well and land rental to the land owners. This is done on a percentage basis, negotiated separately with each land owner. The amount paid out on these wells has decreased considerably in the last year due to the arsenic levels of the wells and the fact that the well water must be mixed with the treated from OKC. Also, some of the wells have been down because major repairs are needed. These repairs are budgeted and after completion, the wells should operate at full capacity. The wells and owners are listed below.

Alex Higdon heirs	Well #1
Commissioners of the Land Office	Wells #2-#4
Oklahoma City Airport Trust	Wells #5-#15
Estate of Clay Wilson	Land Rental





71 - SANITATION ENTERPRISE FUND REVENUE  
FY 2017-2018

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Actual Revenue	2016-2017 Projected Revenue	2017-2018 Proposed Revenue
	<b>SANITATION ENTERPRISE</b>					
46119	Transfer Station Collections	74,917	65,000	35,671	53,507	54,309
46120	Sanitation Collections	1,938,167	1,944,048	1,316,146	1,974,219	2,012,980
46121	Extra Pick Up	6,213	4,000	3,693	5,539	5,622
46124	County Fee	26,065	26,800	17,035	25,552	25,935
46126	Transfer Fees	2,899	3,000	1,988	2,982	3,027
46130	Recycling Pick-Up	1,200	1,200	800	1,200	1,218
46131	Roll-Off Fees	16,354	20,000	0	0	0
46132	Recycling	42,903	41,000	17,030	25,545	25,928
		<b>2,108,718</b>	<b>2,105,048</b>	<b>1,392,362</b>	<b>2,088,544</b>	<b>2,129,019</b>
	<b>SPECIAL REVENUES</b>					
48121	Replacement Green Carts	62	0	0	0	0
48250	Miscellaneous	225	0	100	100	100
		<b>287</b>	<b>0</b>	<b>100</b>	<b>100</b>	<b>100</b>
	<b>TRANSFERS-IN</b>					
48706	PEST Transfer	63,507	0	0	0	0
49000	Fund Balance	245,000	0	0	0	0
		<b>308,507</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
48990	Appropriated Fund Balance	275,979	0	0	0	0
	<b>TOTAL REVENUE</b>	<b>2,693,491</b>	<b>2,105,048</b>	<b>1,392,462</b>	<b>2,088,644</b>	<b>2,129,119</b>

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5301-101 Regular Employees	556,979	509,087	319,944	489,326	556,172
5301-102 Extra Help	0	0	0	0	0
5301-103 Overtime	13,345	16,000	18,511	28,310	19,500
5301-108 Employee Group Insurance	725	75,492	43,979	52,775	89,844
5301-117 Unemployment Insurance	0	1,925	1,100	1,682	2,100
5301-112 Employee Retirement	116,823	114,217	53,308	81,529	90,797
5301-113 FICA (Social Security)	43,309	39,243	26,259	40,161	44,337
5301-117 Employee Dental Insurance	0	7,975	2,840	4,343	8,700
5301-121 Sick Leave Buy-Back	3,020	3,893	3,770	3,770	3,893
<b>TOTAL PERSONAL SERVICES</b>	<b>734,201</b>	<b>767,833</b>	<b>469,710</b>	<b>701,897</b>	<b>815,343</b>
<b>MATERIALS AND SUPPLIES</b>					
5301-201 Office Supplies	382	400	344	344	400
5301-202 Duplication/Computer Suppli	0	300	0	150	300
5301-204 Fuel, Oil and Lubricants	62,026	95,646	43,295	70,285	80,000
5301-205 Nondurable Supplies	276	450	166	294	450
5301-206 Building Maintenance Suppli	175	400	115	68	400
5301-207 Chemicals	44	200	49	71	200
5301-213 Food Supplies	260	0	0	0	0
5301-217 Wearing Apparel	3,717	3,500	2,441	3,607	4,300
5301-218 Protective Clothing/Safety	2,983	3,500	2,347	3,500	3,500
5301-219 Disposal Costs	345,621	338,480	200,767	323,536	340,000
5301-220 Medical Supplies	0	100	0	0	100
5301-223 Welding Supplies	42	500	0	0	500
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>415,526</b>	<b>443,476</b>	<b>249,524</b>	<b>401,854</b>	<b>430,150</b>
<b>SERVICES AND CHARGES</b>					
5301-302 Buildings	1,896	2,000	991	1,167	2,000
5301-316 Furniture Fixtures and Misc	0	0	0	0	0
5301-317 Durable Tools	76	2,000	0	0	2,000
5301-318 Motor Vehicles/Small Equip	91,212	62,291	47,037	78,601	85,000
5301-321 Air Condition and Heating S	0	500	474	474	500
5301-323 Inspections Prop/Equip	0	200	0	0	200
5301-327 Cart and Dumpster Repair	2,760	3,500	1,680	1,680	3,500
5301-331 Travel Expense	0	200	0	200	200
5301-340 Postage and Shipping	20	40	0	20	40
5301-341 Telephones, Internet Servic	1,920	2,500	1,120	1,920	2,016
5301-346 Rentals & Leases	9,525	1,184	0	3,800	8,800
5301-349 Printing	4,005	2,500	3,652	5,012	5,000
5301-354 Assoc Memberships & Conf Re	1,129	2,000	258	1,250	1,630
5301-356 Training	130	1,200	130	522	1,870
5301-362 Judgments and Damages	0	0	11,563	11,563	0
5301-365 Maintenance Agreements	6,187	7,400	7,301	7,301	8,620
5301-377 Licenses	1,196	1,000	803	1,042	626
5301-384 Coffee Service	297	0	0	0	0
<b>TOTAL SERVICES AND CHARGES</b>	<b>120,353</b>	<b>88,515</b>	<b>75,009</b>	<b>114,552</b>	<b>122,002</b>

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>CAPITAL IMPROVEMENT</b>					
5301-430      Carts and Dumpsters	0	54,598	31,933	54,598	0
<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>0</b>	<b>54,598</b>	<b>31,933</b>	<b>54,598</b>	<b>0</b>
<b>TRANSFERS</b>					
5301-601      Transfer to General Fund	500,100	485,000	323,333	485,000	761,624
5301-603      Transfer to 36 ST CIP	531,832	276,624	207,468	276,624	0
<b>TOTAL TRANSFERS</b>	<b>1,031,932</b>	<b>761,624</b>	<b>530,801</b>	<b>761,624</b>	<b>761,624</b>
<b>TOTAL SANITATION</b>	<b>2,302,012</b>	<b>2,116,045</b>	<b>1,356,977</b>	<b>2,034,525</b>	<b>2,129,119</b>

71-5301-101	<p>REGULAR EMPLOYEES</p> <p>Includes salary for Full time employees:</p> <table border="0"> <thead> <tr> <th style="text-align: left;"><u>Position</u></th> <th style="text-align: right;"><u>FY 16-17</u></th> <th style="text-align: right;"><u>Incr/Dec</u></th> <th style="text-align: right;"><u>FY 17-18 (Proposed)</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>Superintendent</td> <td style="text-align: right;">1</td> <td></td> <td style="text-align: right;">1</td> <td></td> </tr> <tr> <td>Supervisor/Driver</td> <td style="text-align: right;">1</td> <td></td> <td style="text-align: right;">1</td> <td></td> </tr> <tr> <td>Transfer Trailer Driver</td> <td style="text-align: right;">1</td> <td style="text-align: right;">-1</td> <td style="text-align: right;">0</td> <td>Position eliminated</td> </tr> <tr> <td>Sanitation Driver III</td> <td></td> <td style="text-align: right;">2</td> <td style="text-align: right;">2</td> <td>Re-class 2 San Driver I to San Driver III</td> </tr> <tr> <td>Sanitation Driver II</td> <td></td> <td style="text-align: right;">3</td> <td style="text-align: right;">3</td> <td>Re-class 3 San Driver I to San Driver II</td> </tr> <tr> <td>Sanitation Driver I</td> <td style="text-align: right;">6</td> <td style="text-align: right;">-3</td> <td style="text-align: right;">3</td> <td>Create San Driver 1, III &amp; III classifications</td> </tr> <tr> <td>Laborer II</td> <td style="text-align: right;">1</td> <td></td> <td style="text-align: right;">1</td> <td></td> </tr> <tr> <td>Secretary II</td> <td style="text-align: right;">1</td> <td></td> <td style="text-align: right;">1</td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right; border-top: 1px solid black;">11</td> <td style="text-align: right; border-top: 1px solid black;">1</td> <td style="text-align: right; border-top: 1px solid black;">12</td> <td></td> </tr> </tbody> </table>	<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>		Superintendent	1		1		Supervisor/Driver	1		1		Transfer Trailer Driver	1	-1	0	Position eliminated	Sanitation Driver III		2	2	Re-class 2 San Driver I to San Driver III	Sanitation Driver II		3	3	Re-class 3 San Driver I to San Driver II	Sanitation Driver I	6	-3	3	Create San Driver 1, III & III classifications	Laborer II	1		1		Secretary II	1		1		Total	11	1	12	
<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>																																																
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Secretary II	1		1																																																
Total	11	1	12																																																
71-5301-331	<p>TRAVEL EXPENSE</p> <p>Meals for four to attend Oklahoma Chapter of Solid Waste Association of North America (SWANA) symposium.</p>																																																		
71-5301-354	<p>ASSOCIATION MEMBERSHIPS &amp; CONFERENCE REGISTRATIONS</p> <p>Oklahoma Chapter of Solid Waste Association of North America (SWANA) symposium \$175 each (4X), SWANA membership renewal (1X) \$200, SWANA certification renewal for Manager of Transfer Station Systems \$250, Oklahoma Recycling Association (OKRA) membership \$25, OKRA conference \$40 each (2X), and Keep Oklahoma Beautiful (KOB) membership \$150.</p> <table border="0"> <tbody> <tr> <td>SWANA membership</td> <td style="text-align: right;">\$200.00</td> </tr> <tr> <td>SWANA symposium registration</td> <td style="text-align: right;">\$700.00</td> </tr> <tr> <td>OK Recycling Association membership</td> <td style="text-align: right;">\$25.00</td> </tr> <tr> <td>OKRA conference registration</td> <td style="text-align: right;">\$80.00</td> </tr> <tr> <td>Keep Oklahoma Beautiful Affiliate dues</td> <td style="text-align: right;">\$150.00</td> </tr> <tr> <td>Other membership/conference registration</td> <td style="text-align: right;">\$475.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right; border-top: 1px solid black;">\$1,630.00</td> </tr> </tbody> </table>	SWANA membership	\$200.00	SWANA symposium registration	\$700.00	OK Recycling Association membership	\$25.00	OKRA conference registration	\$80.00	Keep Oklahoma Beautiful Affiliate dues	\$150.00	Other membership/conference registration	\$475.00	Total	\$1,630.00																																				
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71-5301-356	<p>TRAINING</p> <p>DEQ waste exclusion training (WEP) \$30 each (4X), Occupational Safety and Health Administration (OSHA) HAZWHOPER training and certification in hazardous material</p> <table border="0"> <tbody> <tr> <td>DEQ Waste Exclusion Program training</td> <td style="text-align: right;">\$120.00</td> </tr> <tr> <td>SWANA certification renewal</td> <td style="text-align: right;">\$250.00</td> </tr> <tr> <td>HAZWHOPER training</td> <td style="text-align: right;">\$1,000.00</td> </tr> <tr> <td>MACK software training</td> <td style="text-align: right;">\$500.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right; border-top: 1px solid black;">\$1,870.00</td> </tr> </tbody> </table>	DEQ Waste Exclusion Program training	\$120.00	SWANA certification renewal	\$250.00	HAZWHOPER training	\$1,000.00	MACK software training	\$500.00	Total	\$1,870.00																																								
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71-5301-365	<p>MAINTENANCE AGREEMENTS</p> <p>Desert Micro Annual Software Maintenance. This software is used for tracking and servicing routes. This is handled by the Technology Department.</p> <p>Desert Micro Maintenance</p> <table border="0"> <tbody> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right; border-top: 1px solid black;">\$8,620.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$8,620.00</td> </tr> </tbody> </table>	Total	\$8,620.00	Total	\$8,620.00																																														
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**73 - STORMWATER ENTERPRISE FUND REVENUE**  
 FY 2017-2018

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Actual Revenue	2016-2017 Projected Revenue	2017-2018 Proposed Revenue
	<b>STORMWATER ENTERPRISE</b>					
46180	Unfunded Mandate	244,454	251,064	182,573	243,431	250,000
46190	OKC Hazardous Waste	2,091	2,000	951	1,268	1,200
46195	SW Land Disturbance	420	150	70	93	100
		<b>246,964</b>	<b>253,214</b>	<b>183,594</b>	<b>244,792</b>	<b>251,300</b>
	<b>TRANSFERS-IN</b>					
48110	Interest Earned	111	175	59	89	100
48250	Miscellaneous	0	0	0	0	0
48706	PEST Transfer	6,698	0	0	0	0
48990	Fund Balance/Carry Over	110,158	0	0	0	0
		<b>116,967</b>	<b>175</b>	<b>59</b>	<b>89</b>	<b>100</b>
	<b>TOTAL REVENUE</b>	<b>363,931</b>	<b>253,389</b>	<b>183,653</b>	<b>244,881</b>	<b>251,400</b>



DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>PERSONAL SERVICES</b>					
5401-101 Regular Employees	101,581	100,957	67,324	102,966	103,821
5401-103 Overtime	3,067	0	0	0	1,000
5401-108 Employee Group Insurance	0	14,958	7,719	11,806	15,120
5401-110 Unemployment Insurance	0	350	110	169	350
5401-112 Employee Retirement	21,996	25,088	11,467	17,538	15,255
5401-113 FICA (Social Security)	7,245	7,723	5,083	7,774	7,942
5401-117 Employee Dental Insurance	0	1,450	483	483	1,450
<b>TOTAL PERSONAL SERVICES</b>	<b>133,889</b>	<b>150,526</b>	<b>92,187</b>	<b>140,736</b>	<b>144,938</b>
<b>MATERIALS AND SUPPLIES</b>					
5401-201 Office Supplies	30	1,000	160	700	600
5401-202 Duplication/Computer Suppli	453	4,000	380	2,500	4,000
5401-204 Fuel, Oil and Lubricants	444	6,000	203	304	3,000
5401-205 Nondurable Supplies	0	1,000	0	0	1,000
5401-207 Chemicals	0	1,000	0	0	500
5401-208 Publications and Periodical	0	500	0	0	500
5401-211 Training Supplies	0	500	0	0	500
5401-213 Food Supplies	435	1,200	262	800	1,200
5401-214 Investigative/Illustrative	0	1,000	122	183	1,000
5401-217 Wearing Apparel	0	725	0	450	600
5401-218 Protective Clothing/Safety	0	500	272	408	500
5401-221 Public Educational Supplies	1,998	3,000	0	3,000	3,000
<b>TOTAL MATERIALS AND SUPPLIES</b>	<b>3,359</b>	<b>20,425</b>	<b>1,399</b>	<b>8,345</b>	<b>16,400</b>
<b>SERVICES AND CHARGES</b>					
5401-302 Buildings	67	500	0	0	500
5401-311 Signs and Markers	0	1,000	0	1,000	1,000
5401-315 Office Equipment/Furnishing	0	1,000	195	200	500
5401-316 Furniture/Fixtures/Misc. Fu	570	1,000	721	1,082	600
5401-317 Durable Tools	0	500	0	0	500
5401-318 Motor Vehicle Parts and Sup	0	1,500	230	345	1,500
5401-323 Inspection Fee for Property	0	34	0	0	34
5401-328 Document Destruction	234	500	85	400	500
5401-331 Travel Expense	2,108	4,000	381	3,900	4,000
5401-340 Postage	0	1,500	0	0	1,500
5401-345 Advertising	2,006	3,000	1,691	3,000	3,000
5401-347 Special Services	2,331	3,000	790	1,185	3,000
5401-348 Consultant Fees	9,960	47,000	250	24,174	47,000
5401-349 Printing	0	1,000	0	0	1,000
5401-354 Assoc. Membership/Conf Reg	470	3,000	1,275	2,950	3,000
5401-355 Legal	0	2,000	0	0	2,000
5401-356 Training	750	1,000	0	0	1,000
5401-365 Maintenance Agreements	2,454	5,504	3,219	5,504	5,504
5401-376 Licensing & Software	0	2,900	100	2,900	3,150
5401-377 Licenses	50	500	50	225	500
5401-379 Permits	848	2,000	0	1,500	2,000
<b>TOTAL SERVICES AND CHARGES</b>	<b>21,848</b>	<b>82,438</b>	<b>8,987</b>	<b>48,364</b>	<b>81,788</b>

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017			2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	YEAR-TO-DATE ACTUAL	PROJECTED YEAR END	
<b>DEBT SERVICE</b>					
5401-504 Contractual Agreements	21,437	0	0	0	0
<b>TOTAL DEBT SERVICE</b>	<b>21,437</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TRANSFERS</b>					
5401-601 Transfer to General Fund	461,528	0	0	0	0
<b>TOTAL TRANSFERS</b>	<b>461,528</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Fund Balance	0	0	0	0	8,274
<b>TOTAL STORMWATER</b>	<b>620,624</b>	<b>253,389</b>	<b>102,573</b>	<b>197,445</b>	<b>251,400</b>

73-5401-101 REGULAR EMPLOYEES

Includes salary for Full time employees:

<u>Position</u>	<u>FY 16-17</u>	<u>Incr/Dec</u>	<u>FY 17-18 (Proposed)</u>
Stormwater Manager	1		1
GIS/GPS Spec	1		1
Total	2	0	2

73-5401-311 SIGNS AND MARKERS

Stormwater signs and for the storm drain marking system, replacement and other

73-5401-331 TRAVEL EXPENSE

Expenses involving travel outside the City of Yukon by Stormwater Manager, Development Services Director or GIS Technician. Examples of expenses are air fare, highway tolls, meals, hotel/motel rooms, parking fees, and etc. Stormwater conference registrations (Annual EPA Region 6 MS4 conference, State offered training and ECON Nation Stormwater Conference), Floodplain conference registrations (Annual Fall and Spring OFMA Training Conferences and National ASFPM conference to earn CEU's to keep CFM certification).

South Central ArcView Users Group (SCAUG) also includes the cost of local, state and MS4 Region Conference	airfare, lodging, meals	\$2,605.00
OFMA Conference (Fall)	lodging, meals	\$625.00
OFMA Conference (Spring)	lodging, meals	\$130.00
SCAUG (Regional)	airfare, lodging, meals, fuel	\$625.00
SCAUG (Oklahoma)	meals	\$15.00
Total		\$4,000.00

73-5401-345 ADVERTISING

Used for advertising special events like recycling days, booth space and stormwater PDA's that COSWA does as a group.

73-5401-348 CONSULTANT FEES

GIS consulting services for the mapping system: the subdivision layers to update, and "Regional Digital Orthophoto Images and Associated Data collection for 2016" with The Central Oklahoma Alliance of Government Agencies (COAGA). COAGA may be purchasing new aerials and planametrics in the early spring of 2018 which consists of updating our aerials, contours, centerline streets, building, sidewalks, impervious surfaces, paving, vegetation, etc. Also, water monitoring testing that is required for TMDL's and includes services of a professional for dry weather field monitoring.

73-5401-354 ASSOCIATION MEMBERSHIPS & CONFERENCE REGISTRATIONS

NPDES Permit requires attending training annually for at least two personal which is the Development Services Director, Stormwater Manager and GIS Technician: Stormwater conference registrations (Annual EPA Region 6 MS4 conference, State offered training and ECON Nation Stormwater Conference), Floodplain conference registrations (Annual Fall and Spring OFMA Training Conferences and National ASFPM conference to earn CEU's to keep CFM certification). South Central ArcView Users Group (SCAUG) also includes the cost of local, state and national conference registration fees. This includes the cost of professional association memberships on a local, state or national levels (OFMA membership and Stormwater).



73-5401-354	MS4 Conference Registration	400 x 2=	\$800.00
(cont'd)	OFMA Conference Registration		\$400.00
	OFMA Spring Conference		\$175.00
	National ASFPM		\$625.00
	ASFPM membership		\$150.00
	Regional SCAUG Conf Registration		\$345.00
	SCAUG Conference Registration	\$100 x 2=	\$200.00
	SCAUG membership	\$30 x 2 =	\$60.00
	OFMA Membership		\$75.00
	IECA Membership		\$170.00
		Total	<u>\$3,000.00</u>

73-5401-356 TRAINING  
 Water monitoring and stormwater classes for Development Services, Stormwater Management and general employees. Includes the cost of tuition, fees, special books, etc. for employees participating in training. This also includes costs of on-site training expenses, meals, breaks and etc.

73-5401-365	MAINTENANCE AGREEMENTS		
	Maintenance for existing Software Programs and Hardware.		
	HP Z6200 Platter Care Pack (Expires in October)		\$945.00
	HP Color Laserjet CP5225DN Care Pack Renewal (Oct 2017)		\$230.00
	ArcGIS for Desktop Basic Single Use		\$420.00
	HP T2300 Plotter/Scanner Care Pack (Expires in March)		\$1,065.00
	CBI Systems-MS4 Web Maintenance-Year 5 of 5		\$1,200.00
	GPS Pathfinder Office Software Maintenance-033036-00300		\$265.00
	Terrasync Maintenance-installed on GeoXH 7X-521837-00110		\$295.00
	Terrasync Maintenance - 604697-00110		\$265.00
	Geo7X Series Hardware Maintenance SN:5513452473		\$325.00
	Small HP 110 Plotter (Located at EOC) Care Pack		\$205.00
		Total	<u>\$5,504.00</u>

73-5401-369 TECHNOLOGY EQUIPMENT, REPAIR & INSTALLATION  
 Expenses for technology, repair and consulting on computer-related equipment, server, printers, scanners, GPS units and plotters.

73-5401-376	LICENSING & SOFTWARE		
	Adobe Acrobat Professional		\$400.00
	ArcGIS Online Service Credits (2,500 Credits - \$250)		\$250.00
	ESRI Publisher/ArcGIS Online Subscription		\$2,500.00
		Total	<u>\$3,150.00</u>

73-5401-379 PERMITS  
 ODEQ Stormwater permits for the Stormwater Program.



**74 - GRANT FUND REVENUE**  
FY 2017-2018

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Actual Revenue	2017-2018 Proposed Revenue
46181	CDBG Grant Funds	63,595	74,867	49,349	159,260
48650	Homeland Security Grant	40,135	15,000	0	15,000
48660	ACOG CNG Grant	15,750	0	0	0
48680	Grant-SLA Emergency Mngmt	11,250	15,000	0	0
48683	Park Grants	0	2,250	0	0
48684	Storm Shelter Rebates	10,192	0	0	0
48686	Tourism & Rec Dept Land and Water	0	67,202	0	0
48687	Tourism & Rec Dept Trails Program C	31,612	151,236	115,369	0
48689	ACOG Transportation Alternatives P	0	460,587	0	460,587
48693	Keep OK Beautiful Grants	527	2,700	0	0
48694	ACOG Congestion Mitigation	0	15,000	0	0
48695	TSET Healthy Communities Grant	0	0	0	0
48697	FEMA DR4222	60,330	0	0	0
48698	Union Pacific Foundation	4,500	0	12,000	0
48699	Assistance to Fire Fighters	0	123,219	0	0
48700	FEMA-Generator	0	20,821	0	0
48701	ODOT Transp Alternatives	0	700,000	0	0
48702	OHSO-PD Radar,OT pay	0	42,000	0	0
48703	CENA-DRC Equip	0	7,000	0	0
48704	DOJ/BJA-Body Cameras	0	25,000	0	0
48705	LWCF-Park Improvements	0	125,000	0	112,000
48706	OMAG Safety Enhancement Grant	0	0	785	0
	Prior Year Revenue				17,000
	<b>TOTAL REVENUE</b>	<b>237,891</b>	<b>1,846,882</b>	<b>177,503</b>	<b>763,847</b>



**FY 2016-2017 BUDGET**  
74 -Grant Fund

**GRANTS**

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017		2017-2018 REQUESTED BUDGET
		CURRENT BUDGET	PROJECTED YEAR END	
<b>CDBG GRANT</b>				
5104-348-13 CDBG Year 13	215,836	0	1,586	0
5104-348-14 CDBG Year 14	4,016	64,567	105,543	0
5104-348-16 CDBG Year 16	0	10,300	0	79,260
5104-348-17 CDBG Year 17	0	0	0	80,000
<b>TOTAL CDBG GRANT</b>	<b>219,852</b>	<b>74,867</b>	<b>107,129</b>	<b>159,260</b>
<b>PARK &amp; RECREATION GRANTS</b>				
5110-300 Landscaping Grant Funds	0	1,500	0	0
5110-301 Butterfly Garden-Grant Fund	0	750	0	0
5110-402 OTRD-Land&Water Conserv Fund	0	67,202	36,707	0
5110-403 OTRD-Recreation Trails Prog	0	151,236	18,258	0
5110-404 CENA-DRC Equip	0	7,000	5,500	0
5110-405 LWCF-Park Improvements	0	125,000	0	112,000
<b>TOTAL PARK &amp; RECREATION GRANTS</b>	<b>0</b>	<b>352,688</b>	<b>60,465</b>	<b>112,000</b>
<b>POLICE GRANTS</b>				
5111-381-101 Homeland Security Grant #89	0	0	0	0
5111-400 OHSO-PD Radar,OT pay	0	42,000	2,127	0
5111-401 DOJ/BJA-Body Cameras	0	25,000	0	0
<b>TOTAL POLICE GRANTS</b>	<b>0</b>	<b>67,000</b>	<b>2,127</b>	<b>0</b>
<b>FIRE GRANTS</b>				
5112-400 Assistance to Fire Fighters	0	123,219	0	0
5112-401 Homeland Sec-FF Train/Equip	0	15,000	4,934	15,000
<b>TOTAL FIRE GRANTS</b>	<b>0</b>	<b>138,219</b>	<b>4,934</b>	<b>15,000</b>
<b>FEMA GRANTS</b>				
5119-404 FEMA -Generator	0	20,821	0	0
<b>TOTAL FEMA GRANTS</b>	<b>0</b>	<b>20,821</b>	<b>0</b>	<b>0</b>
<b>EMERGENCY MGMT GRANTS</b>				
5120-366 Contingency	5,664	15,000	124	0
<b>TOTAL EMERGENCY MGMT GRANTS</b>	<b>5,664</b>	<b>15,000</b>	<b>124</b>	<b>0</b>
<b>ACOG GRANTS</b>				
5132-400 ACOG CMAQ grant	11,400	15,000	0	0
5132-401 ACOG Transp Alternatives Grant	0	460,587	0	460,587
<b>TOTAL ACOG GRANTS</b>	<b>11,400</b>	<b>475,587</b>	<b>0</b>	<b>460,587</b>
<b>KEEP OK BEAUTIFUL GRANT</b>				
5133-301 KOB Grants	0	2,700	0	0
5133-400 KOB MS Welcome Sign planter	217	0	0	0
5133-401 KOB MS planter beds	562	0	0	0
5133-402 KOB Grants	197	0	0	0
<b>TOTAL KEEP OK BEAUTIFUL GRANTS</b>	<b>217</b>	<b>2,700</b>	<b>0</b>	<b>0</b>
<b>ODOT Grant</b>				
5135-400 ODOT Transp Alternatives	0	70,000	0	0
<b>TOTAL ODOT GRANT</b>	<b>0</b>	<b>70,000</b>	<b>0</b>	<b>0</b>

DEPARTMENTAL EXPENDITURES	2015-2016 ACTUAL	2016-2017		2017-2018
		CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
<b>OTHER GRANTS</b>				
5136-218      OMAG Safety Enhancement Grant	0	0	785	0
5136-400      Union Pacific Foundation	0	0	0	17,000
<b>TOTAL OTHER GRANTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,000</b>
<b>*** TOTAL EXPENDITURES ***</b>	<b>244,917</b>	<b>1,500,663</b>	<b>351,734</b>	<b>763,847</b>

There are no guarantees that we will receive any revenue in this fund. However, due to the regular occurrence of revenue and expenditures in this fund, we have decided to include it in the budget in order to promote better transparency in fiscal year budgeting for the City.

CDBG GRANTS

5104-348-16 CDBG Year 16

Community Development Block Grant to be used for sanitary sewer and roadway on Cedar Avenue between 9th and 11th Street.

5104-348-17 CDBG Year 17

Community Development Block Grant (Project to be determined.)

PARK & RECREATION GRANTS

5110-405 LWCF-Park Improvements

Land & Water Conservation Fund Grant for restrooms at the Spirit League field at Taylor Park.

FIRE GRANTS

5112-401 Homeland Sec-FF Train/Equip

(OKOSH) Homeland Security Grant for Fire Department Blue Card Train the Trainer Certification and Boat Operator Course for each shift.

FEMA GRANTS

5119-404 FEMA -Generator

Federal Emergency Management Grant to replace generator for Fire Station #2.

EMERGENCY MGMT GRANTS

5120-366 Contingency

Federal Emergency Management Grant for Emergency Management Initiative and Equipment.

5120-501 Storm Shelter Rebates FEMA

This account not used this fiscal year.

ACOG GRANTS

5132-401 ACOG Transp Alternatives Grant

Association of Central Oklahoma Governments-Transportation Alternatives Program Grant for a trail to Overholser along Route 66.

OTHER GRANTS

5136-218 OMAG SAFETY ENHANCEMENT GRANT

Grant to purchase gas detector and forced air safety blower for Water & Sewer Distribution.

5136-400 UNION PACIFIC FOUNDATION GRANT

Union Pacific Foundation grant with \$5,000 donation from the Yukon Historical Society to paint the Railroad cars and install a wheelchair lift at the Railroad Museum.



**78 - YUKON PUBLIC EMPLOYEE LIMITED TAX (PEST)**  
 FY 2017-2018

**REVENUE**

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Projected Actual Rev	2017-2018 Proposed Revenue
42214	Sales Tax Revenue-Police	1,469,922	1,494,709	1,426,466	1,447,863
42215	Sales Tax Revenue-Fire	1,202,663	1,222,944	1,167,109	1,184,615
42216	Sales Tax Revenue-Gen Employee	1,336,293	1,358,827	1,296,788	1,316,239
48110	Interest Earned	10	0	0	0
48114	Interest Earned-Police	24	24	177	179
48115	Interest Earned-Fire	17	17	134	137
48116	Interest Earned-Gen Employees	17	17	156	158
	<b>TOTAL REVENUE</b>	<b>4,008,945</b>	<b>4,076,538</b>	<b>3,890,829</b>	<b>3,949,192</b>

**EXPENDITURES**

Account	Account Name	2015-2016 Actual Expenditures	2016-2017 Current Budget	2017-2018 Projected Expenditures	2017-2018 Proposed Expenditures
5101-601-104	Transfers to GF from Police	1,467,266	1,000,000	1,000,000	1,279,910
5101-601-105	Transfers to GF from Fire	1,202,410	1,000,000	1,000,000	1,075,000
5101-601-106	Transfers to GF from Gen Employee	1,336,169	1,000,000	1,000,000	1,075,000
	Fund Balance-Police	0	494,733	0	168,132
	Fund Balance-Fire	0	222,961	0	109,752
	Fund Balance-Gen Employees	0	358,844	0	241,397
	<b>TOTAL EXPENDITURES</b>	<b>4,005,845</b>	<b>4,076,538</b>	<b>3,000,000</b>	<b>3,949,192</b>

**PURPOSE OF FUND**

Restricted use by **Ordinance #1135** passed and approved on December 16, 2003.

**TAX RATE-SALES SUBJECT TO TAX**

There is hereby levied an additional excise tax of three-fourths of one percent (3/4 of 1%) upon the gross proceeds or gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code, including all items listed under the applicable sections of the Oklahoma Tax Code, as such may be amended from time to time.

## PURPOSE OF FUND

## PURPOSE OF REVENUES

The excise tax levied hereunder shall be expended for the following: Of the three-fourths of one percent ( $\frac{3}{4}$  of 1%), thirty percent (30%) shall be expended providing competitive compensation and benefits for fire personnel, additional firefighting personnel, subject to collective bargaining agreement with the City of Yukon, and firefighting related equipment; thirty-six and two-thirds percent ( $36\frac{2}{3}\%$ ) of the excise tax levied shall be expended providing competitive compensation and benefits for police personnel, additional commissioned police personnel, subject to collective bargaining agreement with the City of Yukon, and police related equipment; the remaining thirty-three and one-third percent ( $33\frac{1}{3}\%$ ) shall be expended providing competitive compensation and benefits for all other full-time employees of the city, additional full-time employees and equipment.

## ACCOUNT DETAIL

## 5101-601-104 TRANSFERS TO GF FROM POLICE

Transfer to the General Fund for Police related expenses as outlined in the ordinance and shall be expended providing competitive compensation and benefits for police personnel, additional commissioned police personnel, subject to collective bargaining agreement with the City of Yukon, and police related equipment.

## 5101-601-105 TRANSFERS TO GF FROM FIRE

Transfer to the General Fund for Fire related expenses as outlined in the ordinance and shall be expended providing competitive compensation and benefits for fire personnel, additional firefighting personnel, subject to collective bargaining agreement with the City of Yukon, and firefighting related equipment.

## 5101-601-106 TRANSFERS TO GF FROM GENERAL EMPLOYEES

Transfer to the General Fund for General Employee related expenses as outlined in the ordinance and shall be expended providing competitive compensation and benefits for all other full-time employees of the city, additional full-time employees and equipment.



**79 - YUKON RESERVE SUPPORT FUND**  
 FY 2017-2018

**REVENUE**

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Projected Actual Rev	2017-2018 Projected Revenue
41000	Beginning Balance	0	1,156,670	0	0
42110	Sales Tax Revenue	1,336,293	1,364,821	1,296,788	1,316,239
48110	Interest Earned	11,137	2,000	7,022	7,127
48600	Transfer from Pooled Cash	400,000	0	0	0
	<b>TOTAL REVENUE</b>	<b>1,747,430</b>	<b>2,523,491</b>	<b>1,303,810</b>	<b>1,323,367</b>

**EXPENDITURES**

Account	Account Name	2015-2016 Actual Expenditures	2016-2017 Current Budget	2017-2018 Projected Expenditures	2017-2018 Proposed Expenditures
5101-601	Transfer to General Fund	3,528,885	0	0	0
5101-604	Frisco Water Tower payment	1,375,000	0	0	0
5101-605	CDARS Early Redemption penalty	6,352	0	0	0
5101-606	Transfer to Special Revenue Fund	182,295	0	0	0
	Fund Balance	0	0	1,303,810	1,323,367
	<b>TOTAL EXPENDITURES</b>	<b>5,092,532</b>	<b>0</b>	<b>1,303,810</b>	<b>1,323,367</b>

**PURPOSE OF FUND**

Restricted use by **Ordinance #1138** passed and approved on December 16, 2003.

**TAX RATE-SALES SUBJECT TO TAX**

There is hereby levied an additional excise tax of one-fourth of one percent (1/4 of 1%) upon the gross proceeds or gross receipts derived from all sales taxable under the Oklahoma Sales Tax Code, including all items listed under the applicable sections of the Oklahoma Tax Code, as such may be amended from time to time.

**PURPOSE OF REVENUES**

The excise tax levied hereunder shall be expended first to replenish and maintain the reserve account of the City of Yukon at a level equal to twenty-five percent (25%) of the previous years' revenues as determined by the City Council and the remainder, if any, to be deposited in the general fund of the City to be used and expended as may be determined by the City Council.



**ACCOUNT DETAIL**

- 5101-601 TRANSFER TO GENERAL FUND  
Transfer to the General Fund of the overage required to maintain the reserve account. No transfer budgeted for this fiscal year.
  
- 5101-604 FRISCO WATER TOWER PAYMENT  
Transfer to pay deposit to the Corps of Engineers for costs associated with the Frisco Water Tower as approved by the City Council. No expense budgeted for FY 17-18.
  
- 5101-605 CDARS EARLY REDEMPTION PENALTY
  
- 5101-606 TRANSFER TO SPECIAL REVENUE FUND  
City Council approved transfers for specific projects. No projects anticipated for FY 17-18.



**82 - YUKON ECONOMIC DEVELOPMENT AUTHORITY (TIF)**  
 FY 2017-2018

**REVENUE**

Account	Description	2015-2016 Actual Revenue	2016-2017 Budgeted Revenue	2016-2017 Projected Actual Rev	2017-2018 Projected Revenue
41000	Beginning Balance	0	435,546	0	0
42110	Sales Tax	235,620	250,000	234,999	238,523
48110	Interest	0	0	83	84
<b>TOTAL REVENUE</b>		<b>235,620</b>	<b>685,546</b>	<b>235,082</b>	<b>238,608</b>

**EXPENDITURES**

Account	Account Name	2015-2016 Actual Expenditures	2016-2017 Current Budget	2017-2018 Projected Expenditures	2017-2018 Proposed Expenditures
5101-300	Eligible TIF Reimbursement	0	250,000	0	0
	Fund Balance	0	435,546	0	238,608
<b>TOTAL EXPENDITURES</b>		<b>0</b>	<b>685,546</b>	<b>0</b>	<b>238,608</b>

**PURPOSE OF FUND**

Restricted use by **Ordinance #1297** passed and approved on March 4, 2014.

**ESTABLISHMENT OF TIF DISTRICT**

The primary purpose of the Frisco Road Economic Development Project Plan is to improve the quality of life for citizens of the City of Yukon by authorizing the appropriate and necessary public support and assistance for the construction of an interchange at Frisco Road and Interstate 40, as well as the creation of an attractive viable commercial corridor south of Interstate 40 on and east of Frisco Road, all of which will stimulate private investment and development, attract new businesses, create new employment, and enhance the tax base; and establishing the creation of Increment District #1 (TIF.)

**ACCOUNT DETAIL**

48612      TRANSFER FROM GEN FUND-SALES TAX  
 The Revenue for this fund comes from Tax Increment District #1. The sales tax increment shall be the ninety percent (90%) of the City's two percent (2%) non-dedicated sales tax revenues (resulting in a one and eight-tenths percent (1.8%) effective incremental tax rate), ninety percent (90%) of the City's two percent (2%) non-dedicated use tax (also resulting in a one and eight-tenths percent (1.8%) effective incremental tax rate), and ninety percent (90%) of the City's five percent (5%) hotel occupancy tax (resulting in a four and a half percent (4.5%) effective incremental tax rate) generated by commercial transactions in Increment District No. 1

5101-300      ELIGIBLE TIF REIMBURSEMENT  
 The increment of sales taxes generated by Increment District No. 1 may be used to pay or finance eligible project costs authorized pursuant to Section VIII of the Project Plan, for a period not to exceed twenty-five (25) years, as provided by law, or the period required for the payment of up to \$37 Million of project costs authorized pursuant to Section VIII of the Project Plan, whichever is less.

## PERSONNEL ASSIGNMENTS

<b>LEGISLATIVE</b>	<b>3</b>	<b>EMERGENCY MANAGEMENT</b>	<b>1</b>	<b>REC &amp; FACILITIES (cont'd)</b>	
City Attorney	1	Emergency Manager	1	Rec Leader I	2
PIO/Media Specialist	1			Rec Aide Full-Time	3
Graphic Artist	1	<b>TECHNOLOGY</b>	<b>4</b>	DRC Supervisor	1
		Director	1	DRC Assistant	1
<b>ADMINISTRATIVE</b>	<b>3</b>	IT Assistant	2	DRC Receptionist	1
City Manager	1	IT Tech (P/T)	1	Part-Time Rec Aides	32
Assistant City Manager	1			Pool Seasonal	38
Exec. Administrative Assistant	1	<b>DEVELOPMENT SERVICES</b>	<b>9</b>	Part-Time Special Instructors	8
		Director	1	Seasonal (All Year)	5
<b>FINANCE</b>	<b>4</b>	Inspector II	1	Seasonal (Summer Only)	10
City Clerk	1	Inspector I	1		
Deputy City Clerk	1	Fire Inspector	1	<b>FLEET MAINTENANCE</b>	<b>6</b>
City Treasurer	1	Code Enforcement	1	Superintendent	1
Deputy City Treasurer/ Purchasing Agent	1	Operations Supervisor	1	Mechanic III	1
		Permit/Licensing Clerk	1	Mechanic II	2
		Clerk II	1	PW Office Coordinator	1
<b>FIRE</b>	<b>39</b>	Grant Writer/Program Support	1	Secretary II	1
Chief	1				
Battalion Chief	3	<b>LIBRARY</b>	<b>10</b>	<b>ANIMAL CONTROL</b>	<b>2</b>
Training Officer/Major	1	Librarian	1	Animal Control Officer	2
Captain	6	Assistant Librarian	1		
Sergeant	6	Library Associate	5	<b>WATER/WASTEWATER</b>	<b>10</b>
Corporal	19	PT Circulation Clerk	1	Public Works Director	1
Fire Fighter	2	Temporary PT Circulation Clerk	2	W/S Superintendent	1
Secretary III	1			Foreman	1
		<b>PROPERTY MAINTENANCE</b>	<b>8</b>	Equipment Operator III	1
<b>POLICE DEPARTMENT</b>	<b>65</b>	Superintendent/City Electrician	1	Equipment Operator II	2
Chief	1	Electrician I	1	Locator	1
Major	2	Laborer II	1	Laborer I	3
Captain	7	Laborer I	5		
Lieutenant	7			<b>UTILITY BILLING</b>	<b>9</b>
Sergeant	18	<b>HUMAN RESOURCES</b>	<b>2</b>	Supervisor	1
Patrol Officer	11	Human Resources Director	1	Utility Billing Specialist	1
Secretary III	1	Risk Manger	1	Clerk II	3
Communications Supervisor	1			Meter Reader/Cust Srvc Clk	1
Communications Officer	12	<b>PARK ADMINISTRATION</b>	<b>2</b>	Meter Reader	3
Jailer/Property Room Tech	1	Park & Recreation Director	1		
Records Manager	1	Secretary III	1	<b>SANITATION</b>	<b>12</b>
Police Records Tech	3			Superintendent	1
		<b>PARK MAINTENANCE</b>	<b>16</b>	Supervisor/Driver	1
<b>STREET</b>	<b>13</b>	Superintendent	1	Sanitation Driver III	2
Street Superintendent	1	Foreman	1	Sanitation Driver II	3
Foreman	1	Equipment Operator III	2	Sanitation Driver I	3
Equipment Operator III	1	Laborer III	2	Laborer II	1
Equipment Operator II	1	Laborer II	1	Secretary II	1
Equipment Operator I	2	Laborer I	4		
PPWP Crew Leader	1	Seasonal (Summer Only)	5	<b>STORMWATER</b>	<b>2</b>
Laborer II	2			Stormwater Manager	1
Laborer I	4	<b>RECREATION &amp; FACILITIES</b>	<b>107</b>	GIS/GPS Specialist	1
		Recreation Superintendant	1		
<b>MUNICIPAL COURT</b>	<b>5</b>	Management Consultant/Sales	1	<b>TOTAL EMPLOYEES</b>	<b>332</b>
Court Administrator	1	Facility Supervisor III	1	Full-Time	230
Deputy Court Clerk	2	Athletic Coordinator	1	Part-Time (29 hrs wk/52 wks)	34
Judicial Clerk	1	Special Event Supervisor	1	Temp P/T (19 hrs wk/funding dep)	2
Municipal Judge	1	Special Event Assistant	1	P/T Spec Instr (5 hrs wk/52 wks)	8
				Seasonal (All Year)	5
				Seasonal (Summer Only)	53

Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
<b>Firefighter</b>	<b>35,888</b>	<b>37,683</b>	<b>39,567</b>	<b>41,545</b>	<b>43,623</b>	<b>45,803</b>	<b>48,094</b>	<b>50,499</b>	<b>53,023</b>	<b>54,349</b>	<b>55,708</b>	<b>57,101</b>
	14.11	14.81	15.55	16.33	17.15	18.00	18.90	19.85	20.84	21.36	21.90	22.45
<b>Corporal</b>	<b>44,363</b>	<b>46,581</b>	<b>48,910</b>	<b>51,356</b>	<b>53,923</b>	<b>56,619</b>	<b>59,450</b>	<b>62,423</b>	<b>65,544</b>	<b>67,183</b>	<b>68,862</b>	<b>70,584</b>
	17.44	18.31	19.23	20.19	21.20	22.26	23.37	24.54	25.76	26.41	27.07	27.75
<b>Sergeant</b>	<b>50,263</b>	<b>52,776</b>	<b>55,415</b>	<b>58,186</b>	<b>61,095</b>	<b>64,150</b>	<b>67,358</b>	<b>70,725</b>	<b>74,261</b>	<b>76,119</b>	<b>78,021</b>	<b>79,972</b>
	19.76	20.75	21.78	22.87	24.02	25.22	26.48	27.80	29.19	29.92	30.67	31.44
<b>Training Officer</b>	<b>55,415</b>	<b>58,185</b>	<b>61,095</b>	<b>64,150</b>	<b>67,358</b>	<b>70,725</b>	<b>74,261</b>	<b>77,975</b>	<b>81,873</b>	<b>83,920</b>	<b>86,018</b>	<b>88,168</b>
	26.64	27.97	29.37	30.84	32.38	34.00	35.70	37.49	39.36	40.35	41.35	42.39
<b>Captain</b>	<b>59,398</b>	<b>62,367</b>	<b>65,486</b>	<b>68,760</b>	<b>72,198</b>	<b>75,808</b>	<b>79,598</b>	<b>83,579</b>	<b>87,757</b>	<b>89,951</b>	<b>92,200</b>	<b>94,505</b>
	23.35	24.52	25.74	27.03	28.38	29.80	31.29	32.85	34.50	35.36	36.24	37.15
<b>Battalion Chief</b>	<b>62,367</b>	<b>65,486</b>	<b>68,760</b>	<b>72,198</b>	<b>75,808</b>	<b>79,598</b>	<b>83,579</b>	<b>87,757</b>	<b>92,145</b>	<b>94,449</b>	<b>96,810</b>	<b>99,230</b>
	24.52	25.74	27.03	28.38	29.80	31.29	32.85	34.50	36.22	37.13	38.05	39.01



Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
<b>Officer</b>	<b>44,900</b>	<b>46,472</b>	<b>48,098</b>	<b>49,781</b>	<b>51,524</b>	<b>53,327</b>	<b>55,194</b>	<b>57,125</b>	<b>59,125</b>	<b>61,194</b>	<b>63,336</b>
	21.59	22.34	23.12	23.93	24.77	25.64	26.54	27.46	28.43	29.42	30.45
<b>Sergeant</b>	<b>57,953</b>	<b>59,982</b>	<b>62,081</b>	<b>64,254</b>	<b>66,503</b>	<b>68,830</b>	<b>71,239</b>	<b>73,733</b>	<b>76,313</b>	<b>78,984</b>	<b>81,749</b>
	27.86	28.84	29.85	30.89	31.97	33.09	34.25	35.45	36.69	37.97	39.30
<b>Lieutenant</b>	<b>72,960</b>	<b>75,514</b>	<b>78,157</b>	<b>80,892</b>	<b>83,723</b>	<b>86,654</b>	<b>89,687</b>				
	35.08	36.30	37.58	38.89	40.25	41.66	43.12				
<b>Captain</b>	<b>87,910</b>	<b>90,547</b>	<b>93,263</b>	<b>96,061</b>	<b>98,943</b>						
	42.26	43.53	44.84	46.18	47.57						
<b>Major</b>	<b>100,684</b>	<b>104,394</b>	<b>108,048</b>								
	48.41	50.19	51.95								

\*\* New Rank adjustment will be implemented on July 1 2016.

\*\* Grade adjustment will be made on Promotion/Anniversary Date.

\*\* Officers will be eligible to test for the rank of Sergeant after the completion of their fourth year of continual service with the Yukon Police Department.

\*\* Existing Corporals as of July 01,2016 will move to the pay grade of Sergeant at the next highest step on the new scale.(i.e.:step 12 Corporal moves to step 8 Sergeant).

\*\* Sergeants would be a non-supervisory position still maintaining rank for a minimum of two years prior to being eligible to test for Lieutenant.

\*\* Supervisor Sergeants become Lieutenants,Lieutenants become Captains and Captains become Majors. A Majors' job duties are at the discretion of the Chief of Police. Years of service within the grade of Sergeant will be identified with the insignia:i.e.Sergeant with 10 years of service within the dept.will become Staff Sgt(SSGT).15 years will have the rank of Master Sgt.(MSGT)(at No additional pay)

\*\* The rank of Major would report directly to the Chief of Police. The Chief shall have sole discretion on the appointment to Major,as the positions become vacant.

\*\* A survey of the eight (8) metro cities including,Bethany,Del City,Edmond,Midwest City,Moore,Mustang.The Village,and Warr Acres, will be utilized,as a goal,to try to set a minimum standard for pay or cost of living increase as funds are available.

GENERAL EMPLOYEES PAY PLAN

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
<b>C</b>			<b>30,892</b>	<b>31,665</b>	<b>32,457</b>	<b>33,268</b>	<b>34,100</b>	<b>34,953</b>	<b>35,827</b>
Clerk I Judicial Clerk Laborer I Meter Reader I			14.85	15.22	15.60	15.99	16.39	16.80	17.22
<b>D</b>		<b>30,892</b>	<b>31,665</b>	<b>32,457</b>	<b>33,268</b>	<b>34,100</b>	<b>34,953</b>	<b>35,827</b>	<b>36,723</b>
Receptionist - RAC		14.85	15	15.60	16	16.39	17	17.22	18
<b>E</b>	<b>30,892</b>	<b>31,665</b>	<b>32,457</b>	<b>33,268</b>	<b>34,100</b>	<b>34,953</b>	<b>35,827</b>	<b>36,723</b>	<b>37,640</b>
GIS/GPS Technician	14.85	15.22	15.60	15.99	16.39	16.80	17.22	17.66	18.10
<b>F</b>	<b>31,665</b>	<b>32,457</b>	<b>33,268</b>	<b>34,100</b>	<b>34,953</b>	<b>35,826</b>	<b>36,722</b>	<b>37,640</b>	<b>38,581</b>
Clerk II Customer Service Clerk Laborer II Library Associate Secretary I	15.22	15.60	15.99	16.39	16.80	17.22	17.65	18.10	18.55
<b>G</b>	<b>32,446</b>	<b>33,257</b>	<b>34,088</b>	<b>34,940</b>	<b>35,814</b>	<b>36,709</b>	<b>37,627</b>	<b>38,568</b>	<b>39,532</b>
Rec Aide - Full-Time RAC Activity Assistant	15.60	15.99	16.39	16.80	17.22	17.65	18.09	18.54	19.01
<b>H</b>	<b>32,622</b>	<b>33,438</b>	<b>34,274</b>	<b>35,131</b>	<b>36,009</b>	<b>36,909</b>	<b>37,833</b>	<b>38,779</b>	<b>39,748</b>
Special Event Assistant	15.68	16.08	16.48	16.89	17.31	17.74	18.19	18.64	19.11
<b>I</b>	<b>32,945</b>	<b>33,851</b>	<b>34,780</b>	<b>35,738</b>	<b>36,720</b>	<b>37,730</b>	<b>38,768</b>	<b>39,834</b>	<b>40,929</b>
Equipment Operator I Locator Supervisor I Jailer/Property Room Tech	15.84	16.27	16.72	17.18	17.65	18.14	18.64	19.15	19.68
<b>J</b>	<b>34,371</b>	<b>35,316</b>	<b>36,287</b>	<b>37,285</b>	<b>38,311</b>	<b>39,365</b>	<b>40,447</b>	<b>41,559</b>	<b>42,739</b>
Communications Specialist Equipment Operator II Laborer III Mechanic I Permit/Licensing Clerk Records Technician Sanitation Driver Deputy Court Clerk Secretary II	16.52	16.98	17.45	17.93	18.42	18.93	19.45	19.98	20.55
<b>K</b>	<b>35,863</b>	<b>36,850</b>	<b>37,862</b>	<b>38,903</b>	<b>39,973</b>	<b>41,072</b>	<b>42,201</b>	<b>43,363</b>	<b>44,555</b>
Athletic Coordinator Recreation Leader I Supervisor II	17.24	17.72	18.20	18.70	19.22	19.75	20.29	20.85	21.42
<b>L</b>	<b>37,432</b>	<b>38,461</b>	<b>39,519</b>	<b>40,605</b>	<b>41,722</b>	<b>42,870</b>	<b>44,048</b>	<b>45,260</b>	<b>46,504</b>
Assistant Electrician Equipment Operator III Foreman PPWP Crew Leader	18.00	18.49	19.00	19.52	20.06	20.61	21.18	21.76	22.36



GENERAL EMPLOYEES PAY PLAN

Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
<b>M</b>	<b>38,028</b>	<b>39,073</b>	<b>40,148</b>	<b>41,252</b>	<b>42,386</b>	<b>43,552</b>	<b>44,749</b>	<b>45,980</b>	<b>47,245</b>
Recreation Leader II Sanitation Driver II	18.28	18.79	19.30	19.83	20.38	20.94	21.51	22.11	22.71
<b>N</b>	<b>39,447</b>	<b>40,533</b>	<b>41,647</b>	<b>42,794</b>	<b>43,970</b>	<b>45,180</b>	<b>46,422</b>	<b>47,698</b>	<b>49,009</b>
Animal Control Officer Code Enforcement Officer Mechanic II Operations Supervisor RAC Supervisor Records Manager	18.96	19.49	20.02	20.57	21.14	21.72	22.32	22.93	23.56
<b>O</b>	<b>39,783</b>	<b>40,877</b>	<b>42,001</b>	<b>43,157</b>	<b>44,344</b>	<b>45,562</b>	<b>46,816</b>	<b>48,103</b>	<b>49,427</b>
	19.13	19.65	20.19	20.75	21.32	21.90	22.51	23.13	23.76
<b>P</b>	<b>40,817</b>	<b>41,939</b>	<b>43,092</b>	<b>44,277</b>	<b>45,495</b>	<b>46,745</b>	<b>48,032</b>	<b>49,352</b>	<b>50,709</b>
Grant Writer Sanitation Driver III Supervisor III	19.62	20.16	20.72	21.29	21.87	22.47	23.09	23.73	24.38
<b>Q</b>	<b>42,636</b>	<b>43,829</b>	<b>45,056</b>	<b>46,318</b>	<b>47,614</b>	<b>48,948</b>	<b>50,318</b>	<b>51,728</b>	<b>53,175</b>
PIO/Media Specialist Secretary III	20.50	21.07	21.66	22.27	22.89	23.53	24.19	24.87	25.56
<b>R</b>	<b>44,550</b>	<b>45,797</b>	<b>47,079</b>	<b>48,398</b>	<b>49,752</b>	<b>51,145</b>	<b>52,577</b>	<b>54,049</b>	<b>55,640</b>
Park Maintenance Superintendent Mechanic III Utility Billing Specialist	21.42	22.02	22.63	23.27	23.92	24.59	25.28	25.99	26.75
<b>S</b>	<b>46,560</b>	<b>47,863</b>	<b>49,203</b>	<b>50,582</b>	<b>51,997</b>	<b>53,454</b>	<b>54,950</b>	<b>56,489</b>	<b>58,070</b>
Communications Supervisor Supervisor IV Stormwater Manager	22.38	23.01	23.66	24.32	25.00	25.70	26.42	27.16	27.92
<b>T</b>	<b>48,668</b>	<b>50,031</b>	<b>51,431</b>	<b>52,871</b>	<b>54,351</b>	<b>55,872</b>	<b>57,473</b>	<b>59,045</b>	<b>60,698</b>
	23.40	24.05	24.73	25.42	26.13	26.86	27.63	28.39	29.18
<b>U</b>	<b>50,886</b>	<b>52,311</b>	<b>53,776</b>	<b>55,281</b>	<b>56,829</b>	<b>58,420</b>	<b>60,056</b>	<b>61,738</b>	<b>63,466</b>
Fire Inspector Inspector I	24.46	25.15	25.85	26.58	27.32	28.09	28.87	29.68	30.51
<b>V</b>	<b>53,218</b>	<b>54,708</b>	<b>56,240</b>	<b>57,814</b>	<b>59,434</b>	<b>61,098</b>	<b>62,809</b>	<b>64,568</b>	<b>66,376</b>
Technology Assistant	25.59	26.30	27.04	27.80	28.57	29.37	30.20	31.04	31.91
<b>W</b>	<b>55,673</b>	<b>57,260</b>	<b>58,891</b>	<b>60,569</b>	<b>62,295</b>	<b>64,072</b>	<b>65,897</b>	<b>67,775</b>	<b>69,707</b>
Deputy City Clerk Electrician/Prop Maint. Superintendent Fleet Superintendent Inspector II Public Works Office Coordinator Street Superintendent Risk Manager Water/Sewer Distrib Superintendent	26.77	27.53	28.31	29.12	29.95	30.80	31.68	32.58	33.51
<b>X</b>	<b>57,709</b>	<b>59,353</b>	<b>61,044</b>	<b>62,783</b>	<b>64,573</b>	<b>66,414</b>	<b>68,307</b>	<b>70,254</b>	<b>72,255</b>
Deputy City Treasurer	27.74	28.54	29.35	30.18	31.04	31.93	32.84	33.78	34.74



Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
3	40,747 19.59	41,879 20.13	43,048 20.70	44,247 21.27	45,484 21.87	46,756 22.48	48,065 23.11	49,417 23.76	50,813 24.43
4	41,482 19.94	42,638 20.50	43,826 21.07	45,049 21.66	46,311 22.26	47,607 22.89	48,940 23.53	50,310 24.19	51,719 24.86
5	42,570 20.47	43,758 21.04	44,981 21.63	46,242 22.23	47,540 22.86	48,873 23.50	50,254 24.16	51,670 24.84	53,133 25.54
6	44,486 21.39	45,728 21.98	47,008 22.60	48,328 23.23	49,687 23.89	51,088 24.56	52,533 25.26	54,020 25.97	55,550 26.71
7	46,493 22.35	47,655 22.91	49,143 23.63	50,526 24.29	51,951 24.98	53,420 25.68	54,932 26.41	56,493 27.16	58,096 27.93
Assistant Librarian Emergency Manager									
8	46,916 22.56	47,797 22.98	49,590 23.84	50,985 24.51	52,424 25.20	53,903 25.91	55,433 26.65	57,006 27.41	58,628 28.19
9	48,604 23.37	49,975 24.03	51,382 24.70	52,833 25.40	54,325 26.12	55,868 26.86	57,452 27.62	59,086 28.41	60,769 29.22
10	49,046 23.58	50,429 24.24	51,848 24.93	53,311 25.63	54,821 26.36	56,372 27.10	57,979 27.87	59,628 28.67	61,328 29.48
11	50,826 24.44	52,257 25.12	53,733 25.83	55,256 26.57	56,823 27.32	58,438 28.10	60,103 28.90	61,816 29.72	63,580 30.57
12	53,158 25.56	54,662 26.28	56,210 27.02	57,808 27.79	59,453 28.58	61,148 29.40	62,893 30.24	64,692 31.10	66,540 31.99
13	55,611 26.74	57,190 27.50	58,817 28.28	60,494 29.08	62,220 29.91	63,994 30.77	65,824 31.65	67,709 32.55	69,649 33.49
Librarian									
14	58,182 27.97	59,833 28.77	61,540 29.59	63,296 30.43	65,108 31.30	66,969 32.20	68,890 33.12	70,866 34.07	72,904 35.05
15	60,322 29.00	62,042 29.83	63,810 30.68	65,629 31.55	67,513 32.46	69,447 33.39	71,443 34.35	73,493 35.33	75,608 36.35
16	66,693 32.06	68,602 32.98	70,573 33.93	72,598 34.90	74,685 35.91	76,833 36.94	79,048 38.00	81,331 39.10	83,681 40.23
City Treasurer Court Administrator Executive Administrative Assistant									
17	69,876 33.59	71,889 34.56	73,957 35.56	76,086 36.58	78,278 37.63	80,536 38.72	82,861 39.84	85,253 40.99	87,720 42.17
Recreation Superintendent Utility Billing Supervisor									
18	85,302 41.01	87,769 42.20	90,315 43.42	92,934 44.68	95,633 45.98	98,410 47.31	101,273 48.69	104,169 50.08	107,259 51.57
City Clerk Development Services Director Grant Writer/Program Support Human Resources Director Information Technology Director Park & Rec Director Public Works Director									
19	93,532 44.97	96,250 46.27	99,047 47.62	101,922 49.00	104,877 50.42	107,950 51.90	111,095 53.41	114,340 54.97	117,680 56.58
Fire Chief Police Chief									
20	102,590 49.32	105,576 50.76	108,654 52.24	111,823 53.76	115,085 55.33	118,445 56.94	122,503 57.18	126,178 58.90	129,666 60.66
Assistant City Manager									

# ACCOUNT DEFINITIONS

## 100 SERIES - PERSONNEL SERVICES

Personal services which may include expenses for salaries, wages, or other compensation, fees allowances and related employee benefits, paid to any officer or employee for services rendered or for employment. Employee benefits may include employer contributions to a retirement system, insurance, sick leave, terminal pay or similar benefits.

### 101 REGULAR EMPLOYEES

Includes salary for both full time employees and those employees who work on a full time-part time basis.

### 102 PART-TIME/SEASONAL EMPLOYEES

Includes seasonal and temporary employees, either full time or part time, as well as inmate or half-way house employees.

### 103 OVERTIME

Premium workweek as a result of an emergency or unusual circumstance.

### 104 RESERVED

### 105 VOLUNTEER SALARIES

Salary account for the volunteer firefighters and reserve police officers.

### 106 EXPENSE ALLOWANCE

Includes compensation for authorized use of employee's private vehicle in conjunction with city duties and/or electronic device allowance; use of this account is generally limited to administrative personnel and/or specifically approved situations and must be approved by the City Manager.

### 107 BONDS

Surety bonding for city officials and employees' blanket bond.

### 108 EMPLOYEE GROUP INSURANCE

Includes health and life insurance, and medical consultant services such as MedEncentive.

### 109 WORKERS' COMPENSATION

Premium for Workers' Compensation insurance for employees.

### 110 UNEMPLOYMENT INSURANCE

Premium for Unemployment Insurance for employees.

### 111 PERSONAL LIABILITY INSURANCE

Includes Acts or Omission Insurance on elected officials and medical malpractice insurance for emergency medical technicians/paramedics.

### 112 EMPLOYEE RETIREMENT

Includes the City's cost of the employee retirement program.

### 113 F.I.C.A. (SOCIAL SECURITY)

City's portion of Medicare and Social Security - paid on behalf of employees

### 116 CHRISTMAS BONUS

Employees' Christmas bonuses.

**117 DENTAL INSURANCE**

Includes the cost of dental insurance for employees.

**119 CLEANING ALLOWANCE**

Includes the cleaning allowances negotiated with the unions; replacement of personal property that was used for city business that was lost, damaged or stolen.

**121 SICK LEAVE BUY-BACK**

Buy Back Program to reduce City's fiscal liability for sick leave.

**200 SERIES - MATERIALS AND SUPPLIES**

Materials and supplies, which may include articles and commodities which are consumed or materially altered when used, such as office supplies, operating supplies and repair and maintenance supplies, and all items of expense to any person, firm or corporation rendering a service in connection with repair, sale or trade of such articles or commodities.

**201 OFFICE SUPPLIES**

Includes all supplies necessary for use in the operation of the office; examples include, but are not limited to, pencils, paper, envelopes, pens, record books, paper clips, typewriter supplies, etc.

**202 DUPLICATION/COMPUTER SUPPLIES**

Includes all supplies needed to maintain office copiers and printers: paper, toner; computer disks, disk storage boxes, computer paper, etc.

**203 RESERVED**

**204 FUEL, OIL AND LUBRICANTS**

Includes gasoline, diesel fuel, motor oil, grease and other lubricants, anti-freeze, hydraulic oil.

**205 NONDURABLE SUPPLIES**

Items with a small unit value that are normally subject to loss or rapid deterioration, or are expendable. These items may include such items as flags, light bulbs, flashlights, scanner crystals, gauges, thermometers, wrenches, crowbars, shovels, rakes, brooms, mops, electrical testers, extension cords, wire ties, splitters, garden hose, fuel cans, weed eater line, dishes, cups, flatware, coffee pots, pipe cutting oil, pipe wrenches, etc.

**206 BUILDING MAINTENANCE SUPPLIES**

Floor wax, air deodorizer, floor stripper, buffer pads, toilet disinfectants, scouring powder, window cleaner, hand soap, toilet paper, paper towels, bleach, laundry soap, dishwashing soap, ice melt, shop towels, hand cleaner, etc.

**207 CHEMICALS**

Includes chemicals used in the treatment of potable water, sewage, firefighting foams, firefighting dry chemicals, pool chemicals, insect spray, degreaser, sewer acid, etc.

**208 PUBLICATIONS AND PERIODICALS**

Includes magazines, newspapers, books, technical manuals, pamphlets, and texts used in code enforcement, and other professional publications used in a non-training mode.

**209 RECREATIONAL SUPPLIES**

Includes all articles of brief use, such as baseballs, tennis balls, handicraft supplies, basketballs, etc.

**210 LANDSCAPING SUPPLIES**

Grass seed, flower bulbs, insecticides, pesticides, fertilizers, seeds, trees, seedlings, sod, etc., used in any department to enhance public grounds.

**211 TRAINING SUPPLIES**

Ammunition, targets, training manuals, visual and audio aids, projector bulbs, overhead projector transparencies, etc. used for in-house training of city personnel. Also includes training materials for employees - brochures, check stuffers, etc.

**212 ANIMAL FOOD**

Includes dog and cat food; food for waterfowl.

**213 FOOD SUPPLIES**

Includes coffee, ice, disposable cups, tea, sugar, creamer, stirrers, paper plates, and other supplies normally used in the course of special public events.

**214 INVESTIGATIVE/ILLUSTRATIVE SUPPLIES**

Includes film, video tape, special chemicals used in photography laboratories, expendable items in evidence kits, film or video tape for project documentation.

**215 MERCHANDISE FOR RESALE****216 ELECTION SUPPLIES**

Includes cost of supplies necessary for an election, to include the printing of the ballots. Also includes the salaries of the election workers.

**217 WEARING APPAREL**

Includes uniform allowance for employees.

**218 PROTECTIVE CLOTHING/SAFETY EQUIPMENT**

Personal protective safety equipment such as police officer's body armor, firefighter's protective clothing, hard hats, rain gear, etc.

**219 DISPOSAL COSTS**

Landfill fees, disposal of sludge waste, etc., and hauling costs.

**220 MEDICAL SUPPLIES**

Includes purchasing and stocking all first aid kits and all medical supplies for the Fire Department rescue squad.

**221 PUBLIC EDUCATIONAL SUPPLIES**

All supplies expended for public education; film rental, speakers, display posters, handouts, costumes, video rentals or purchases, balloons, PA systems, etc.

**222 RECORD SUPPLIES**

Includes record keeping books, registration pads, special stamps used for record keeping, card kits, spine labels, book dust jacket covers, etc., Police Department bicycle licensing program, filing fees (such as with County).

**223 WELDING SUPPLIES**

Includes demurrage, oxygen, compressed gas and air, nitrogen, argon, carbon dioxide, acetylene, hydrogen, liquid petroleum gas, pipe, welding hood, gloves, tips, strikers, rods, lens, wire, etc.

**224 MEALS/SUPPLIES FOR PRISONERS**

This account includes meals, wearing apparel, blankets, towels and admission kits for prisoners housed in the City jail. Also, costs to reimburse DOC for PPWP meals.

**225 PROMOTIONAL ITEMS**

Includes items with City logo to give-away as part of a promotional campaign, award/incentive or donate items as an event sponsor.

**226 MEETING/WORKSHOP/EVENT SUPPLIES**

Materials and supplies needed to host meetings, workshops and events for employees or outside agencies. Materials/supplies may include film rental, speakers, display posters, handouts, costumes, video rentals, promotional gifts, balloons, tablecovers and PA systems.

**300 SERIES - OTHER SERVICES AND CHARGES**

*Other services and charges, which may include all current expenses other than those listed in other series, such as services or charges for communications, transportation, advertising, printing or binding, insurance, public utility services, travel expenses, consultation, professional services, repairs and maintenance, rentals, miscellaneous items and all items of expenses to any person, firm or corporation rendering such services. Does not include any item which would increase the value of the property.*

**301 LAND**

Tree and stump removal, sand and dirt for fill, etc.

**302 BUILDINGS – REPAIR AND MAINTENANCE**

Includes all items for the interior and exterior repair of city-owned buildings: painting, roofing, trim work, glass replacement, plumbing supplies, electrical supplies, etc.

**303 BRIDGES AND CULVERTS**

Materials for the repair of bridges and culverts. Examples are lumber, nails, concrete, asphalt, etc.

**304 SEWAGE DISPOSAL - PLANT AND LIFT STATION**

Includes parts for repairs, such as steel plate, pump parts, and other items to repair plant and lift stations.

**305 SANITARY SEWERS**

Includes fill and screen sand, paint, paint to mark sewers, bricks and concrete blocks for repairs, etc.

**306 SIDEWALKS, STEPS, CURBS, GUTTERS & CONCRETE REPAIRS**

Includes materials, such as concrete and asphalt, for repair.

**307 STORM SEWERS**

Includes materials for repair, such as plastic sheeting, curb hoods, grates, concrete, etc.

**308 DRAINAGE DITCHES / POND REPAIR**

Includes cost to repair banks, channels and washouts. Also includes costs to repair ponds in po

**309 STREETS, ALLEYS, AND ROADWAYS**

Includes materials for repair, such as concrete, asphalt, crack sealer, paint and striping, etc.

**310 PARKING AREAS**

Materials for striping, patching, fencing, barriers, etc.

**311 STREET SIGNS, TRAFFIC LIGHTS, AND SIGNS**

Includes street and traffic control signs, warning signs, bulbs and repairs on street lights, controllers, etc. Also includes Storm water signage.

**312 WATER LINES**

Repairs to gate valves, pipe, fire hydrants, etc.

**313 RECREATIONAL STRUCTURES - PARKS**

Repair ball field lights, picnic pavilions, toilets, backstops, etc.

**314 BUG AND RODENT CONTROL**

Includes spraying for termites and roaches, control of rats, mice, squirrels, etc. in buildings.

**315 OFFICE EQUIPMENT (NON-CAPITAL)**

Includes those minor items costing less than \$1,000 normally used to outfit/replace items in an office environment. Including, but not limited to, calculators, electric staplers, etc.

**316 FURNITURE, FIXTURES, AND MISCELLANEOUS FURNISHINGS**

Repair or minor replacement of stoves, refrigerators, mini-blinds, rugs, televisions, mattresses and box springs, window shades, chairs, tables, podiums, etc.

**317 DURABLE TOOLS**

Includes heavy hand tools, fire equipment such as nozzles and fittings, portable pumps, etc.

**318 MOTOR VEHICLE /SMALL EQUIPMENT PARTS AND SUPPLIES (Excluding Fuel)**

Tires, batteries, commercial tire changing and tire repair, lights, paint and body work, small gasoline engine repair, repair of weed eaters, alternators, mufflers, automotive glass, repairs to mowing machines, and all other automotive parts.

**319 WATER METERS AND SETTINGS**

Includes repairs/replacement of meter box covers and cans, repairs to water meters.

**320 SIGNAL SYSTEMS**

Includes sealer for loop detectors, fans for signal systems, timers, traffic light repair, repair of storm sirens, etc.

**321 AIR CONDITIONING AND HEATING SYSTEMS**

Includes repairs to all heating, ventilating and air handling systems.

**322 PLAYGROUND AND SWIMMING POOL EQUIPMENT**

Includes repairs, cleaning, painting, etc. to swimming pools, and repairs of playground equipment.

**323 INSPECTION FEE FOR PROPERTY AND EQUIPMENT**

To include annual inspections of fire extinguisher, boiler, etc.

**324 FUEL PUMP/GENERATOR REPAIR**

Includes any repair made to the City's gasoline and/or diesel pumps or repairs made to existing generators not covered by maintenance agreements.

**325 SPRINKLER SYSTEMS**

Includes bubblers, spray heads, adapters, pop-ups, collars, electrical items, etc. on sprinkler systems.

**327 CART & DUMPSTER REPAIR**

Cost of materials to repair carts and dumpsters

**328 DOCUMENT DESTRUCTION****330 MEDICAL EXPENSES - EMPLOYEES**

Includes physicals for new employees, city initiated return to work physicals and drug testing; required immunizations for employees.

**331 TRAVEL EXPENSE**

Expenses of elected officials or employees incurred in the performance of authorized and assigned duties involving travel outside the City by public or private carrier. Examples of expenses are air fare, highway tolls, meals, hotel/motel rooms, parking fees, etc.

**332 TUITION REIMBURSEMENT**

Includes refunds to city employees for successfully completing city job related college courses; also includes cost of certificate courses dealing with job related subjects taken through Vocational Technical

**340 POSTAGE AND SHIPPING**

Included in this account are funds for mailing parcel post, United Parcel Service, Fed-Ex, etc. or freight.

**341 COMMUNICATION SERVICES**

All telephone service (land and cellular), internet service, OLETS and cable television service.

**342 AUTOMOBILE INSURANCE**

Cost of liability insurance for all city vehicles and equipment.

**343 PROPERTY and CONTENTS INSURANCE & FLOOD INSURANCE**

Cost of insurance for all city buildings and contents. Also includes flood insurance premium.

**344 AUDITS AND FINANCIAL CONSULTING**

Cost of annual audits performed by an outside auditor.

**345 ADVERTISING**

Includes the cost of advertising position vacancies, publishing ordinances and resolutions, bid advertisements, and all other legally required publications.

**346 RENTALS AND LEASES**

Includes rents and leases on buildings, land, rights-of-way, hire of equipment (such as business machines) and short term leases of vehicles and machinery, post office box rental.

**347 SPECIAL SERVICES**

Includes lab tests of blood/urine for in-house investigations, special investigations, recording deeds, filing fees, property tax on leased land, outside data processing services, testing, and hiring; professional clean up of toxic spills, transportation costs for inmate laborers. Also includes administration fees for PPWP.

**348 CONSULTANT FEES**

Includes occasional services of a professional nature, such as an engineer, other than those involved in contracts for capital improvements; attorney fees other than those of the City Attorney; oil well inspection fees; ambulance service fees.

**349 PRINTING**

Cost of printing licenses, receipt books, traffic tickets, code revisions, business cards, letterheads, envelopes, garage sale signs, programs, membership cards, personnel manuals, benefit summary books, job applications, miscellaneous forms.

**350 ELECTRICAL POWER**

All electric utilities used for heat and lights.

**351 NATURAL GAS**

Includes the cost of natural gas for heat in various city buildings.

**352 WATER USAGE**

Includes payments to the City of Oklahoma City for emergency water supplies.

**353 PROPANE AND KEROSENE**

Includes the cost of propane and kerosene. NO LONGER USED.

**354 ASSOCIATION MEMBERSHIPS AND CONFERENCE REGISTRATION**

Includes the cost of professional association membership on a local, state or national level; also includes the cost of local, state and national conference registration fees.

**355 LEGAL**

Includes legal fees for the City Attorney, transcripts, depositions, etc.

**356 TRAINING (FOR EMPLOYEES)**

Includes the cost of tuition, fees, special books, online registration fees, etc., for employees participating in training.

**357 COLLECTION SERVICES**

Includes the cost of collection of delinquent accounts by collection agencies.

**358 MEDICAL SERVICES (NON-EMPLOYEE RELATED)**

Includes medical expenses incurred by city prisoners after arrest; also expenses relating to veterinarian clinics.

**359 WEEDS, DEBRIS, AUTOS, ETC., ON LOTS**

Includes the cost of abating a nuisance due to high grass/weeds by mowing, lot clean-up, etc.

**360 CONTRIBUTIONS AND MEMORIALS**

Rewards, donations to charitable institutions and organizations, memorial flowers, etc., employee recognition expenses; sponsorships.

**361 REFUNDS**

Includes refunds of water deposits, overpayments, etc.

**362 JUDGMENTS AND DAMAGES**

Includes miscellaneous claims for damages filed against the city which are paid out of the general revenue. Also to include replacement of citizen-owned items damaged by the city, such as mailboxes.

**363 COURT COSTS**

Includes fees for cost of conducting jury trials in municipal court, such as jury and witness fees, etc.

**364 BUILDING SECURITY & MONITORING**

Alarm installation and monitoring fees.



**365 MAINTENANCE AGREEMENTS**

Includes maintenance agreements on business machines, equipment and facilities.

**366 EMERGENCIES**

Includes emergency or un-budgeted expenses.

**367 POOL AND CONCESSION SALES TAX**

Includes sales tax remitted to the state from pool and concession sales.

**368 GENERAL LIABILITY DEDUCTIBLE**

The deductible on liability insurance claims.

**369 TECHNOLOGY EQUIPMENT, REPAIR & INSTALLATION**

All non-capital expenses for technology, network and/or computer-related equipment, repair and installation. This includes additional hard drives, RAM, processors, motherboards, monitors, scanners, etc. and labor costs. All expenses shall be budgeted through the Technology Dept.

**376 LICENSING & SOFTWARE**

To include all former 432 expenses, licenses required for software usage, protection of copyright violations, web-hosting fees, domain registration fees, radio usage fees, state licenses, etc. This account is NOT to be used for driver's license reimbursements.

**377 LICENSES**

For reimbursement of driver's records and special licenses (such as state licenses), licenses required for job performance (state, county, city licenses), i.e., state electrical licenses, inspection licenses, etc.

**378 VEHICLE TAGS**

For fees associated with vehicle tags for city vehicles.

**379 STORM WATER PERMITS**

Cost of annual Stormwater Permit fee for Oklahoma Dept of Environmental Quality.

**380 PARK ACTIVITIES AND PROGRAMS**

Includes miscellaneous park programs not covered under Festivals and Events.

**381 FESTIVALS AND EVENTS**

Includes cost of decorations and displays for events such as the Fourth of July Celebration, Chisholm Trail Festival, Czech Festival, City Birthday Celebration.

**382 AUCTION EXPENSES**

All associated fees and charges to cover the sale and/or purchase of items through the Public Surplus auction site.

**383 CANINE EQUIPMENT & SUPPLIES**

Includes kennels, dog runs, misc. equipment and safety supplies for the canine police unit.

**384 COFFEE SERVICE**

Includes coffee service for city facilities.

**385 UTILITY BILL PROCESSING**

Costs for outsourcing Utility Bills and Late Notices to include bill processing, envelope stuffing and postage.

**386 ABATEMENT SERVICES**

Includes cost for private contractor to abate nuisance properties.

**387 CREDIT CARD PROCESSING FEES**

Includes fees paid through the Merchant account in order to receive payments from debit/credit card customers for city services.

**388 PROMOTIONAL SERVICES**

Includes professional videography, photography, etc. to be used in City promotions and

**389 SNOW/ICE CONTROL**

Includes salt, sand, etc. to control ice and snow on city streets. Also includes funds to pay Contractor for snow/ice removal.

**390 ACA REPORT PROCESSING**

Fees to process Affordable Care Act (ACA) report for employee 1095 forms.

**400 SERIES - CAPITAL OUTLAY**

*Capital outlays, which may include outlays which result in acquisition of or additions to fixed assets which are purchased by the municipality, including machinery and equipment, motor vehicles, data entry equipment, furniture, land, buildings, improvements other than buildings, and all construction, reconstruction, appurtenances or improvements to real property accomplished according to the conditions of a contract.*

**401 LAND (PURCHASING)**

Includes all expenditures for land, such as abstracts, assessments, cost of appraising, recording of deed, surveys, etc.

**402 LAND (IMPROVEMENTS)**

Includes all expenditures (including payroll) covering the original cost of draining, engineering, inspection, first sodding or seeding, terracing, grading, planting of trees, etc.

**403 BUILDINGS**

Includes only those expenses incurred through new construction or purchase of new buildings.

**404 BUILDINGS (IMPROVEMENTS OR ADDITIONS)**

Includes the cost of all major improvements or additions to existing buildings.

**405 BRIDGES AND CULVERTS**

Includes cost of new construction.

**406 SANITARY SEWERS**

Includes cost of new construction.

**407 SIDEWALKS, STEPS, CURBS, AND GUTTERS**

Includes cost of new construction.

**408 STORM SEWERS**

Includes cost of new construction.

**409 STREET CONSTRUCTION**

The cost of construction for new streets.

**410 STREET IMPROVEMENTS**

Cost to enhance unimproved or semi-improved streets; includes major improvements to existing streets.

**411 WATER LINES**

Cost of new fire hydrants, gate valves, valve boxes, water lines, etc.

**412 ALLEY CONSTRUCTION**

Includes the opening of alleys, initial paving, etc.

**413 ALLEY IMPROVEMENTS**

Includes repair of paving, re-paving, fencing, etc.

**414 PARKING AREAS**

Includes paving, striping, fencing, barriers, etc., of new parking areas.

**415 FENCING**

Includes the cost of new fencing for purposes of security, site screening, etc.

**416 RECREATIONAL FACILITIES**

Includes new construction of tennis courts, lakes, baseball fields, swimming pools, football fields, soccer fields, etc.

**417 SECURITY SYSTEMS**

Includes cost of new or replacement security systems, or major improvements/overhauls of existing

**418 WATER WELL, WATER TOWER AND LIFT STATION IMPROVEMENTS**

Includes cost of water well, water tower and lift station equipment and/or improvements.

**420 FURNITURE, FIXTURES AND MISCELLANEOUS FURNISHINGS**

Major purchases of items to furnish city buildings. These items may be either new or to replace existing items.

**421 MACHINERY, TOOLS, AND MISCELLANEOUS EQUIPMENT**

Includes driver operated equipment not designed for over the road use; this would include items such as farm tractors used as mowers. Also includes construction machinery such as front end loaders, bulldozers, backhoes, trailers, snow plows, sanders, and other snow removal machinery, as well as lawn mowers, welders, portable pumps, hand tools costing

**422 INSTRUMENTS AND ELECTRONICS (NON-TECHNOLOGY RELATED)**

Includes purchase of two-way radios, pagers, telephone recording systems for the Police and Fire Departments, cameras (both video cassette recorders and still cameras), television sets, shotguns, etc.

**423 MOTOR VEHICLES**

Includes all vehicles designed for transportation of personnel and/or machinery or material. Examples would be police vehicles, dump trucks, pick-ups, sedans, fire apparatus, trash trucks, transfer trailers, cab and chassis for special applications. Also includes cost of planned major overhauls of power plant, drive train, and/or major components of motor vehicles. ( Does not cover the vehicles bought through lease purchase. This is in Debt Service 504.)

**424 BOOKS**

Includes cost of materials that are additions to the collection of the library.

**425 WATER METERS AND SETTINGS**

Includes the cost of new water meters, water meter cans and covers, curb stops, corporation stops, tapping saddles or clamps, tubing (various sizes), meter couplings, backflow preventors, etc.

**426 SIGNALS AND SYSTEMS**

Includes the cost of new storm sirens and repairs of same.

**427 HEATING AND AIR CONDITIONING SYSTEMS**

Includes the cost of new heating and air conditioning systems.

**428 PARKS, PLAYGROUNDS, AND SWIMMING POOL EQUIPMENT**

Includes the cost of new equipment for these areas.

**429 SIGNS AND MARKERS**

Includes replacement and new street and traffic control signs; also includes informational signs and signs identifying facilities and buildings.

**430 CARTS AND DUMPSTERS**

New or replacement carts and dumpsters along with items for resale to the public.

**433 COMPUTER PURCHASE**

Includes the cost to purchase computers or technology equipment (greater than \$1,000.)

<b>500 SERIES - DEBT SERVICES</b>
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<i>Debt service, which may include outlays in the form of debt principle payments, periodic interest payments, or related service charges for benefits received in part or in prior fiscal periods as well as in current and future fiscal periods, funded and un-funded.</i>
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**503 SUPPORT OF ORGANIZATIONS**

Includes special contractual obligations and/or support for organizations such as Community Education, Salvation Army Senior Center, Canadian County Youth Services, etc.

**504 CONTRACTUAL AGREEMENTS**

To include payback agreements, refunds, capital lease purchase payments, etc.

**505 WATER WELL RENTALS**

Includes lease payments and water usage payment on water well and well fields.

**520 INTEREST TRANSFERRED TO GENERAL FUND**

<b>600 SERIES - CONTINGENCY AND TRANSFERS</b>
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<i>Fund transfers, which may include permanent transfers of resources from one fund to another.</i>
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**601 CONTINGENCY**

Reserve account

**602 TRANSFERS**

Funds from the '04 Sales Tax increase transferred to the General Fund Reserves or transfers to make Revenue Bond Payments.

**603 DEBT SERVICE-TRANSFER TO 2007 YMA REVENUE BOND**

Funds transferred to make Revenue Bond payments.

- 604 DEBT SERVICE-YMA TRANSFER TO 2010 REVENUE BOND**  
Funds transferred to make Revenue Bond payments.
- 605 DEBT SERVICE-TRANSFER TO 2011 YMA REVENUE BOND**  
Funds transferred to make Revenue Bond payments.
- 606 DEBT SERVICE-TRANSFER TO ARVEST MASTER LEASE**  
Debt service payments for Equipment Master Capital Lease and Additional Equipment Capital Lease.
- 607 DEBT SERVICE-TRANSFER TO SANITATION LEASE**  
Debt service payments for Arvest Sanitation Lease.
- 608 DEBT SERVICE-2012A REVENUE BOND**  
Funds transferred to make Revenue Bond payments.
- 609 DEBT SERVICE-ARVEST EQUIPMENT LOAN**  
Debt service payments for Arvest Small Equipment Loan.
- 610 DEBT SERVICE-2012B REVENUE BOND**  
Funds transferred to make Revenue Bond payments.
- 611 DEBT SERVICE-2015A REVENUE NOTE**  
Funds transferred to make Revenue Bond payments.
- 612 DEBT SERVICE-2015B REVENUE NOTE**  
Funds transferred to make Revenue Bond payments.
- 614 DEBT SERVICE-BANCFIRST**  
Payment for land planned for a new city hall.
- 615 DEBT SERVICE-SANTANDER EQUIPMENT LEASE**  
Debt service payment for the (Government Capital) Santander Equipment Lease.
- 616 DEBT SERVICE-YNB**  
Payment for land planned for the Sports Complex.
- 617 DEBT SERVICE-2017 REVENUE BOND**  
Funds transferred to make Revenue Bond payments.
- 628 TRANSFER TO GENERAL FUND**
- 650 CITY MATCH GRANT FUND**  
This account is for any city match funds required for Grants, if awarded.